



Administrative Office of the Courts

Operations Division

Questions/Responses No. 1 to the Request for Proposals (RFP) K19-0079-25G Mediator Case Discussion Facilitator

Ladies and Gentlemen:

The following questions for the above referenced RFP were received by e-mail and are answered and posted for all prospective Offerors. The statements and interpretations contained in the following responses to questions are not binding on the Maryland Judiciary unless the RFP is expressly amended. Nothing in the Maryland Judiciary's response to these questions is to be construed as agreement to or acceptance by the Maryland Judiciary of any statement or interpretation on the part of the Offeror asking the question.

1. Question: Can two vendors submit a proposal and each vendor take one of the groups or can one vendor submit a proposal for just one of the groups?

Response: An Offeror may submit a proposal to facilitate one or both groups, depending on their capacity. The AOC may select two Contractors and assign one group to each, or we may select one Contractor to facilitate both groups.

2. Question: The project timeline reflects 12 case discussions, however, the price proposal form states 11 sessions. How many sessions should we provide pricing for?

Response: An addendum will be issued to address this issue. The correct number of sessions is 12.

Issued by: Whitney Williams
Procurement Officer
April 10, 2019