



Administrative Office of the Courts

Operations Division

Questions/Responses No. 1 to the Request for Proposals (RFP) K21-0076-25D Group Facilitator and Dialogue Trainer(s)

Ladies and Gentlemen:

The following questions for the above referenced RFP were received by e-mail and are answered and posted for all prospective Offerors. The statements and interpretations contained in the following responses to questions are not binding on the Maryland Judiciary unless the RFP is expressly amended. Nothing in the Maryland Judiciary's response to these questions is to be construed as agreement to or acceptance by the Maryland Judiciary of any statement or interpretation on the part of the Offeror asking the question.

1. Question: Is it possible for you to give a top range of funds for the project? If so, what is it?
Response: The Judiciary does not disclose budgetary information.
2. Question: In section 2.6 regarding the training timeline, when there are multiple counties in one month, is the expectation to do a training in each county?
Response: The expectation is to host one training in that region that is open to civilians in those counties. If it is a better match to the Contractor's training plan to host smaller attendance in any given training (i.e. if the number of attendees would be limited for instructional purposes) the Judiciary would also be open to hosting a training within each county in that timeframe.
3. Question: When trainings are delivered, is the expectation to use judiciary buildings or are we able to use other training sites?
Response: The Contractor may use other training sites, however the Judiciary will not be responsible for the expenses incurred for renting training sites, or for the liability/insurance that a venue may require. In the past, library meeting spaces have been utilized at no cost.

Issued by: Joeshia Brawner
Procurement Officer
5/27/21