

## IN THE COURT OF APPEALS OF MARYLAND

### ADMINISTRATIVE ORDER ALTERING ORIENTATION REQUIREMENTS FOR MASTERS

WHEREAS, By Administrative Order dated November 14, 2002, a list of books to be provided to Maryland Juvenile Court Judges and Masters was detailed; and

WHEREAS, Availability of materials in electronic format and other changes necessitate alteration of the list:

NOW, THEREFORE, I, Robert M. Bell, Chief Judge of the Court of Appeals and the administrative head of the Judicial Branch of this State, pursuant to the authority conferred by Maryland Constitution, Article IV, § 18, on the 3<sup>rd</sup> of April, 2007, amend portions of the Administrative Order dated November 14, 2002, effective immediately, as follows:

3. Chamber Materials

- a. Inventory by New Juvenile Court Judge or Master. Upon assignment as a new Juvenile Court Judge or appointment as a new Juvenile Court Master, the new judge or master shall submit to his or her County Administrative Judge a written list of all of the following that are not in the judge's or master's chambers or that are not current:
  - (1) The Courts and Judicial Proceedings Article, the Criminal Law Article, the Criminal Procedure Article, the Education Article, Family Law Article, the Health-General Article, and the Transportation Article of the Maryland Code;
  - (2) the Maryland Rules of Procedure;
  - (3) the Criminal Trial Manual and any local code;
  - (4) the *Diagnostic and Statistical Manual of Mental Disorders* (DSM); and
  - (5) the *Maryland Trial Judges' Benchbook*.

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d. Administrative Office of the Courts. The Administrative Office of the Courts shall:

- (1) provide to a new Juvenile Court Judge or Master, as soon as practicable, the materials listed in item (5) that are not in chambers and are not returned by the predecessor judge or master, as well as updates for materials that are not current; and
- (2) arrange for the new Juvenile Court Judge or Master to receive, or continue to receive, the following materials, as they are published from time to time:
  - 1) a list of the committees within the Judicial Branch; and
  - 2) catalogues of Judicial Institute resource materials and programs.

/s/ Robert M. Bell

Robert M. Bell

Chief Judge of the Court of Appeals

Filed: April 3, 2007

/s/ Alexander L. Cummings

Alexander L. Cummings

Clerk

Court of Appeals