

## **INSTRUCTIONS FOR COMPLETING THE NON-RESIDENT MARRIAGE APPLICATION**

1. You must state both parties' full names (first, middle, and last).
2. You must give both parties' social security numbers – this is required by law.
3. Check to make sure that each section is complete and that the information is spelled correctly. Make sure that you have stated if there is any relationship between the two contracting parties. Complete addresses must be given, including zip codes. We do not accept any addresses that are military or Post Office boxes.
4. Once the application is completed, it must be signed and sealed by an Official at the county of RESIDENCE and then sent to the county where the ceremony is to be held. Maryland requires that a marriage license be issued from the Circuit Court Clerk's office in the county in which the marriage is to take place. *Please contact the Clerk's Office at the county of RESIDENCE to confirm that they will sign and seal the application. If not, it will be necessary that you appear in person.*
5. A certified check or money order made payable to the Clerk of the Court must accompany this application.
6. You need to let us know if you are going to (a) pick up the license or (b) have us mail the license to you.
7. The license will be in effect 48 hours after the application is received in our office. You will have six (6) months from that date to have a ceremony performed in Howard County.



A license will not be issued until all applicable laws of Maryland are complied with:

**Howard County Fees**

License cost of \$50.00 must be submitted by a Money Order or Certified Check payable to the Clerk of Court for Howard County. Civil Marriages are performed between 8:30 a.m. and 3:30 p.m. Monday through Friday for a fee of \$25.00

Marriage License will be [ ] Picked Up at the License Department  
[ ] Mailed to Party

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Marriage of Minors - Article 2 Section 301 - Family Law**

Marriage of Individual 16 or 17 Years of Age; An individual 16 or 17 years old may not marry unless:

- (1) the individual has the consent of a parent or guardian and the parent or guardian swears that the individual is at least 16 years old; or
- (2) if the individual does not have the consent of a parent or guardian, either party to be married gives the clerk a certificate from a licensed physician stating that the physician has examined the woman to be married and has found that she is pregnant or has given birth to a child.
- (3) An individual 15 years old may not marry unless both the of above are met.
- (4) Individuals under the age of 15 years old may not marry.

**Parents Consent to Issue Marriage License**

Application having been made to the Clerk of the Circuit Court for Howard County, Maryland, for a marriage license to be issued to \_\_\_\_\_ and \_\_\_\_\_ the said \_\_\_\_\_ being under the age of 18 years, I/We the parent(s) of said \_\_\_\_\_ hereby give our assent for the marriage of our son/daughter/ward who is an infant of \_\_\_\_\_ years of age, to the said \_\_\_\_\_. And Hereby direct the Clerk of the said Circuit Court for Howard County, Maryland to issue the license of such marriage.

\_\_\_\_\_(Seal) \_\_\_\_\_(Seal)  
(Parent or Guardian) (Parent or Guardian)

**ACKNOWLEDGMENT**

State of \_\_\_\_\_, County of \_\_\_\_\_  
I hereby certify that on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ before me, the subscriber, a \_\_\_\_\_ of the State of \_\_\_\_\_ in and for the County of \_\_\_\_\_ personally appeared \_\_\_\_\_ and acknowledged the foregoing certificate to be \_\_\_\_\_ act and deed.

Witness my hand and seal \_\_\_\_\_

My Commission expires \_\_\_\_\_