



DISTRICT COURT OF MARYLAND

Administrative Judge

Re: State v. _____
Case No. _____

Notice of Appointment

Dear _____

In accordance with Courts and Judicial Proceedings Article § 2-102, you are hereby appointed to represent the above-named Defendant who has charges pending in this Court. This appointment follows the Defendant's case to the Circuit Court whether by jury trial prayer, indictment, criminal information, or otherwise and includes all matters pertaining to bail and, if necessary, Petition for Review of Sentence and Notice of Appeal. A Notice of your appearance has been entered.

You will be able to access basic information in relation to this case at the Office of the Public Defender. Please pick up the file from the Office immediately and arrange to meet and interview the Defendant. Maryland Rules prescribe specific time periods for the filing of preliminary motions; hence, your prompt attention to this case is essential.

The provisions of the Memorandum of Understanding including the compensation schedule previously entered into between the Office of the Public Defender and you shall apply to the appointment where applicable.

Administrative Judge