

**Department of Family Administration  
Administrative Office of the Courts**

**CHILD SUPPORT ENFORCEMENT  
TRAINING OPPORTUNITY**

Issue Date: January 17, 2012

Submission Deadline: Varies by Opportunity

**General Information**

As an entity that has a Cooperative Reimbursement Agreement with the Child Support Enforcement Administration (CSEA) and pursuant Title IV-D (Section 458) of the Social Security Act, the Maryland Judiciary receives Child Support Incentive Funds to support its enforcement efforts. Additional incentive funds have been allocated to the Maryland Judiciary, specifically the Administrative Office of the Courts (AOC), through the American Recovery and Reinvestment Act (ARRA) of 2009. All incentive funds are to be used for enforcement activities approved by the Secretary of Health and Human Services and in accordance with federal regulations.

The Department of Family Administration at the Maryland Judiciary is requesting applications from court personnel interested in receiving additional training related to the management of child support cases. Subject to the availability of funds, funding for conference registration costs and associated travel expenses will be provided to those applicants interested in enhancing their skills and knowledge in regards to child support cases and thereby improving the Maryland Judiciary's effectiveness in establishing and enforcing child support orders.

**Eligibility**

Eligible participants include Judiciary staff who work with child support cases.

It is the expectation of the Child Support Incentive Fund Committee, that conference attendees will not only enhance their own skills and knowledge, but will exercise leadership statewide to share the information and innovative ideas they learn.

**Funding Period**

Funding is available for attendance at the conferences listed below. All requests for reimbursement of expenses must be submitted within 30 days of completion of travel.

**Conference Information**

**National Child Support Enforcement Association  
Policy Forum Conference, "Envisioning the future of Child Support"**

[www.ncsea.org](http://www.ncsea.org)

DATE: February 9-11, 2012

LOCATION: Washington Court Hotel, Washington, DC

**DEADLINE TO APPLY: January 25, 2012**

**ERICSA's 49<sup>th</sup> Annual Training Conference & Exposition**

*(Eastern Regional Interstate Child Support Association)*

www.ericso.org

DATE: April 1-5, 2012

LOCATION: Hyatt Regency Indianapolis, Indianapolis, IN

**DEADLINE TO APPLY: March 2, 2012**

**2012 NCSEA Annual Conference & Expo**

“Moving Mountains for the Modern Family”

www.ncsea.org

DATE: August 6-8, 2012

LOCATION: Sheraton Denver Downtown Hotel, Denver CO

**DEADLINE TO APPLY: July 6, 2012**

**Applicable Guidelines**

Funding for these awards is being provided by the Child Support Incentive Funds provided to the Maryland Judiciary by the Child Support Enforcement Administration pursuant to Section 458 of Title IV-D of the Social Security Act. As a result, all participants are subject to all applicable federal laws, regulations and policies governing the use of federal funds. Any expenditure made in violation of these requirements is subject to disallowance.

In addition, all participants must also comply with the Judiciary Travel Policy. That policy is posted on the Department of Family Administration’s Grant’s page at:

<http://mdcourts.gov/family/grantadmin.html>. Additional travel information, including expense forms, can be found at <http://courtnet/aochq/adminserv/index.html> and will be provided to all individuals who are approved to attend a conference.

All participants must confirm that they are available to attend the entire workshop and attendance at all sessions is **mandatory**.

**Application**

To request funding to participate in a conference, applicants must send an email indicating the name of the conference they are interested in attending to the Department of Family Administration’s Deputy Director, Michael Dunston, at [Michael.Dunston@mdcourts.gov](mailto:Michael.Dunston@mdcourts.gov).

**NOTE:** Applicants must request permission from their Court Administrator or Administrative Judge before traveling out of state. Written permission must be forwarded to Michael Dunston at [Michael.Dunston@mdcourts.gov](mailto:Michael.Dunston@mdcourts.gov). Prior to traveling out of state, all judges must also receive the approval of Chief Judge Robert M. Bell. Once the Department of Family Administration receives each Judge’s permission from their court administrator, final permission will be requested from Chief Judge Bell.

**Submission**

Applicants may send emails requesting attendance at the listed conferences at any time prior to the stated deadline, however, the Administrative Office of the Courts cannot guarantee the availability of space at the conference or the authorization of out of state travel by the Chief

Judge. Interested applicants are encouraged to submit their requests well in advance of the listed deadline.

*Requests should be submitted by Email to: [Michael.Dunston@mdcourts.gov](mailto:Michael.Dunston@mdcourts.gov)*

***Application Review and Award***

All requests will be subject to review and approval of the Executive Director of the Department of Family Administration.

**Technical Assistance**

If you have any questions about this opportunity, please contact Michael Dunston at 410-260-1729 or at Michael.Dunston@mdcourts.gov.