

# FCCIP'S REPORTING, ANALYSIS, AND DATA (R.A.D.) TEAM AND CHILD WELFARE TIMELINESS REPORTS

*Data Report Review, Mapping Codes to Measures, and Next Steps*

SECTION I

REPORTS, ANALYSIS, AND DATA (R.A.D) TEAM

# WHO'S R.A.D.?

- Overview
  - Purpose
  - Participants
  - Meetings
- Reporting
  - Federal Timeliness Reporting Requirements
  - Other timeliness reports

# FCCIP TIMELINESS REPORTS (FAB 5)

Timeliness Measure	Description
1: Time to First Permanency Hearing	CINA cases closed during the defined reporting period.* Days calculated between CINA filing date and date of first concluded permanency planning hearing.
2: Time to Subsequent Permanency Hearing	CINA cases closed during the defined reporting period.* Days calculated between initial permanency planning hearing and the following permanency planning or permanency planning review hearing.
3. Time to Permanent Placement	CINA and TPR cases closed during the defined reporting period.* All closed cases must have reached permanent placement (specific types). Days calculated between CINA start (filing date) to CINA stop (closure date) for CINA cases or from CINA start (filing date) to TPR stop for TPR cases (closure date). Closure dates should align with the valid permanency closure codes.
4. Time to TPR Petition	TPR cases FILED during the reporting period.* Days calculated between CINA start date (filing date) to TPR start date (filing date).
5. Time to TPR	TPR cases where the Final Order of Guardianship occurred during the reporting period. Days calculated between CINA start (filing date) and Final Order of Guardianship Filed Date.

\* The reporting report aligns with the Federal Fiscal Year: October 1<sup>st</sup> to September 30<sup>th</sup>.

# ROLES/RESPONSIBILITIES OF R.A.D. AND LOCAL COURTS

- R.A.D. Team
  - Support courts in performance measurement and management efforts related to child welfare case management.
- Local Courts
  - It takes a village!
  - Performance Measurement → Performance Management
    - Step 1: Awareness of timeliness measures/reports
    - Step 2: Quality check of results (and measure performance as directed by the court, if possible)
    - Step 3: Discussion of results and implementation of improvement initiatives
    - Step 4: Communication back to FCCIP any issues

## Foster Care Time to Subsequent Placement Hearing

Reporting Period: 10/1/2014 Thru 9/30/2015

Report Purpose: The median length of time in days between each subsequent permanency hearing that occurs until final permanency is achieved. For example, the number of days between the first permanency hearing and the second permanency hearing, the second permanency hearing and the third, etc., for each hearing that occurs while the child remains in care.

State Median: The State Median for Time to Subsequent Placement Hearing is 155 Days, based on 565 Closed Cases.

County	Median Days	Minimum Day	Maximum Day	Number of Cases	Average Days
Allegany County					
Baltimore City					
Baltimore County					
Calvert County					
Caroline County					
Carroll County					
Cecil County					
Charles County					
Dorchester County					
Frederick County					
Garrett County					
Hartford County					
Howard County					
Montgomery County					
Prince George's County					
Queen Anne's County					
Somerset County					
St. Mary's County					
Talbot County					
Washington County					
Wicomico County					
Worcester County					

Notes:  
 The Median Case for the State is 155 days  
 The Average Case for the State is 187.1 days  
 The oldest case had a span of 272 days  
 The span of days range from 9 days to 272 days

Report Name: Time to Subsequent Placement Hearing

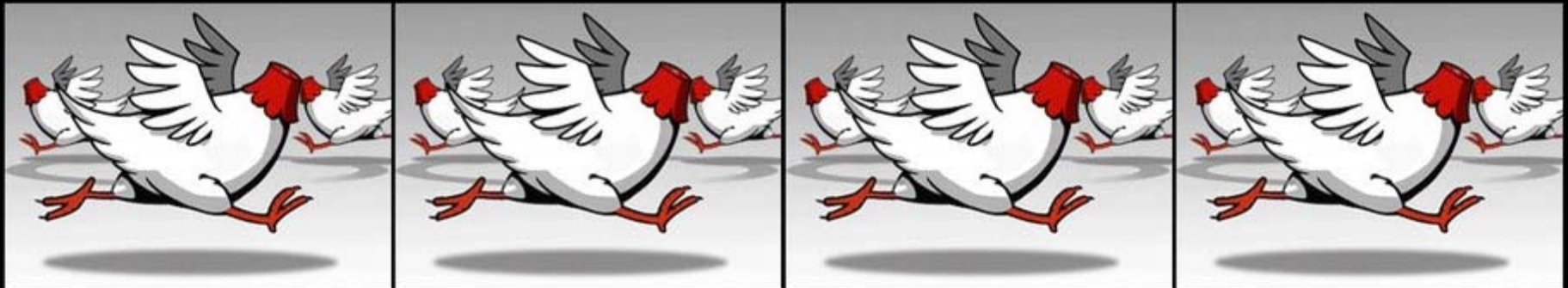
Run Date: 12/01/2015

## SECTION II

# FCCIP TIMELINESS REPORTS: ONE CIRCUIT COURT'S EXPERIENCE

# PERFORMANCE MEASUREMENT: THE STORY BEGINS

- June 2013: Permanency Planning Liaison (PPL) on a QAI sub-committee
  - Discussion of new federal reporting requirements (Feb 5) for 2012 Court Improvement Project Grant
  - Timeliness Measure 2 – Montgomery County Circuit Court’s (MCCC) average and median values were among the highest among Maryland circuit courts
    - Statutory Guidelines: 180 days (per Courts Sec. 3-823(h))
- Information shared with Family Division Services Coordinator and Court Administrator.
  - Meeting called with court staff to investigate and determine next steps.



# PERFORMANCE MEASUREMENT: THE COURT'S RESPONSE

- Data Collection
  - Links are made between MCCC case management system (docket entry) codes and key case/event-related activities important for timeliness measures;
  - MCCC sends child welfare data to JIS on a weekly basis; and
  - JIS compiles statewide data and calculates jurisdiction-specific measures.
- Gaps may exist during:
  - Data entry
  - Data extraction/cross-walk
  - Calculation of measures/metrics
  - Data reporting



# PERFORMANCE MEASUREMENT: THE COURT'S RESPONSE, CONT.

- Multi-department response (juvenile clerks; case managers; data processing; court researchers)
  - Reviewed case files
  - Listened to hearings
  - Reviewed court orders and docket entry codes
- Result:

Timeliness Measure 2 Reports (10/1/2011-9/30/2012)	Time to Subsequent Permanency Hearing			
	N of Cases	N of Hearings	Average Days	Median Days
Pre-Court Review	38	49	459	529
Post-Court Review	36*	169	143	153

\* The court identified 139 closed CINA cases that had a permanency planning review hearing.

# PERFORMANCE MANAGEMENT: CORRECTIVE ACTIONS

- Creation of specific hearing types and associated codes.
  - Call a hearing what it exactly is.
  - Revised courtroom worksheets to reflect these changes and new hearing checklists.
- Case review – identify key information for cases coming up for a required review:
  - Name of upcoming hearing and date
  - ASFA finding to be made
  - Drop date for hearing to be scheduled
  - Any miscellaneous issues
- Review of CINA/TPR dockets by Permanency Planning Liaison
- Specifying the type of hearing held in the caption of the court order
- Training all judges, attorneys, and court staff involved in the process will ultimately improve reportable outcomes

# LESSONS LEARNED

- Providing consistent and accurate reportable outcomes enables FCCIP to:
  - Secure funding to offer trainings
  - Assist courts in reaching permanency goals for children
- Performance measurement/reporting is not going away.
  - Goal #5 – Be Accountable, Maryland Judiciary's Strategic Plan
  - A way to demonstrate accountability.
  - Must engage and collaborate at local and state levels.
- Awareness about performance measures/reporting is key!
  - Managing court events prior to case closure is a better solution than after closure.
- Align performance measurement/management structure with organizational culture.
  - There is not a one size fits all approach.

SECTION III

# DATA QUALITY REVIEW TOOLS FOR LOCAL COURTS

# DATA QUALITY CHECKLIST

<b>Points to Consider – Review of Aggregate Timeliness Measures Reports</b>		<b>If answer is Yes, place an “X” in the box</b>
<b>Statutory Guideline Check</b>	Is your average or median value for a particular performance measure above the statutory guideline (where available)?	<input type="checkbox"/>
<b>Negative Minimum Days</b>	Is the ‘Minimum Day’ value (listed for most of the performance measures) negative?	<input type="checkbox"/>
<b>Maximum Day Value</b>	Is the ‘Maximum Day’ value (listed for most of the performance measures) more than double the statutory guideline (where available)?	<input type="checkbox"/>
<b>Average vs. Median Days Value</b>	Is there a large difference between the average the median days value?	<input type="checkbox"/>
<b>Number of Cases Per Report</b>	Does the number of cases, which for the most part are closed CINA or TPR cases differ from what you would expect in a typical year?	<input type="checkbox"/>
<b>Number of Cases – Measures 1 vs. 2</b>	Is the number of cases for Performance Measure 2 higher than Performance Measure 1?	<input type="checkbox"/>
<b>Number of Cases – Measures 5</b>	Is the number of cases for Performance Measure 5 noticeably different than the number of cases pulled for TPR case processing performance?	<input type="checkbox"/>

SECTION IV

CASE MANAGEMENT SYSTEM CODE CROSS-  
WALK AND REPORTS

# FCCIP COURT PERFORMANCE MEASURES REPORT

County: XXXXXXXXXXXXXXXXXXXXXXXXXXXX

Reporting Period: mm/dd/yyyy thru mm/dd/yyyy

Time to First Permanency Hearing				
Median Days	Minimum Day	Maximum Day	Number of Cases	Average Days
XXX	XXX	XXX	XXX	XXX
Time to Subsequent Placement Hearing				
Median Days	Minimum Day	Maximum Day	Number of Cases	Average Days
XXX	XXX	XXX	XXX	XXX
Time to Permanent Placement				
Median Days	Minimum Day	Maximum Day	Number of Cases	Average Days
XXX	XXX	XXX	XXX	XXX
Time to Termination of Parental Rights (TPR) Petition				
Median Days	Minimum Day	Maximum Day	Number of Cases	Average Days
XXX	XXX	XXX	XXX	XXX
Time to Termination of Parental Rights (TPR)				
Median Days	Minimum Day	Maximum Day	Number of Cases	Average Days
XXX	XXX	XXX	XXX	XXX

# NEXT STEPS & QUESTIONS

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Montgomery County Circuit Court Danielle Fox, Research and Performance Hisashi Yamagata, Research and Performance	240-777-9387 240-777-9388



# TIMELINESS REPORTS: NEXT STEPS

- R.A.D. Team to review FedFY16 data: Winter 2016/2017
  - PPLs/Research staff review each court's data
  - Address any data quality concerns with the court
  - JIS re-populate FedFY16 data for the reports using "updated"/cleaned data
- FCCIP Distribute "Initially Reviewed" Reports to Local Courts: Winter 2016/2017
  - Local Courts Provide Feedback to FCCIP: Winter 2016/2017
- FedFY16 Timeliness Reports Sent to Federal Partners: Spring 2017