

# Application For Proposed Problem-Solving Court Program

## I. Background

Maryland's drug treatment court movement started in the early 1990's as a response to the surge of drug-related cases, which overwhelmed dockets and caused enormous trial delays. Maryland's first drug treatment court began in March 1994, in the District Court for Baltimore City.

The Drug Treatment Court Commission of Maryland became active in 2002, pursuant to an order of Chief Judge Robert M. Bell. The Commission was recognized as the lead agency in the State's effort to operate and maintain drug treatment court programs for the State of Maryland. Commission members included: circuit court and District Court judges, legislators, representatives from the Department of Health and Mental Hygiene, the Department of Juvenile Services, the Department of Public Safety and Correctional Services, State's Attorney's Offices, the Office of the Public Defender, the Governor's Office of Crime Control and Prevention, providers of addiction treatment services, and community leaders.

In December of 2006 Chief Judge Robert M. Bell issued an administrative order establishing a Standing Committee on Problem-Solving Courts. These courts, such as drug treatment and mental health courts have grown as public and other branches of state government look to the courts to help solve the problem of crime through non-traditional methods.

## II. Application for Approval

Requirements:

- (a) Submit an application for a Certificate of Approval to the Office of Problem-Solving Courts;
- (b) Obtain written approval of the application and plans for implementation from the Chief Judge of the Court of Appeals; and
- (c) Submit a Policies and Procedure Manual to the Office of Problem-Solving Courts as outlined in Section 5. of the Maryland Problem-Solving Court Application Rules.

## III. Initial Certification Application

The Initial Certification Application must be completed in full and be accompanied by any supporting materials as needed.

Completed applications must be mailed to the following address:

**Office of Problem-Solving Courts  
Attn: Application  
2011-D Commerce Park Drive  
Annapolis, MD 21401**

## IV. Technical Assistance

The Office of Problem-Solving Courts will provide assistance and review documents. Applicants with questions may contact:

Office of Problem-Solving Courts  
2011-D Commerce Park Drive  
Annapolis, MD 21401

Office - (410) 260-3615  
E-Mail - [gray.barton@mdcourts.gov](mailto:gray.barton@mdcourts.gov)

**Office of Problem-Solving Courts  
2011-D Commerce Park Drive  
Annapolis, MD 21401**

**Section I - Court Information**

Court Jurisdiction

Program Contact Name

Address

City  State  Zip Code

Phone Number  Email

Administrative Judge

Problem-Solving Court Judge ( *If different*)

**Section II - Problem-Solving Court Description**

**Type of  
Problem-  
Solving Court**

Stage of Court

Planning

Operational

Month and Year Implemented

Has this court recieved formal training in establishing a problem-solving court? If the answer is Yes, Please list who provided the training and when it was provided.

NO

YES

By Whom & When

By Whom & When

By Whom & When

## Section II - Problem-Solving Court Description (Continued)

What is the proposed length of the Program?

Who is allowed to participate in the problem-solving court program? *(Check all that apply):*

- |   |  |
|---|--|
| <input type="checkbox"/> Adult Males  | <input type="checkbox"/> Juveniles             |
| <input type="checkbox"/> Adult Females  | <input type="checkbox"/> Non-Violent Offenders |
| <input type="checkbox"/> Repeat Offenders   | <input type="checkbox"/> First-Time Offenders  |
| <input type="checkbox"/> Probation Violators  | <input type="checkbox"/> Parole Violators      |
| <input type="checkbox"/> Offenders with a Substance Addiction (Controlled or Otherwise) |  |
| <input type="checkbox"/> Offenders with a Mental Illness or disability                  |  |

If Other, please explain:

Please explain how participants are identified and referred to the problem-solving court program.

## Section II - Problem-Solving Court Description (Continued)

Please explain how participants are assessed and referred to the appropriate level of treatment and/or other essential services.

Provide a description of your target population and what local data is being used to support that decision.

**Provide Policy & Procedure Manual or other Documentation that outlines the goals and objectives that are SPECIFIC to YOUR program.**

## Section II - Problem-Solving Court Description (Continued)

Does the problem-solving court have phases?

 No Yes ( Explain Below)

PHASE	HOW LONG ?		PHASE	HOW LONG ?

Please explain how program participants may exit the problem-solving court program.

### Section III - Available Services

What services are available to problem-solving court participants? ( Check all that apply):

- AA / NA / CA
- Academic / GED / Vocational
- Assisted Living
- Case Management
- Childcare
- Cognitive Behavioral / Restructuring
- Co-occurring Treatment
- Day Reporting
- Day Treatment
- Detoxification
- Developmental Disabilities Support Services
- Early Recovery
- Family Therapy
- Group Counseling
- Half-way House
- Housing
- Individual Counseling
- In-Patient Treatment (up to 28 days)
- Intensive Outpatient
- Job Training
- Life Skills
- Mental Health
- Methadone Treatment ( Medically Supervised)
- Other Support Groups
- Outpatient
- Parenting Class
- Primary Health / Dental Care
- Probation Residential Services
- Relapse Prevention
- Substance Abuse Residential
- Three-quarter House
- Other (List)

Please list all TREATMENT or SERVICE Providers associated with your problem-solving court program:

Company / Agency	Type of Treatment	Point of Contact	Phone

### Section III - Available Services (Continued)

Provide Information on what partnerships are being established.

Please attach documents and Memorandums of Understanding as appropriate.

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## Section IV - Funding

Describe the total amount of funding the program has received/ or anticipates receiving this fiscal year.

**(Fill ALL that apply, explain as needed and enter the total annual funding amount) :**

### Funding Source

### Funding Amount

#### A. FEDERAL GOVERNMENT

\$

\$

\$

\$

\$

#### B. STATE GOVERNMENT

\$

\$

\$

\$

\$

#### C. LOCAL GOVERNMENT

\$

#### D. PRIVATE SOURCES (i.e. Grants, donations from businesses or foundations, and Other charitable organizations)

\$

#### E. Other

\$

\$

\$

\$

\$

\$



## Section V - Statistical Data & Evaluation

How is data to be collected and compiled?

**AUTOMATED**

**MANUALLY**

**BOTH**

Describe the method in which the problem-solving court plans to collect and then use the data and statistics to effectively determine whether the program is meeting its goals and objectives.

## Section VI - Problem-Solving Court Personnel

Please list all personnel associated with your problem-solving court program (*i.e., judge, coordinator, prosecutor, defense counsel, probation, etc.*)

NAME	ROLE	PHONE	E-MAIL ADDRESS

## Section VII - CHECKLIST

**Be sure that your application is complete.** The Office of Problem-Solving Courts will reject any incomplete application that is submitted. (Please supplement with extra pages to complete any section of this application.)

*Mail to:*  
**Office of Problem-Solving Courts**  
**Attn: Application**  
**2011-D Commerce Park Drive**  
**Annapolis, MD 21401**

\_\_\_\_\_  
Signed By  
Administrative Judge

\_\_\_\_\_  
Signed By  
Problem-Solving Court Judge

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