



ADMINISTRATIVE OFFICE OF THE COURTS

MARYLAND JUDICIAL CENTER
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Questions/Responses No. 5 to the Request for Proposals (RFP) K16-0013-29

Oracle Business Intelligence Application Development Services Resources

Ladies and Gentlemen:

The following questions for the above referenced RFP were received by e-mail and are answered and posted for all prospective Offerors. The statements and interpretations contained in the following responses to questions are not binding on the Maryland Judiciary unless the RFP is expressly amended. Nothing in the Maryland Judiciary's response to these questions is to be construed as agreement to or acceptance by the Maryland Judiciary of any statement or interpretation on the part of the Offeror asking the question.

99. Question: In section 3.4.5.1: General. Offeror shall propose a plan, a timeline and a team to meet the RFP requirements. All proposed team members must be identified by role/function or title, percentage of involvement, on or off-site support, etc. Offeror must provide resumes for all proposed team members.

Since this is fixed price proposal and the start date is not defined yet, could we submit key personnel only instead of resumes of all proposed team members that may not be available when the award is out?

Response: Yes you can submit key personnel, but it is JIS' preference to see all resumes.

100. Question: Just for clarification, if the prime vendor is an MBE firm there is no need for 30% MBE goal? Is that correct?

Response: No, an MBE as a prime satisfies 50% of the MBE goal.

101. Question: Can you please confirm that the RFP will be used as the contract and if the state will allow any additional terms and conditions.

Response: The RFP will be incorporated into the Contract (see Attachment A of the RFP). Any exceptions to the RFP or the contract must be clearly identified in the Executive Summary of the technical proposal.

102. Question: Is the QA Environment equal to a QA region?

Response: The QA environment will consist of a database and application server, as will the production environment.

103. Question: The three Q&As seem to conflict. Are 10 dashboards and 10 reports expected to be developed by the vendor or just 10 dashboards and an unknown amount of reports for each?

Response: Dashboards can relate to 1 or more reports. The predefined canned dashboards/reports can be used as a model for custom dashboards and corresponding reports. Since the RFP requires gathering and analysis, this will be discovered and defined during that portion of the engagement.

104. Question: Will the State of MD SDLC artifacts be part of the deliverables?

Response: Agile software development will be used in place of the MD SDLC.

105. Question: Since each resource proposed may have different roles and responsibilities,(technical and non-technical), would each resource be required to have ALL Contractor Resources Minimum Qualifications listed in Section 2.3 of the solicitation. For example, would a Project Manager or Analyst be required to have OBIEE programming skills and/or OBI Foundation Suite Certification?

Response: Whomever is implementing the dashboards, configuration, mapping, etc. will need the qualifications listed in section 2.3. The Project manager is not required to have OBIEE or OBI foundation Suite Cert.

106. Question: Is the MBE goal of 30% for RFP K16-0013-19 mandatory or a goal? Will a proposal be considered if the MBE participation is below 30% and Form A, (second box checked) and Form B are completed and submitted with the proposal?

Response: RFP K16-0013-19 has a 30% MBE goal. Any vendor that does not meet the 30% goal must complete a waiver. All waivers will be reviewed by the Maryland Judiciary's MBE Officer. The MBE Officer has the sole discretion of accepting or rejecting any request for waiver.

107. Question: The RFP does not specifically state how many resources are required. Are you looking for just one resource or more than one resources for this project?

Response: The RFP is requesting the vendor determine how many resources are required to complete this project.

Issued by: Khrystine Bunche
Procurement Officer
September 25, 2015