



ADMINISTRATIVE OFFICE OF THE COURTS

GOVERNMENT RELATIONS
INFORMATION TECHNOLOGY
INTERNAL AFFAIRS
JUDICIAL COLLEGE OF MARYLAND
OPERATIONS
PROGRAMS

Questions/Responses No. 1 to the Request for Proposals (RFP) K16-0091-50 and K16-0068-59 Worcester and St. Mary's Courtroom Benches

Ladies and Gentlemen:

The following questions for the above referenced RFP were received by e-mail and are answered and posted for all prospective Offerors. The statements and interpretations contained in the following responses to questions are not binding on the Maryland Judiciary unless the RFP is expressly amended. Nothing in the Maryland Judiciary's response to these questions is to be construed as agreement to or acceptance by the Maryland Judiciary of any statement or interpretation on the part of the Offeror asking the question.

1. **Question:** Definition of "Open Back Style": The cut out of the bench back should begin approximately 8" high from where it meets the seat surface. However, we feel that there will still be an issue of items (such as guns) causing abrasion to the surface resulting in the benches looking worn and dated quickly. We would like to propose that the cut out of the bench back begin at approximately 3" high from where it meets the seat surface in order to prevent this issue from occurring.

Response: Agreed. The cut out of the bench back begin at approximately 3" high from where it meets the seat surface in order to prevent this issue from occurring. Please see Addendum #1.

2. **Question:** Regarding the "Technical Proposal" -- please clarify what exactly this consists of. For example should we state in this proposal our logistical plans, ie: production schedule, delivery, and installation?

Response: Yes. Please reference all in Section 3.4

3. **Question:** The bid also states that a transmittal letter must accompany the technical proposal with the purpose to "transmit the proposal and acknowledge the receipt of any addenda" -- since there have not been addenda, does this not apply?

Response: A transmittal letter must be submitted.

Issued by Yashica Forrester
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