



**ADMINISTRATIVE
OFFICE OF THE COURTS**

GOVERNMENT RELATIONS
INFORMATION TECHNOLOGY
INTERNAL AFFAIRS
JUDICIAL COLLEGE OF MARYLAND
OPERATIONS
PROGRAMS

**Questions/Responses No. 1 to the
Request for Proposals (RFP) K17-0073-29
Cyber Security Program Assessment & Analysis**

Ladies and Gentlemen:

The following questions for the above referenced RFP were received by e-mail and are answered and posted for all prospective Offerors. The statements and interpretations contained in the following responses to questions are not binding on the Maryland Judiciary unless the RFP is expressly amended. Nothing in the Maryland Judiciary's response to these questions is to be construed as agreement to or acceptance by the Maryland Judiciary of any statement or interpretation on the part of the Offeror asking the question.

1. Question: Do you want line-by-line responses to the requirements in *Scope of Work, 2.4-xx*. If yes, to what number requirement do you want a line item response? Or should the technical Volume be structured, line by line, to *Section 3.4, Volume 1 Technical Proposal*?

Response: Please see section 3.4.5.1. Each RFP requirement listed in Section 2 must be addressed.

2. Question: In accordance with 3.4, do you want line-by-line responses to the SOW [numbered to map to SOW 2.4—xx) to serve as the line item response to *3.4.5.1, General*?

Response: Yes, see section 3.4.2, proposals shall be organized and numbered in the same order as this RFP.

3. Question: What is the approved budget for this contract?

Response: This information will not be disclosed.

4. Question: Please share the details of the incumbent or vendor currently providing the same services along with last year's expenditure?

Response: There is no incumbent for this project.

5. Question: Attachment A "Standard Contract Agreement", Subsection 3.1 states that the contract "...may not exceed \$XXXXXX (the "NTE Amount", however, the contract type is Firm Fixed Price based on deliverables. Will the State remove the NTE language from the subsection?

Response: Not necessarily

6. Question: We would like to request a 30 day extension to the bid due date.

Response: Please see section 1.9. "Requests for extension of this date or time will not be granted."

7. Question: Will the proposed candidate's interviews be conducted and also what would be their mode of interview?

Response: Yes and in person.

8. Question: In section 3.4.5.2 you ask for detailed resumes and then you ask for resumes again in section 3.4.5.6 – are we to provide resumes in both sections of our response?

Response: No, only one resume per proposed candidate is required.

9. Question: In section 3.4.5.4 you ask that a COI be provided and you ask for this again in 3.4.5.6- are we to provide this in both sections of our response?

Response: No, only one certificate of insurance is required.

Issued by: Whitney Williams
Procurement Officer
April 25, 2017