



**Procurement, Contract & Grant Administration**

**2003 C Commerce Park Drive**

**Annapolis, Maryland 21401**

## **Corporate Purchasing Card Acknowledgment**

This is to acknowledge receipt of the **Corporate Purchasing Card** issued by USBank.

This card is assigned to \_\_\_\_\_ (name), of

\_\_\_\_\_ (department/section name) and agrees to comply with the Terms & Conditions along with the Statement of Compliance related to the use of the card.

If the card is lost or stolen, I agree to **IMMEDIATELY** notify USBank (800-344-5696) and the Purchasing Card Program Administrator.

Signature \_\_\_\_\_

Date \_\_\_\_\_

**Please return acknowledgment to:**

**Lisa Lee  
Purchasing Card Program Administrator (PCPA)  
Procurement, Contract & Grant Administration  
2003 C Commerce Park Drive  
Annapolis, MD 21401**