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February 20, 2009

**AMENDMENT #1**

**RE: Request for Bid - K09-9082-40 – 22 WORKSTATIONS  
 DELIVERY AND INSTALLATION AT CUMBERLAND  
 DISTRICT COURT**

Dear Interested Party:

The Administrative Office of the Courts (AOC) hereby increases the quantities of workstations by one (1) additional workstation, and the total number of workstations will be Twenty three (23). The design and quality is as follows;

<u>Quantity</u>	<u>Description</u>
1 each	Workstation for Supervisor – Room #210

**Equipment / workstation full details**

- Workstation to maximize work area, include overhead storage, lateral files (4 2 drawer files).
- Unit to be electrically fed from wall not power pole.
- Modesty panels to be ¾ height.
- Work surface to be cherry laminate with bull nose or rounded edges and flat black pulls.
- Unit must have ergonomic, adjustable keyboard tray.
- Unit to include 1 box/box/file and 1 file/file in addition to freestanding lateral files.
- Layout must utilize electric/data/telecommunications already planned and must not impede use of observation window.
- Layout to be approved in advance
- Drawings are attached as Appendices C 4 and 5.

These are the only changes contemplated by Amendment No. 1. All other terms and conditions shall remain the same.

Thank you in advance for your interest in doing business with the Maryland Judiciary.

Sincerely,

Sophie M. Dimbunu  
 Manager Procurement and Contract Administration