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**ADMINISTRATIVE OFFICE OF THE COURTS  
MARYLAND JUDICIAL CENTER  
580 TAYLOR AVENUE  
ANNAPOLIS, MARYLAND 21401**

February 24, 2009

**RE: Request for Bid - K09-9082-40 – 23 WORKSTATIONS  
DELIVERY AND INSTALLATION AT CUMBERLAND  
DISTRICT COURT**

**AMENDMENT # 2**

Dear Interested Party:

The Administrative Office of the Courts (AOC) hereby provides additional information as a result of the questions asked by prospective bidder regarding the referenced bid;

Q. Does the top and end trim need to be matching wood or laminate?

A. All trim pieces, end caps, top caps and rails must be matching laminate, same as the work surface.

Q. Bid states four (4) quad clustered units with low panel walls. Do you require 42" or 48" high walls?

A. 42" and 48" high are both acceptable, depending on design.

Q. Are the bailiffs' stations to be six (6) individual stations or clustered and what wall height do you require?

A. It cannot be clusters but can be adjoining; no wall height is required other than what is necessary for accessory unit to hold coats, equipment and whatever height is necessary for task lighting for each unit?

Q. What wall height do you require for the Supervisor station in room 210?

A. None

Q. What width do you require for the two drawer lateral files on the Supervisors station in room 210?

A. 36"

Prospective bidders please observe the following confirmation Statements;

1. Panel height can be 48"; this particular design is not envisioned to have overhead storage units at this time, but if the vendor believes this is desirable, an alternative price could be provided, it would be ideal to have this option in the future.
2. All trim pieces, end caps, rails top caps and power poles must be laminate to match the work surfaces. Metal or other material is not acceptable as a finish or end piece. Metal power poles are absolutely forbidden.

3. There is to be NO electric, telephone, data or other wiring in any raceways. Raceways are not desirable and will not be acceptable for locating, storing or moving wiring. All electric, data, telecommunications wiring will be fed from the ceiling down the power poles and the power panels located in the cluster system furniture MUST have pre-wired quick connect panels. The electric, data and telecommunications will be live wired on site by others.
  
4. Each unit must be equipped with a pre-wired quick connect system approved and specified by Judiciary Information Services (JIS).

These are the only changes contemplated by Amendment No. 2. All other terms and conditions shall remain the same.

Thank you in advance for your interest in doing business with the Maryland Judiciary.

Sincerely,

Sophie M. Dimbunu  
Manager Procurement and Contract Administration

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