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October 5, 2009

RE: Request for Bid K10-0066-26I  
Consultant(s) / Internal Audit Department

**AMENDMENT #2**

Dear Interested Party:

The Maryland Judiciary hereby makes the following clarifications/changes to the above mentioned Request for Proposal (RFP).

The following consists of clarifications/questions raised by potential bidders on the above referenced solicitation and the AOC's responses.

Q1. What is the correct number of this solicitation, 26I or 25I?

A1. [The correct number for this solicitation is 26I.](#)

Q2. Per the pricing proposal, will the AOC accept just an hourly rate and not a total price as a complete bid as there are 300 hours between the low and high estimated time needed.

A2. [Yes.](#)

Q3. Can there be multiple resumes submitted for this requirement?

A3. [Yes.](#)

Q4. This is for "As needed" based in terms of services of the Security Auditor. And the selected candidate will be required to come in on an as needed basis. Can we propose two or three candidates to use on this project since it is a need based requirement? For example, of the six findings, one proposed Auditor may take care of the first finding. The second one the second finding etc. This will be helpful for the vendors since we have to send the personnel only "as needed". Is swapping allowed?

A4. [Yes, however, those individual\(s\) need to have the same or similar credentials.](#)

Q5. Do you have Q& A from the pre proposal conference? If yes, can you send it to us or are you planning to post in on the web?

A5. [We did not formally write down Q&A from pre-proposal conference. However, any amendments made to the original RFP have been posted on the web.](#)

Q6. What is the estimated total hours for this work?

A6. Estimated total hours are included in the RFP. =

Q7. Please confirm that a proposal can be submitted by who did not attend the pre proposal conference.

A7. Yes.

Q8. Please also advise on whether or not there is an incumbent provider for these services as well as your organization's timeline for selecting a service provider.

A8. There is no incumbent provider. Service provider will be selected early part of November.

These are the only changes contemplated by Amendment No. 2. All other terms and conditions shall remain the same.

Thank you in advance for your interest in doing business with the Maryland Judiciary.

Sincerely,

Colleen M. Cantler  
Procurement Specialist  
Office of Procurement and Contract Administration

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