



**ADMINISTRATIVE OFFICE OF THE COURTS
MARYLAND JUDICIAL CENTER
580 TAYLOR AVENUE
ANNAPOLIS, MARYLAND 21401**

FRANK BROCCOLINA
STATE COURT ADMINISTRATOR
(410) 260-1295 Fax: (410) 974-2066
frank.broccolina@mdcourts.gov

FAYE D. GASKIN
DEPUTY STATE COURT
ADMINISTRATOR
(410) 260-1257 Fax: (410) 974-2066
faye.gaskin@mdcourts.gov

SHARON SAMPSON BALL
Executive Director
Human Resources
(410) 260-1283 Fax: (410) 974-2849
sharon.ball@mdcourts.gov

GRAY BARTON
Executive Director
Office of Problem-Solving Courts
2011-D Commerce Park Drive
Annapolis, Maryland 21401
(410) 260-3617 Fax: (410) 841-9850
gray.barton@mdcourts.gov

PHILIP S. BRAXTON
Executive Director
Judicial Information Systems
2661 Riva Road, Suite 900
Annapolis, Maryland 21401
(410) 260-1000 Fax: (410) 974-7170
philip.braxton@mdcourts.gov

ALLEN C. CLARK, III
Executive Director
Budget & Finance
(410) 260-1579 Fax: (410) 260-1290
allen.clark@mdcourts.gov

DAVID R. DURFEE JR.
Executive Director
Legal Affairs
(410) 260-1405 Fax: (410) 974-2066
david.durfee@mdcourts.gov

RAYMOND MACK
Executive Director
Procurement & Contract
Administration
(410) 260-1410 Fax: (410) 260-1749
raymond.mack@mdcourts.gov

PAMELA CARDULLO ORTIZ
Executive Director
Family Administration
(410) 260-1580 Fax: (410) 974-5577
pamela.ortiz@mdcourts.gov

DIANE S. PAWLOWICZ
Executive Director
Court Research & Development
(410) 260-1725 Fax: (410) 974-2066
diane.pawlowicz@mdcourts.gov

ROXANNE P. McKAGAN
Manager
Administrative Services
(410) 260-1407 Fax: (410) 974-2066
rocky.mckagan@mdcourts.gov

DEBORAH A. UNITUS
Manager
Program Services
(410) 260-1291 Fax: (410) 974-5577
deborah.unitus@mdcourts.gov

December 15, 2009

Re: Request for Bid K10-0084-84F
TELEPHONE/DATA WIRING FOR NEW CHARLES COUNTY
DISTRICT COURT HOUSE IN LAPLATA, MD

AMENDMENT #3

Dear Interested Party:

The Administrative Office of the Courts (AOC) hereby makes the following clarifications/changes to the above referenced Request for Proposals.

Due to the need to make clarifications to the specifications, the above referenced solicitation is hereby changed:

F. Pre-Bid Conference.

Pre-Bid conference will be held on December 21, 2009 at 10:00 A.M. at Charles County District Court, 200 Charles Street, La Plata, MD 20646-3070.

The pre-bid meeting will take place in a building under construction. Hardhats will be made available and you must wear them. All attendees should wear appropriate clothing (flat, stable shoes or work boots, hard hats) as it is an active construction site. All attendees must stay with the group and must adhere to safety requirements of the contractor and Charles County officials as this is not our site. Remember there is no heat in the work area--dress warmly. We are guests in the building.

This is the only change contemplated by this Amendment 3. All other terms and conditions remain the same.

Sincerely,

Karen Hoang
Procurement Specialist