

**INSTRUCTIONS TO OFFICER
DISTRIBUTION COPIES**

#1 - Court Copy To be mailed to the District Court
Traffic Processing Center within
24 hours issue

**#2 - Law Enforcement
Headquarters** To be retained by Law
Enforcement Headquarters

#3 - Officer's Copy To be retained by Officer

#4 - Return To Court Copy

- a) Must Appear Offense/Violator Arrested - To be given to
District Court Commissioner at
time of Intial Appearance hearing

- b) Must Appear Offense/No Arrest - To be mailed/delivered with
transmittal to District Court** in
the county where violation
occurred

- c) Payable Offense - To be given to violator along with #5 copy
as this copy contains the options
to satisfy a payable citation

#5 - Defendant's Copy To be given to violator at time of
issue, with the attached envelope

NOTE: You are making four copies, all of which must be legible.
The firm use of a ball point pen by the arresting officer is
recommended. The name of the violator should be printed.

IMPORTANT: This book is **not** to be used for non-moving local
parking violations.

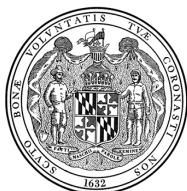
Once assigned, the Complaint and Citation Book cannot be
Reassigned. Partially used books **MUST** be returned to the Motor
Vehicle Administration.

*For District Court addresses, visit the Judiciary website at:
www.mdcourts.gov/district

WRAPAROUND COVER

Printing on front flap
portion only. Stock weight
110# index, buff.
Size: width 5" x length 18"

STATE OF MARYLAND



**UNIFORM COMPLAINT AND
CITATION BOOK**

POLICE
DEPT. _____

DATE
RECEIVED _____

OFFICER _____

**FLY LEAF
(FRONT)**

Printing on front & back,
head to head. Stock
weight 90# index, green.

ARREST TYPE

- A - MARKED PATROL CAR
- B - UNMARKED PATROL CAR
- C - MARKED CAR, VASCAR
- D - UNMARKED CAR, VASCAR
- E - MARKED CAR, STATIONARY RADAR
- F - UNMARKED CAR, STATIONARY RADAR
- G - MARKED CAR, MOVING RADAR (STATIONARY)
- H - UNMARKED CAR, MOVING RADAR (STATIONARY)
- I - MARKED CAR, MOVING RADAR (MOVING)
- J - UNMARKED CAR, MOVING RADAR (MOVING)
- K - AIRCRAFT ASSIST
- L - MOTORCYCLE
- M - ADMINISTRATIVE
- O - FOOT PATROL

RECIPROCITY STATES

| | | | |
|---------------------------|----|---------------------|----|
| Alabama..... | AL | Nebraska..... | NE |
| Arkansas..... | AR | New Hampshire..... | NH |
| Colorado..... | CO | New Jersey..... | NJ |
| Connecticut..... | CT | New Mexico..... | NM |
| Delaware..... | DE | New York..... | NY |
| District of Columbia..... | DC | North Carolina..... | NC |
| Florida..... | FL | North Dakota..... | ND |
| Georgia..... | GA | Ohio..... | OH |
| Illinois..... | IL | Oklahoma..... | OK |
| Indiana..... | IN | Pennsylvania..... | PA |
| Iowa..... | IA | Rhode Island..... | RI |
| Kansas..... | KS | South Carolina..... | SC |
| Kentucky..... | KY | South Dakota..... | SD |
| Louisiana..... | LA | Tennessee..... | TN |
| Maine..... | ME | Texas..... | TX |
| Maryland..... | MD | Utah..... | UT |
| Massachusetts..... | MA | Vermont..... | VT |
| Minnesota..... | MN | Virginia..... | VA |
| Mississippi..... | MS | West Virginia..... | WV |
| Missouri..... | MO | Wyoming..... | WY |

**FLY LEAF
(BACK)**

