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## ADMINISTRATIVE OFFICE OF THE COURTS PROCUREMENT AND CONTRACT ADMINISTRATION 2003 C COMMERCE PARK DRIVE ANNAPOLIS, MARYLAND 21401

Addendum No. 1 to the Request for Proposal (RFP)
New Trial Judge Orientation Facility and Accommodations
K12-0022-25F
August 2, 2011

This Addendum is being issued to amend and clarify certain information contained in the above named RFP. All information contained herein is binding on all Offerors who respond to this RFP. Specific parts of the RFP have been amended. The following changes/additions are listed below; new language has been underlined (ex. <u>language added</u>) and language deleted has been marked with a strikeout (ex. <u>language deleted</u>).

## 1. Revise Section 1.1 as follows:

The purpose of this RFP is to provide information to offerors interested in submitting an offer to meet the AOC's requirements for the facility and accommodations for the New Trial Judge Orientation to be held on April 22, 2012 through April 27, 2012 at a secure conference facility within close proximity to Baltimore City the borders of the Baltimore Beltway I-695.

## 1. Revise Section 2.2.1 as follows:

Contractor shall provide a secure conference facility within the borders of the Baltimore Beltway I-695 for the New Trial Judge Orientation to be held on April 22, 2012 through April 27, 2012.

Date Issued: August 2, 2011 Anna Pfeifer, Procurement Officer

MARYLAND