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**Questions/Responses No. 1
RFP Project No. K12-0053-84F
Courtroom Bench Replacement in
Hyattsville, Upper Marlboro and Cambridge, Maryland
April 12, 2012**

Ladies and Gentlemen:

The following questions for the above referenced RFP were received by e-mail and are answered and posted for all prospective Offerors who received the RFP. The statements and interpretations contained in the following responses to questions are not binding on the Judiciary unless the RFP is expressly amended. Nothing in the Judiciary's response to these questions is to be construed as agreement to or acceptance by the Judiciary of any statement or interpretation on the part of the Offeror asking the question.

1. In our meeting it was brought up that you want the new courtroom benches to be ADA compliant. Per the code of federal regulations, a wheelchair requires 78" min. width and 60" min. depth to make a smooth U-turn. That would mean that the 1st TWO rows of benches would be shortened by 78". Is that what you would like?

Response: Yes, if this is the only option.

2. What time will the bench vendor be able to start installing [not removing existing – as that has been determined for Friday night, correct?] the new benches on Saturdays? In the meeting it seemed to be decided that bench removal and carpet removal would happen on Friday night and that the carpet installation would start on 7am on Sat morning. What time can the installers start putting the new benches in?

Response: That time will be determined by how long it takes the carpet contractor to finish pulling out old carpeting and installing the new. *Please note we have asked for carpeting time table to be included in carpet RFP response and will be made available to bench contractor at award. The carpet contractor will most likely need most of Friday night to remove the old carpeting so install may be able to begin the next morning. But it is certainly possible that demo of old carpet could go well, so that install could begin the same night. At any rate, we will coordinate between contractors so communication is maintained and adjustments to schedules can be made quickly and easily.

The bench contractor can begin pulling out old benches at 5:00 PM on Friday. They can begin pulling benches from second courtroom Saturday morning while carpet is being installed in first courtroom.

3. Please clarify that we have access to the court rooms from 5pm to 12 mid on Friday and 7am to 12 mid on Sat and Sunday.

Response: Contractors will have access to courtrooms from 5:00 pm to 12:00 am on Friday. On Saturday, access will be from 7:00 am to midnight and on Sunday from 7:00 am to 7:00 pm. however, if the contractor needs additional time on Sunday night, it will be arranged.

4. What is the sequence of locations for new benches? Is Upper Marlboro first, followed by Hyattsville, and then Cambridge?

Response: No sequence has yet been established.

5. Was the decision that we would do 2 court rooms per weekend? Except in Cambridge, where there is only one?

Response: Yes.

6. We need a drwg or some sort of diagram of the logistics of the path that the benches need to come in. Example: truck can back up to a loading dock, then it is 300yds of hallway to a set of 25 steps. We also need the width of the loading dock[s], hallways, etc.

Response: Both Upper Marlboro and Hyattsville have loading docks which may be utilized if preferred, but, in Cambridge the contractors will park on the lot directly adjacent the building and bring all products in through the front entrance up the steps. We will work with the contractor to establish the best path of ingress and egress and make it work for them.

7. Is it possible to re-visit the courtrooms to quickly verify information on off- hours before the bid is due?

Response: No.

8. Which courtrooms in Upper Marlboro are NOT getting new carpet?

Response: Courtrooms 261, 262 and 263 do not get new carpet.

9. Where will these fall on the schedule?

Response: This is not yet determined; we will work with the contractor to accommodate the best schedule.

10. New railings are NOT included in the contract, correct?

Response: Correct.

11. There was some discussion [at the question session] that the benches on the sides of each court room in Upper Marlboro, at the front where the rail angles at 45 degrees, could be 78" long. Most of them are currently 50" long. Is 78" the acceptable length?

Response: Yes, 78" if it will meet code and maximize seating.

12. Upper Marlboro - Wood Specie is specified as Red Oak. Should we proposed both plain sawn (varied grain with "cathedral" peaks) and rift sawn (straight grain). Rift sawn is more costly but would more closely match the graining of the other furnishings in the existing courtrooms which are Mahogany (see attached explanations of saw cuts)

Response: Yes, propose plain sawn and rift sawn.

13. Confirming two wheelchair spaces per room in accordance with ADA requirements (first bench each side along center aisle).

Response: Placement of wheel chair space must meet code and maximize seating.

14. Clarify anchoring, concealed anchor, two per end and one per support.

Response: Correct.

15. Confirm installation schedule (how many rooms per weekend)?

Response: Two per weekend.

16. Confirm add 1" to pew seat.

Response: Yes

17. Clarify end panel detail.

Response: Match the existing end panels to the extent possible, pictures of the end panels are posted on the Maryland Judiciary's website.

18. Hyattsville - Clarify one long bench per side to be added in each courtroom.

Response: Yes, if it will meet code and maximize seating.

19. Confirm installation schedule.

Response: Two (2) courtrooms per weekend.

20. Cambridge - Confirm that spectator seating to be extended 8" to allow for 32" outside aisles.

The Court would like to meet code and maximize seating; if outside aisles can be eliminated or reduced, that is preferable.

21. Confirm the hallway bench to be extended to 14'0" long.

Response: Correct.

22. Confirm if existing benches will only need to be removed and not disposed of as they will be purchased for use by another facility.

Response: Benches need to be removed from the courtrooms and from the site. As part of the RFP proposal page, contractors are to provide a value for benches they remove.

Date Issued: April 12, 2012

Kelly Moore, Procurement Officer