



**ADMINISTRATIVE OFFICE OF THE COURTS
PROCUREMENT AND CONTRACT ADMINISTRATION
2003 C COMMERCE PARK DRIVE
ANNAPOLIS, MARYLAND 21401**

**Addendum No. 1 to the Request for Proposal (RFP)
Captioning Service for Video Projects
K12-0071-26J
May 3, 2012**

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This Addendum is being issued to amend and clarify certain information contained in the above named RFP. All information contained herein is binding on all Offerors who respond to this RFP. Specific parts of the RFP have been amended. The following changes/additions are listed below; new language has been underlined (ex. language added) and language deleted has been marked with a ~~strikeout~~ (ex. ~~language deleted~~).

1. Add Section 2.2.5 as follows:

Contractor shall provide captioning and all deliverables as required in Section 2—Statement of Work within two weeks of Contractor’s receipt of each video production from the Judiciary.

2. Revise Section 2.2.1.1 as follows:

Contractor shall provide open captioned and closed captioned versions of the production on a single playable video DVD and a single playable video Bluray disc.

2.2.1.1.1 Contractor shall provide two versions (that are linked to 2 different menu buttons) on one Bluray and one DVD. The open captioned video must be one of the menu button linked versions on both DVD and Bluray. The closed captioned version must be the other. Further clarification is as follows:

DVD:

Menu Item #1: Closed Captioned

Menu Item #2: Open Captioned

Bluray

Menu Item #1: Closed Captioned

Menu Item #2: Open Captioned

3. Revise Section 1.9 to extend the closing date of the RFP, as follows:

An original and 4 copies of each proposal (technical and financial) must be received by the Procurement Officer, no later than 2 p.m. (local time) on May 8 11, 2012 in order to be considered.

Date Issued: May 3, 2012
Anna Pfeifer, Procurement Officer