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**Questions/Responses #1  
Enterprise Resource Planning Implementation  
RFP Project #K13-0004-29  
May 10, 2012**

To our prospective Business Partners:

The following questions for the above referenced RFP were received by e-mail and are answered and posted for all prospective Offerors. The statements and interpretations contained in the following responses to questions are not binding on the Judiciary unless the RFP is expressly amended. Nothing in the Judiciary's response to these questions is to be construed as agreement to or acceptance by the Judiciary of any statement or interpretation on the part of the Offeror asking the question.

1. Question: Are the positions in the RFP additions to current staff or re-solicitations of current positions?

**Response: The contracts for the current positions expire June 30, 2012. This RFP is the required re-solicitation for these existing positions.**

2. Question: Who are the incumbent contractors?

**Response: There are six incumbent contractors: For SOW 2.2 – Mansai, for 2.2 Mythics; for 2.3 Advanace Technical Resources and Bara Infoware; for 2.4 Samperk and Sir Grif.**

3. Question: How much are you currently spending per hour per labor category?

**Response: This information will not be made available.**

4. Question: How many hours is each resource working per week?

**Response: Resources are expected to work 40 hours (on site) at the JIS office in Annapolis (Riva Road).**

5. Question: Are you satisfied with the incumbent?

**Response: This question is not relevant – we are looking for the best resources to fill the advertised position.**

6. Question: Is there a transition plan for new resources?

**Response: No; we expect new resources to have background and expertise to “hit the ground running”**

7 Question: Can incumbent contractors respond to this RFP?

**Response: Yes**

8 Question: Does a vendor have to do background check before presenting candidates?

**Response: That is vendor's business decision. We ask for background checks after selection of candidate (proposed award) and prior to official award, i.e. award will be contingent on candidate passing background checks.**

9 Question: With regards to the unauthorized contact statement, please verify that if in the course of our candidate search we locate an incumbent resource, we are allowed to discuss their current position and related work?

**Response: You are correct.**

10 Question: Is there a page limit for the RFP response or resumes?

**Response: No, as long as all presented material is relevant.**

11 Question: Will you remove language in Sections 3.4.3 and 3.5.1, since we consider the entire proposal proprietary and confidential?

**Response: No. We strictly follow Maryland State Law and will only consider a formal PIA request after award of a procurement, never during an open procurement. You would have the opportunity to redact your proposal, and subsequent redactions by the procurement officer and the Judiciary legal department to safeguard proprietary information are required. We added the "yellow paper" verbiage to expedite that process.**

12 Question: How does the State plan to handle the candidacy of a proposed individual submitted by more than one vendor?

**Response: We begin by asking for an exclusive representation document or something of that nature – that usually clarifies issue.**

13 Question: With respect to Oracle Software Engineer, resource Two, can you tell me if the SSO, ESB and OID are required?

**Response: This DBA must be an Oracle Certified Professional (OCP). An in depth knowledge of Oracle SSO, ESB, OID, management and tuning tools is required**

**TO BE CONTINUED WITH Q&A DOCUMENT #2 TO BE ISSUED SHORTLY**

**Issued by Gisela Blades, Procurement Officer**

TTY Users: 1-800-735-2258

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