



ADMINISTRATIVE OFFICE OF THE COURTS  
PROCUREMENT AND CONTRACT ADMINISTRATION  
2003 C COMMERCE PARK DRIVE  
ANNAPOLIS, MARYLAND 21401

Addendum No. 2 to the Request for Proposals No. K13-0038-28  
Web-based Computer Assisted Legal Research  
October 31, 2012

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This Addendum is being issued to amend and clarify certain information contained in the above named RFP. All information contained herein is binding on all Offerors who respond to this RFP. Specific parts of the RFP have been amended. The following changes/additions are listed below; new language has been underlined and language deleted has been marked with a strikeout (ex. ~~language deleted~~).

1. Revise Section 1.7 – Pre-Proposal Conference as follows:

~~A Pre Proposal Conference will be held on Tuesday, October 30, 2012, beginning at 9:30 A.M. at 2003 C Commerce Park Drive, Annapolis, Maryland 21401. The Pre Proposal Conference has been canceled for Tuesday, October 30, 2012 at 9:30 A.M. The Pre Proposal Conference will be rescheduled. A Pre-Proposal Conference will be held on Tuesday, November 13, 2012, beginning at 9:30 A.M. at 2003 C Commerce Park Drive, Annapolis, Maryland 21401.~~ Attendance at the Conference is not mandatory, but all interested Offerors are encouraged to attend in order to facilitate better preparation of their proposals.

2. Revise Section 1.9 – Proposal Due (Closing) Date as follows:

An original and nine copies of each proposal (technical and financial) must be received by the Procurement Officer, no later than 12:00 noon on ~~Wednesday, November 14, 2012~~ Tuesday, December 4, 2012 in order to be considered. An electronic version (CD) of the Technical Proposal in MS Word format must be enclosed with the original technical proposal. An electronic version (CD) of the Financial Proposal in MS Word or Excel format must be enclosed with the original Financial Proposal. All diskettes or CDs must be labeled with the RFP title, RFP number, and Offeror name and packaged with the original copy of the appropriate proposal (technical or financial). Requests for extension of this date or time will not be granted. Offerors mailing proposals should allow sufficient mail delivery time to ensure timely receipt by the Procurement Officer. Proposals received by the Procurement Officer after the due date will not be considered.

Date Issued: October 31, 2012  
Kelly Moore, Procurement Officer