



ADMINISTRATIVE OFFICE OF THE COURTS
MARYLAND JUDICIAL CENTER
2003 C COMMERCE PARK DRIVE
ANNAPOLIS, MARYLAND 21401

Addendum No. 1
Request for Proposal (RFP) K14-0003-29
IT Equipment Preventative Maintenance and Repair Services

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This Addendum is being issued to amend and clarify certain information contained in the above named RFP. All information contained herein is binding on all Offerors who respond to this RFP. Specific parts of the RFP have been amended. The following changes/additions are listed below; new language has been underlined and language deleted has been marked with a ~~strikeout~~ (ex. ~~language deleted~~).

1. Section 3.1 - Remove language as follows:

~~Offerors will be required to submit only one proposal, even if proposing for multiple categories. Each category will be evaluated as a separate and independent proposal. As described below, the Technical Proposal shall contain a section on Offeror experience and capabilities and separate sections for each category proposed. Offerors must follow the instructions within this section.~~

2. Section 3.2.2 - Remove and replace language as follows:

~~An unbound original, so identified, and one copy of each volume are to be submitted. An electronic version of both the Volume I - Technical Proposal and the Volume II - Financial Proposal must also be submitted with the unbound originals technical or financial volumes, as appropriate.~~

An unbound original, so identified, and four copies of each volume are to be submitted. An electronic version of both the Volume I- Technical Proposal and the Volume II- Financial Proposal must also be submitted with the unbound originals technical or financial volumes, as appropriate.

Date Issued: May 14, 2013
Colleen Cantler, Procurement Officer