



ADMINISTRATIVE OFFICE OF THE COURTS
MARYLAND JUDICIAL CENTER
580 TAYLOR AVENUE
ANNAPOLIS, MARYLAND 21401

Questions/Responses No.1 to the Request for Proposal (RFP)
Bookbinding Services for Maryland State Law Library
April 4, 2011

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Ladies and Gentlemen:

The following questions for the above referenced RFP were received by e-mail and are answered and posted for all prospective Offerors who received the RFP. The statements and interpretations contained in the following responses to questions are not binding on the Maryland Judiciary unless the RFP is expressly amended. Nothing in the Maryland Judiciary's response to these questions is to be construed as agreement to or acceptance by the Maryland Judiciary of any statement or interpretation on the part of the offeror asking the question.

1. Question: We respectfully request that you provide the contractor's name and the prices now in effect for this contract.

Response: This is the first time the Administrative Office of the Courts has issued a Request for Proposal for binding services.

2. Question: Have you done binding previously?

Response: Yes

3. Question: Will you want us to follow previously bound samples so your bound materials match?

Response: Yes, currently we have order cards that can be used repeatedly for items that are part of a series. For the reports, we would prefer to match about 30% of them (for example, the binding of annual supplements and General Assembly bills may not be considered periodicals, but the sets on the shelves are uniform). The other 70% of the reports are probably single volume copies (monographs) that don't need to match.

4. Question: If you did bind previously, who was the vendor?

Response: Wert Bookbinding, Inc.

Date Issued: April 4, 2011
Kelly Moore, Procurement Officer