Process Profile

Maryland Judiciary

Global Processing

RFP Candidate Discussion Draft

Note: This document is a Draft. Additional input will be needed to finalize the content.

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Revision History

Identify document changes.

Version	Date	Name	Description
1.0	*9/28/2009*	*Suzanne Bonniwell*	*Initial Draft*
1.1	*3/17/2010*	*Suzanne Bonniwell*	*Added overview*

Overview

The Maryland AOC has embarked on a significant, enterprise-level project that will update its entire court management systems environment. While this project is important from the perspective of improving court capacity and efficiency, its true scope of effort and range of benefits goes far beyond the implementation of a Maryland Electronic Court (MDEC). At its core, the project is an update of the entire court environment, including technology, business processes, and management practices. While implementation of the anticipated systems will likely take place over the course of the next few years, changes inherent in and resulting from this project will reach much further, providing the single largest impact on the Maryland Judiciary's ability to continue technological – and thus operational – advancement well into the future.

This document summarizes the entities, relationships and data structure for the MDEC from the business perspective.

Process Model

The Judiciary has experienced severe difficulties gathering reliable statistics on cases due to differences between the multiple case management systems and the use of terms and codes to describe the various documents, events, and processes captured in those systems. Therefore, the Data Definitions Committee was tasked with developing a uniform set of reporting definitions in an attempt to bring standardization across the State. The work evolved into defining minimum, basic data elements (referred to as process model) and standardized term, with definitions, which would need to be captured on cases flowing through the system (from case initiation through post-judgment activity) in order to create reliable statistical and management reports. To confirm the validity of the resulting model, MTG (the consultant assisting in this project) overlaid the business process diagrams with the work accomplished by the Data Definitions Committee to ensure that those basic data elements were captured and that the information would be accurate and meaningful along with being intended to be used, at a somewhat high level, to define case process flow for the new system.

In addition, the Committee reviewed more than 5,000 unique motions/documents entries in the various case management systems and consolidated them into a list of approximately 300 that might possibly be carried forth into the new case management system, given a structure which can support the identified characteristics.

This section includes a high-level view of many of the relationships in the data structure envisioned by the Committee as well as many of the agreed-upon terms which would be used as values in the basic data elements needed to produce meaningful statistical and management reports. The information is considered a draft working set of data and will be further assessed and refined as the implementation of the case management system moves forward. The tables in this section include some color coding that was used during follow-up research and/or editing to highlight what might have been added outside of Committee discussion and needed the Committee's review. The following defines the meaning of the color coding.

Color	Description
red	Indicates that a term needed to be defined.
blue	Indicates that the Committee wanted to review it further.

Case Record Data Elements

The following includes all approved case record data elements and values required for the MDEC system created by the Data Definitions Committee as extracted from the Process Model. Key: c = Circuit Court, d = District Court, x = Both, blank = neither court for case category

Case Type/Case Category (One each per case)

Case Type	Case Category																						
	Civil (Non-Domestic)										Civil Domestic												
	Tort	Contract	Employment/Labor	Property	Landlord-Tenant	Public Law	Peace Order	Independent Proceedings – Civil	Orphans Court*	Lien/Judgment Enforcement	Domestic Family	Agency/IV-D	Adoption	Guardianship & Trust	Change of Name	Domestic Violence	Emergency Evaluations	Independent Proceedings – Family	Criminal	Juvenile Justice	Child Welfare	Citations	Motor Vehicle/Traffic
Family											c	c	c	c	c	c	c	c		c	c		
Civil	x	x	x	x	x	x	x	x	x	c													
Criminal																			x				
Motor Vehicle																							x
Citations																						x	

Red – Term needs to be defined. (Montgomery and Harford Counties)

Case Subcategory (One per case)

(Referred to as Case Document Type for Criminal/Traffic)

Value	Case Category																						
	Civil (Non-Domestic)										Civil Domestic												
	Tort	Contract	Employment/Labor	Property	Landlord-Tenant	Public Law	Peace Order	Independent Proceedings – Civil	Orphans Court*	Lien/Judgment Enforcement	Domestic Family	Agency/IV-D	Adoption	Guardianship & Trust	Change of Name	Domestic Violence	Emergency Evaluations	Independent Proceedings	Criminal	Juvenile Justice	Child Welfare	Citations	Motor Vehicle/Traffic
ADA			c																				
Adoption – After TPR/Guardianship																					c		
Adoption – Independent													c										
Adoption – Private Agency													c										
Adoption – Without Prior TPR/Guardianship																					c		
Adult – Contributing																				c			
Adverse Possession				c																			
Alimony/Spousal Support											c												
Annulment											c												
Arrest Warrant																			d				x
Asbestos	c	c																					
Assault	x																						
Attorney Appointment								c															
Attorney Grievance						c																	
Battery	x																						
Birth Certificate Amendment											c							c					
Board of Elections Citation																						x	
Body Attachment Issuance								c															

Value	Case Category																						
	Civil (Non-Domestic)										Civil Domestic												
	Tort	Contract	Employment/Labor	Property	Landlord-Tenant	Public Law	Peace Order	Independent Proceedings – Civil	Orphans Court*	Lien/Judgment Enforcement	Domestic Family	Agency/IV-D	Adoption	Guardianship & Trust	Change of Name	Domestic Violence	Emergency Evaluations	Independent Proceedings	Criminal	Juvenile Justice	Child Welfare	Citations	Motor Vehicle/Traffic
Bond Forfeiture										x													
Bond Forfeiture Remission						c																	
Breach		x									c												
Breach of Lease					x																		
Change of Name											c				c								
Change of Sex											c							c					
Child Support – Agency/IV-D												c											
Child Support – Private											c												
CINA (Child In Need of Assistance)																					c		
CINS (Child In Need of Supervision)																				c			
Citation																			d				x
Citation – DNR																			d				
Citation – MNCPPC																			d				
City Lien										c													
Civil Citation																						x	
Civil Rights						x																	
Commercial	x	x																					
Commission Issuance								c															
Confessed Judgment		x																					
Conspiracy	x		c																				
Construction		x																					

Value	Case Category																						
	Civil (Non-Domestic)										Civil Domestic												
	Tort	Contract	Employment/Labor	Property	Landlord-Tenant	Public Law	Peace Order	Independent Proceedings – Civil	Orphans Court*	Lien/Judgment Enforcement	Domestic Family	Agency/IV-D	Adoption	Guardianship & Trust	Change of Name	Domestic Violence	Emergency Evaluations	Independent Proceedings	Criminal	Juvenile Justice	Child Welfare	Citations	Motor Vehicle/Traffic
Contempt								x															
Conversion	x																						
County Lien										c													
County/Municipal Codes and Ordinances						x																	
Court Access Rules						x																	
Criminal-Civil Citation																						x	
Custody											c												
Death Certificate Issuance/Correction											c							c					
Debt		x																					
Declare Deceased											c							c					
Defamation	x																						
Deposition Notice								c															
Detinue				x																			
*Discrimination****						x																	
Dispose Body											c							c					
Distress/Distraint for Rent					x																		
District Court Motions Appeal								c															
Division of Labor Licensing and Regulation										c													
Divorce											c												
Domestic Violence											x					x							
Domestic Violence – Child Abuse											x					x							

Value	Case Category																						
	Civil (Non-Domestic)										Civil Domestic												
	Tort	Contract	Employment/Labor	Property	Landlord-Tenant	Public Law	Peace Order	Independent Proceedings – Civil	Orphans Court*	Lien/Judgment Enforcement	Domestic Family	Agency/IV-D	Adoption	Guardianship & Trust	Change of Name	Domestic Violence	Emergency Evaluations	Independent Proceedings	Criminal	Juvenile Justice	Child Welfare	Citations	Motor Vehicle/Traffic
Domestic Violence – Vulnerable Adult											x					x							
EEO/HRC			c																				
Ejectment					x																		
Election Law						c																	
Emancipation											c												
Emergency Evaluation																	x						
Eminent Domain/Condemnation						x																	
Enforcement of Foreign Order											c												
Environmental						c																	
Error Coram Nobis						x																	
Failure to Pay Rent					x																		
False Arrest/Imprisonment	x																						
Family Legal/Medical											c			c									
Federal Tax Lien										c													
Financial								c															
FLSA			c																				
FMLA			c																				
Foreclosure				c																			
Foreign Judgment										x													
Forfeiture				x																			
Fraud	x	x																					

Value	Case Category																						
	Civil (Non-Domestic)										Civil Domestic												
	Tort	Contract	Employment/Labor	Property	Landlord-Tenant	Public Law	Peace Order	Independent Proceedings – Civil	Orphans Court*	Lien/Judgment Enforcement	Domestic Family	Agency/IV-D	Adoption	Guardianship & Trust	Change of Name	Domestic Violence	Emergency Evaluations	Independent Proceedings	Criminal	Juvenile Justice	Child Welfare	Citations	Motor Vehicle/Traffic
Fugitive Warrant (No charge)																			*x*				
Government		*x*																					
Grand Jury/Petit Jury								*c*															
Grantor in Possession				*x*																			
Guardianship of Adult Person and/or Property														*c*									
Guardianship of Minor Person and/or Property														*c*									
Habeas Corpus						*c*																	
Health Care Arbitration [MR 15-401]																							
Health Care Lien										*c*													
Hospital Lien										*c*													
Indictment																			*c*				
Information																			*x*				
Insurance		*x*																					
Juvenile Delinquency																				*c*			
Lead Paint	*x*																						
Lis Pendens				*c*																			
Loss of Consortium	*x*																						
Malicious Prosecution	*x*																						
Malpractice – Medical	*x*																						
Malpractice – Professional	*x*																						
Mandamus						*c*																	
Marriage Certificate Amendment											*c*							*c*					

Value	Case Category																						
	Civil (Non-Domestic)										Civil Domestic												
	Tort	Contract	Employment/Labor	Property	Landlord-Tenant	Public Law	Peace Order	Independent Proceedings – Civil	Orphans Court*	Lien/Judgment Enforcement	Domestic Family	Agency/IV-D	Adoption	Guardianship & Trust	Change of Name	Domestic Violence	Emergency Evaluations	Independent Proceedings	Criminal	Juvenile Justice	Child Welfare	Citations	Motor Vehicle/Traffic
Mass Transit Administration																						*x*	
Mechanic's Lien				*c*																			
Medical Assistance Lien										*c*													
Miscellaneous								*x*															
Misrepresentation	*x*																						
M-NCPPC																						*x*	
Motor Tort	*x*																						
Municipal Infraction																						*x*	
Negligence	*x*																						
Nuisance	*x*																						
Other Lien										*c*													
Ownership				*c*																			
Parking																						*x*	
Partition/Sale				*c*																			
Paternity/Parentage – IV-D												*c*											
Paternity/Parentage – Private											*c*												
Peace Order							*x*													*c*			
Perpetuate Testimony/Evidence								*x*															
Post-conviction																							
Premises Liability	*x*																						
Prisoner Rights						*x*																	

Value	Case Category																						
	Civil (Non-Domestic)										Civil Domestic												
	Tort	Contract	Employment/Labor	Property	Landlord-Tenant	Public Law	Peace Order	Independent Proceedings – Civil	Orphans Court*	Lien/Judgment Enforcement	Domestic Family	Agency/IV-D	Adoption	Guardianship & Trust	Change of Name	Domestic Violence	Emergency Evaluations	Independent Proceedings	Criminal	Juvenile Justice	Child Welfare	Citations	Motor Vehicle/Traffic
Product Liability	x	x																					
Production of Documents Request								c															
Public Information Act Records						x																	
Quarantine/Isolation						x																	
Quiet Title				c																			
Receivership				x																			
Recognition as Legal Child											c												
Recorded Judgment										x													
Red Light Monitoring																						x	
Rent Escrow					x																		
Replevin				x																			
Return of Seized Property				c																			
Right of Redemption				c																			
Sentence Transfer								x															
Special Admission – Out-of-state Attorney								c															
Speed Monitoring																						x	
State Tax Lien										c													
Statement of Charges																			d				
Subpoena Issue/Quash								c															
Summons																			d				x
Tenant Holding Over					x																		

Value	Case Category																						
	Civil (Non-Domestic)										Civil Domestic												
	Tort	Contract	Employment/Labor	Property	Landlord-Tenant	Public Law	Peace Order	Independent Proceedings – Civil	Orphans Court*	Lien/Judgment Enforcement	Domestic Family	Agency/IV-D	Adoption	Guardianship & Trust	Change of Name	Domestic Violence	Emergency Evaluations	Independent Proceedings	Criminal	Juvenile Justice	Child Welfare	Citations	Motor Vehicle/Traffic
Termination of Parental Rights											c												
Tobacco Citation																						x	
Toxic Tort	x																						
TPR/Guardianship – State Initiated																					c		
Trespass	x																						
Truancy																				c			
Trustee Substitution								c															
UIFSA												c											
Visitation											c												
Voluntary Placement																					**c**		
Waiver of Fees						x																	
Waiver of Prepayment of Costs								x															
Witness Appearance, Request to Compel								c															
Workers' Compensation			c																				
Writ of Certiorari						c																	
Wrongful Death	x																						
Wrongful Detainer					x																		
Wrongful Termination			x																				
WSSC																						x	
Zoning Citation																						x	

Notes on Citation cases:

- *Red – List should be reviewed to reconcile with types of cases listed in C&JP Article Sec. 4-401(10)*
- *Blue – Need an indicator as to whether the citation is a Must Appear citation?*

All Other Cases:

- *Red – Indicates that a term needed to be defined.*
- *Blue – Indicates that the Committee wanted to review it further.*

Case Origin (One each per case)

Value	Case Category																						
	Civil (Non-Domestic)										Civil Domestic												
	Tort	Contract	Employment/Labor	Property	Landlord-Tenant	Public Law	Peace Order	Independent Proceedings – Civil	Orphans Court*	Lien/Judgment Enforcement	Domestic Family	Agency/IV-D	Adoption	Guardianship & Trust	Change of Name	Domestic Violence	Emergency Evaluations	Independent Proceedings	Criminal	Juvenile Justice	Child Welfare	Citations	Motor Vehicle/Traffic
Administrative Agency Appeal	c	c	c			c						c											
Appeal from District Court – de novo	c	c		c	c	c	c									c	c		c			c	c
Appeal from District Court – on Record	c	c		c	c	c											c		c			c	c
Appeal from District Court – VOP																			c				
Appeal from Orphans' Court									c														
District Court Jury Trial Prayer	c	c		c	c	c													c				c
Foreign (Out-of-state)											c					x							
Foreign (Out-of-state -- Interstate Compact)																				c	c		
Foreign Judgment										x													
Lien Index Record										x													
Notice/Recording from Another Md. Jurisdiction										x													
Original	x	x	x	x	x	x	d	x	c		c	c	c	c	c	x	x	c	x	c	c	d	
Original – Citizen Application for Charges																			d				d
Original – Law Enforcement																			d				d
Out-of-State Request								x															d
Reassigned from Another District Court																			d				
Reverse Waiver																				c			
Transferred for Supervision																				c			
Transferred from Another Jurisdiction	x	x	x	x	x	x	d				c	c	c	c	c	x	x		c	c	c		

Value	Case Category																						
	Civil (Non-Domestic)										Civil Domestic												
	Tort	Contract	Employment/Labor	Property	Landlord-Tenant	Public Law	Peace Order	Independent Proceedings – Civil	Orphans Court*	Lien/Judgment Enforcement	Domestic Family	Agency/IV-D	Adoption	Guardianship & Trust	Change of Name	Domestic Violence	Emergency Evaluations	Independent Proceedings	Criminal	Juvenile Justice	Child Welfare	Citations	Motor Vehicle/Traffic
Transferred from Circuit Court	*d*	*d*		*c*	*c*											*d*	*d*						
Transferred from District Court	*c*	*c*	*x*	*d*	*d*	*c*										*c*	*c*						
Transferred from Orphan's Court														*c*									
Waiver from Juvenile Court																			*x*				

Red – Indicates that a term needed to be defined.

Case Reporting Status (One per case)

Value	Case Category																					
	Civil (Non-Domestic)										Civil Domestic											
	Tort	Domestic Family	Agency/IV-D	Adoption	Guardianship & Trust	Change of Name	Domestic Violence	Emergency Evaluations	Independent Proceedings	Lien/Judgment Enforcement	Domestic Family	Agency/IV-D	Adoption	Guardianship & Trust	Change of Name	Domestic Violence	Emergency Evaluations	Independent Proceedings	Criminal	Juvenile Justice	Child Welfare	Citations	Motor Vehicle/Traffic
Closed	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
Open – Active	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
Open – Inactive	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
Reopen – Active	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
Reopen – Inactive	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x

Case Disposition (System Generated) (One per case)

Value	Case Category																						
	Civil (Non-Domestic)										Civil Domestic												
	Tort	Contract	Employment/Labor	Property	Landlord-Tenant	Public Law	Peace Order	Independent Proceedings – Civil	Orphans Court*	Lien/Judgment Enforcement	Domestic Family	Agency/IV-D	Adoption	Guardianship & Trust	Change of Name	Domestic Violence	Emergency Evaluations	Independent Proceedings	Criminal	Juvenile Justice	Child Welfare	Citations	Motor Vehicle/Traffic
Abated by Death/Mortuus-Est																			x	c		x	x
Acquittal, Judgment of																			x	c			
Consolidated											c	c											
Dismissed	x	x	x	x	x	x	x	x	x		c	c	c	c	c	x	x	c	x	c	c	x	x
Dismissed – Lack of Jurisdiction	x	x	x	x	x	x			x		c	c	c		c	c	c	c					
Dismissed – Lack of Prosecution	x	x	x	x	x	x		x	x		c	c	c		c								c
Dismissed by Court/Judgment of District Court	c	c		x	x	c	c									c	c		c				
Forwarded to Circuit Court																			d				d
Forwarded to Circuit Court – Juvenile																			x				x
Fugitive Extradited																			x				
Fugitive Released																			x				
Guilty																			x			x	
Issues Resolved	x	x	x	x	x	x	x	x	x	c	c	c	c	c	c	x	x	c		c	c		
Jurisdiction Waived																				c			
Jury Trial Prayer	d	x		d	d	d													d				d
Merged																							x
Nolle Pros																			x			x	x
Not Criminally Responsible																			x				x

Value	Case Category																						
	Civil (Non-Domestic)										Civil Domestic												
	Tort	Contract	Employment/Labor	Property	Landlord-Tenant	Public Law	Peace Order	Independent Proceedings – Civil	Orphans Court*	Lien/Judgment Enforcement	Domestic Family	Agency/IV-D	Adoption	Guardianship & Trust	Change of Name	Domestic Violence	Emergency Evaluations	Independent Proceedings	Criminal	Juvenile Justice	Child Welfare	Citations	Motor Vehicle/Traffic
Not Guilty																			x			x	x
Not Guilty – Agreed Statement of Facts																			x				x
Probation before Judgment																			x			x	x
Probation with Stay of Delinquency Finding																				c			
Reassignment																							x
Remanded																			c			x	c
Reverse Waiver																			x				
Stet																			x			x	x
Transferred	x	d	x	x	x	x	x		x		c	c	c	c	c	x	x	c	c	c	c		
Remanded	c	c		c	c	c	c		c			c		c		c	c	c					
Withdrawn										c													
Withdrawn by Defendant/Judgment of Dist. Ct.																			c				

* Dismissals will need to be characterized as to whether with or without prejudice.

Plea

Value	Case Category	
	Criminal	Motor Vehicle/Traffic
*Guilty***	x	x
*Not Criminally Responsible***	x	x
*Not Guilty***	x	x
*Nolo Contendere***	x	x

Red – Indicates that a term needed to be defined.

Issue/Allegations/Relief/Charges Record Data Elements

The following includes all approved relief/issue /allegation/charge data elements and values required for the MDEC system created by the Data Definitions Committee as extracted from the Process Model.

Relief /Issue/Allegation/Charges (One or more each per case)

Value	Case Category																						
	Civil (Non-Domestic)										Civil Domestic												
	Tort	Contract	Employment/Labor	Property	Landlord-Tenant	Public Law	Peace Order	Independent Proceedings – Civil	Orphans Court*	Lien/Judgment Enforcement	Domestic Family	Agency/IV-D	Adoption	Guardianship & Trust	Change of Name	Domestic Violence	Emergency Evaluations	Independent Proceedings	Criminal	Juvenile Justice	Child Welfare	Citations	Motor Vehicle/Traffic
Abatement	x			x	x	x																	
Administrative Action								x															
Adoption													c								c		
*Allegation**																				c			
Alimony/Spousal Support											c												
Annulment											c												
Appointment of Receiver	x			x		x																	
Arbitration	x	x	x	x	x	x																	
Asset Determination	x	x	x	x	x	x					c	c		c									
Attachment Before Judgment	x	x		x	x																		
Cease and Desist Order	c			c		c																	
Change of Name – Adult											c				c								
Change of Name – Minor											c		c		c								
Charge (Except Fugitive Warrant Subcategory)																			x				x
Child Support											c	c								c	c		

Value	Case Category																						
	Civil (Non-Domestic)										Civil Domestic												
	Tort	Contract	Employment/Labor	Property	Landlord-Tenant	Public Law	Peace Order	Independent Proceedings – Civil	Orphans Court*	Lien/Judgment Enforcement	Domestic Family	Agency/IV-D	Adoption	Guardianship & Trust	Change of Name	Domestic Violence	Emergency Evaluations	Independent Proceedings	Criminal	Juvenile Justice	Child Welfare	Citations	Motor Vehicle/Traffic
CINA Allegation(s) (Needs Dropdown e.g., Abuse)																					c		
CINA Finding																				c	c		
Competency																				c			
Condemn Building						x																	
Consent Order																x							
Contempt	x	x	x	x	x	x	x			c	c	c	c	c	c	x		c		c	c	x	
Court Costs/Fees	x	x	x	x	x	x	x				c	c	c	c	c	x				c	c	x	
Custody											c					x				c	c		
Damages – Compensatory/Monetary	x	x	x	x	x	x																	
Damages – Punitive/Monetary	x		x			x																	
Delinquency Finding																				c			
Detention																				c			
Divorce – Absolute											c												
Divorce – Limited											c												
Earnings Withholding	x	x									c	c				x					c		
Emancipation											c			c						c	c		
Emergency Evaluation																	x						
Enforcement										c		c											
Enrollment										c													
Estate – Fiduciary Jurisdiction(MR 10-500)																							
Exceptions											c	c			c	c							

Value	Case Category																						
	Civil (Non-Domestic)										Civil Domestic												
	Tort	Contract	Employment/Labor	Property	Landlord-Tenant	Public Law	Peace Order	Independent Proceedings – Civil	Orphans Court*	Lien/Judgment Enforcement	Domestic Family	Agency/IV-D	Adoption	Guardianship & Trust	Change of Name	Domestic Violence	Emergency Evaluations	Independent Proceedings	Criminal	Juvenile Justice	Child Welfare	Citations	Motor Vehicle/Traffic
Expungement						x																	
Family Legal/Medical											c			c									
Findings of Fact/Conclusions of Law						x																	
Foreclosure				x																			
Guardianship																					c		
Guardianship of Adult – Person														c									
Guardianship of Adult – Property														c									
Guardianship of Minor – Person														c						c			
Guardianship of Minor – Property														c						c			
Guardianship-Standby														c									
Injunction	x	x	x	x	x	x																	
In Banc Review																							
Judgment – Affidavit	x	x																					
Judgment – Attorney Fees	x	x	x	x	x	x																	
Judgment – Confessed		x																					
Judgment – Consent	x	x	x	x	x	x																	
Judgment – Declaratory	x	x	x	x	x	x																	
Judgment – Default	x	x	x	x	x	x																	
Judgment – Interest	x	x	x	x	x	x																	
Judgment – Summary	c	c	c	c		c																	
Juvenile Case Termination																				c			
Juvenile Case Termination – Take out																					c		

Value	Case Category																						
	Civil (Non-Domestic)										Civil Domestic												
	Tort	Contract	Employment/Labor	Property	Landlord-Tenant	Public Law	Peace Order	Independent Proceedings – Civil	Orphans Court*	Lien/Judgment Enforcement	Domestic Family	Agency/IV-D	Adoption	Guardianship & Trust	Change of Name	Domestic Violence	Emergency Evaluations	Independent Proceedings	Criminal	Juvenile Justice	Child Welfare	Citations	Motor Vehicle/Traffic
"Juvenile"?																							
Juvenile Interstate Compact																				c			
Liability	x																						
Oral Examination										c													
Order								x										c					
Ownership of Property				x		x																	
Partition of Property				x																			
Paternity/Parentage											c	c								c	c		
Peace Order							x													c			
Pension Distribution											c												
Permanency Planning																				c	c		
Possession				x	x	x																	
Production of Records						x																	
Property Distribution											c												
Protective Order											c					x							
Quarantine/Isolation Order						c																	
Reasonable Efforts																				c			
Register Foreign Order											c	c				x							
Reinstatement of Employment			x																				
Restitution																				c			
Review																				c	c		
Restoration of Former Name											c												

Value	Case Category																						
	Civil (Non-Domestic)										Civil Domestic												
	Tort	Contract	Employment/Labor	Property	Landlord-Tenant	Public Law	Peace Order	Independent Proceedings – Civil	Orphans Court*	Lien/Judgment Enforcement	Domestic Family	Agency/IV-D	Adoption	Guardianship & Trust	Change of Name	Domestic Violence	Emergency Evaluations	Independent Proceedings	Criminal	Juvenile Justice	Child Welfare	Citations	Motor Vehicle/Traffic
Return of Property				x	x																		
Sale of Property				x	x																		
Shelter Care																				c	c		
Specific Performance		x				x																	
Support																				c			
Termination of Guardianship														c									
Termination of Parental Rights											c										c		
Transaction Review														c									
Truancy																				c			
Use and Possession											c												
Violation																						x	
Visitation											c					x				c	c		
Voluntary Placement																					c		
Waiver																				c			
Writ of Error Coram Nobis						x																	
Writ of Execution										c													
Writ of Garnishment of Property										c													
Writ of Garnishment of Wages										c													
Writ of Habeas Corpus						x																	
Writ of Mandamus						x																	
Writ of Possession										c													
Writ of Actual Innocence																			?				

** Blue – Indicates that the Committee wanted to review it further.*
* Modification of an issue to be a descriptor of the issue.

Relief/Issue/Allegations/Charge Disposition (one per relief/issue/allegation/charge)

Value	Case Category																						
	Civil (Non-Domestic)										Civil Domestic												
	Tort	Contract	Employment/Labor	Property	Landlord-Tenant	Public Law	Peace Order*	Independent Proceedings – Civil	Orphans Court*	Lien/Judgment Enforcement	Domestic Family	Agency/IV-D	Adoption	Guardianship & Trust	Change of Name	Domestic Violence	Emergency Evaluations	Independent Proceedings	Criminal	Juvenile Justice	Child Welfare	Citations	Motor Vehicle/Traffic
Abated by Death/Mortuus-Est																			x	c		x	x
Acquittal, Judgment of																			x	c			x
Denied	x	x	x	x	x	x	x	x		c	c	c	c	c	c	x*	x	c		c	c	x	
Dismissed	x	x	x	x	x	x	x	x			c	c	c	c	c	x	x	c	x	c		x	x
Dismissed – Lack of Jurisdiction	x	x	x	x	x	x					c	c	c		c	c	c	c					
Dismissed – Lack of Prosecution	x	x	x	x	x	x					c	c	c		c								
Dismissed by Court/Judgment of District Court	x	x	c	x	x	c	c									c	c	c	c			x	
Enrolled		x																					
Facts Not Sustained																				c			
Facts Sustained																				c	c		
Forward to Circuit Court																							d
Forward to Circuit Court-Juvenile																							x
Granted	x	x	x	x	x	x	x	x		c	c	c	c	c	c	x	x	c		c	c	x	
Guilty																			x			x	x
Jury Trial Prayer	d	d		d	d	d										d			d				d
Jurisdiction Waived																				c			

Value	Case Category																						
	Civil (Non-Domestic)										Civil Domestic												
	Tort	Contract	Employment/Labor	Property	Landlord-Tenant	Public Law	Peace Order*	Independent Proceedings – Civil	Orphans Court*	Lien/Judgment Enforcement	Domestic Family	Agency/IV-D	Adoption	Guardianship & Trust	Change of Name	Domestic Violence	Emergency Evaluations	Independent Proceedings	Criminal	Juvenile Justice	Child Welfare	Citations	Motor Vehicle/Traffic
Involved																				c			
Lower Court Judgment Affirmed																			c				c
Merged																			x	c			x
Moot								x															
Nolle Pros																			x			x	x
Nolo Contendre																							x
Not Criminally Responsible																			x	c			x
Not Guilty																			x				x
Not Guilty – Agreed Statement of Facts																			x				x
Not Involved																				c			
Pendente Lite Order											c	c		c									
Probation Before Judgment																			x			x	x
*Probation With Stay of Delinquency Finding**																				c			
Remanded											c	c		c						c	c	x	
Rescind Order																x							
Reverse Waiver																			c				
Stayed											c	c											
Stet																			x			x	x
Transferred	x	x	x	x	x	x																	
Vacated											c	c											
Withdrawn								x		c													

Value	Case Category																						
	Civil (Non-Domestic)										Civil Domestic												
	Tort	Contract	Employment/Labor	Property	Landlord-Tenant	Public Law	Peace Order*	Independent Proceedings – Civil	Orphans Court*	Lien/Judgment Enforcement	Domestic Family	Agency/IV-D	Adoption	Guardianship & Trust	Change of Name	Domestic Violence	Emergency Evaluations	Independent Proceedings	Criminal	Juvenile Justice	Child Welfare	Citations	Motor Vehicle/Traffic
Withdrawn by Defendant/Judgment of District Court																			c				

Red – Indicates that a term needed to be defined.
Blue – Indicates that the Committee wanted to review it further.
** Asterisk next to value indicates that it requires the reasons for dispositions of Denied and Dismissed*

Scheduled Event Data Elements

The following includes all approved scheduled event data elements and values required for the MDEC system created by the Data Definitions Committee as extracted from the Process Model.

Scheduled Events (Another field, Held Event, will describe the event which actually took place)

Value	Case Category																						
	Civil (Non-Domestic)										Civil Domestic												
	Tort	Contract	Employment/Labor	Property	Landlord-Tenant	Public Law	Peace Order*	Independent Proceedings – Civil	Orphans Court*	Lien/Judgment Enforcement	Domestic Family	Agency/IV-D	Adoption	Guardianship & Trust	Change of Name	Domestic Violence	Emergency Evaluations	Independent Proceedings	Criminal	Juvenile Justice	Child Welfare	Citations	Motor Vehicle/Traffic
Conference	x	x	x	x	x	x					c	c	c	c	c	c		c	x	c	c		c
Conference – ADR	x	x	x	x	x	x					c	c	c	c	c					c***	c		
Conference – Pre-trial	x	x	c	c	c	c					c	c	c	c	c				c		c		c

Value	Case Category																						
	Civil (Non-Domestic)										Civil Domestic												
	Tort	Contract	Employment/Labor	Property	Landlord-Tenant	Public Law	Peace Order*	Independent Proceedings – Civil	Orphans Court*	Lien/Judgment Enforcement	Domestic Family	Agency/IV-D	Adoption	Guardianship & Trust	Change of Name	Domestic Violence	Emergency Evaluations	Independent Proceedings	Criminal	Juvenile Justice	Child Welfare	Citations	Motor Vehicle/Traffic
Conference – Scheduling	c	c	c	c	c	c					c	c	c	c	c				c	c	c		c
Conference – Sentence Review																							c
Conference – Settlement	x	x	x	x	x	x					c	c		c	c				c	c	c		c
Conference – Settlement/Pre-trial	c	c	c	c	c	c					c	c		c	c				c		c		c
Conference – Status	x	x	x	x	x	x					c	c	c	c	c			c	c	c	c		c
Hearing	x	x	x	x	x	x	x	x			c	c	c	c	c	x	x	c	x	c	c	c	x
Hearing – Adjudication																				c	c		
Hearing – Adoption													c								c		
Hearing – Bail/Bond											c	c							x				x
Hearing – Competency																			x	c			x
Hearing –Contempt	x	x	x	x	x	x	d				c	c	c	c		x			x	c	c	x	x
Hearing – Detained Child																			x				
Hearing – Detention																				c			
Hearing – Disposition																				c	c		
Hearing – Emergency											c	c		c									
Hearing – Ex Parte	x	x	x	x	x	x					c	c		c				c					
Hearing – Exceptions											c	c				c				c	c		
Hearing – Extradition																			x				
Hearing – Final Order							d									x							
Hearing – Hicks Waiver																			c				
Hearing – Initial Appearance																			x				d

Value	Case Category																						
	Civil (Non-Domestic)										Civil Domestic												
	Tort	Contract	Employment/Labor	Property	Landlord-Tenant	Public Law	Peace Order*	Independent Proceedings – Civil	Orphans Court*	Lien/Judgment Enforcement	Domestic Family	Agency/IV-D	Adoption	Guardianship & Trust	Change of Name	Domestic Violence	Emergency Evaluations	Independent Proceedings	Criminal	Juvenile Justice	Child Welfare	Citations	Motor Vehicle/Traffic
Hearing – Interim Order							*d*									*d*							
Hearing – Master's Merits											*c*	*c*									*c*		
*Hearing – Motions***	*x*	*x*	*x*	*x*	*x*	*x*	*x*				*c*	*c*	*c*	*c*	*c*	*x*			*x*	*c*	*c*		*x*
Hearing – NCR																			*x*				*x*
Hearing – Oral Examination	*x*	*d*	*d*	*d*	*d*					*c*													
Hearing – Peace Order																				*c*			
Hearing – Pendente Lite											*c*	*c*		*c*		*c*							
Hearing – Permanency Planning																				*c*	*c*		
Hearing – Plea																			*c*				
Hearing – Post Conviction																			*c*				
Hearing – Post-Judgment	*x*	*x*	*x*	*x*	*x*	*x*					*c*	*c*	*c*	*c*	*c*								
Hearing – Preliminary																			*d*				
Hearing – Preliminary Inquiry																			*x*				*x*
Hearing – Preliminary Inquiry –Juvenile																				*c*	*c*		
Hearing – Pre-trial	*x*	*x*	*x*	*x*	*x*	*x*					*c*	*c*	*c*	*c*	*c*				*c*		*c*		
Hearing – Problem-Solving Court											*c*	*c*				*x*			*x*	*c*	*c*		*x*
Hearing – Reasonable Efforts																				*c*	*c*		
Hearing – Reconsideration																				*c*	*c*		
Hearing – Restitution																			*x*	*c*			*x*
Hearing – Reunification Waiver																					*c*		
Hearing – Reverse Waiver																			*x*				

Value	Case Category																						
	Civil (Non-Domestic)										Civil Domestic												
	Tort	Contract	Employment/Labor	Property	Landlord-Tenant	Public Law	Peace Order*	Independent Proceedings – Civil	Orphans Court*	Lien/Judgment Enforcement	Domestic Family	Agency/IV-D	Adoption	Guardianship & Trust	Change of Name	Domestic Violence	Emergency Evaluations	Independent Proceedings	Criminal	Juvenile Justice	Child Welfare	Citations	Motor Vehicle/Traffic
Hearing – Review											c	c		c						c	c		
Hearing – Review, Guardianship																				c	c		
Hearing – Review, Permanency Placement																					c		
Hearing – Review, Permanency Planning																				c			
Hearing – Scheduling	c	c	c	c	~~c~~	c					c	c	c	c	c				c	c	c		
Hearing – Sentence Modification/Reconsideration																			x				x
Hearing – Sentence Review																			c				
Hearing – Sentencing																			x				x
Hearing – Settlement	x	x	x	x	x	x					c	c		c	c				c	c	c		
Hearing – Settlement/Pre-trial	c	c	c	c	c	c					c	c		c	c				c		c		
Hearing – Shelter Care																				c			
Hearing – Show Cause	x	x	x	x	x	x					c	c	c	c		x			x	c	c		x
Hearing – Status	x	d	d	d	d	d					c	c	c	c	c				x				
Hearing – Temporary Order							d									x							
Hearing – Truancy																				c			
Hearing – Uncontested Divorce											c												
Hearing – Violation of Probation																			x	c			x
Hearing – Voluntary Placement																					c		
Hearing/Trial – Remand											c	c		c									
Hearing – Waiver																				c			
Hearing – Waiver of Trial																							d

Value	Case Category																						
	Civil (Non-Domestic)										Civil Domestic												
	Tort	Contract	Employment/Labor	Property	Landlord-Tenant	Public Law	Peace Order*	Independent Proceedings – Civil	Orphans Court*	Lien/Judgment Enforcement	Domestic Family	Agency/IV-D	Adoption	Guardianship & Trust	Change of Name	Domestic Violence	Emergency Evaluations	Independent Proceedings	Criminal	Juvenile Justice	Child Welfare	Citations	Motor Vehicle/Traffic
Hearing – Writ Review																				c			
Hearing – Writ of Actual Innocence																			c				
Trial																		c					
Trial – Court	x	x	x	x	x	x					c	c	c	c	c				x			x	x
Trial – Jury	c	c	c	c	c	c					c			c					c				x
Trial – TPR																					c		

Red – Indicates that a term needed to be defined.
Blue – Indicates that the Committee wanted to review it further.
** Double Asterisk indicates that Specific Motion to be indicated in another field.

Scheduled Event Results (one per event)

Value	Case Category																						
	Civil (Non-Domestic)										Civil Domestic												
	Tort	Contract	Employment/Labor	Property	Landlord-Tenant	Public Law	Peace Order*	Independent Proceedings – Civil	Orphans Court*	Lien/Judgment Enforcement	Domestic Family	Agency/IV-D	Adoption	Guardianship & Trust	Change of Name	Domestic Violence	Emergency Evaluations	*Independent Proceedings*	Criminal	Juvenile Justice	Child Welfare	Citations	Traffic
*Canceled**	x	x	x	x	x	x	x	x		x	c	c	c	c	c	c	x	c	x	c	c	x	x
*Continued**	x	x	x	x	x	x	x	x		x	c	c	c	c	c	c	x	c	x	c	c	x	x
Held	x	x	x	x	x	x	x	x		x	c	c	c	c	c	c	x	c	x	c	c	x	x
*Postponed**	x	x	x	x	x	x	x	x		x	c	c	c	c	c	c	x	c		c	c	x	x

* Asterisk indicates term has a related reason field.

Scheduled Event Outcomes (one or more per event – For Held Only)

Value	Case Category																						
	Civil (Non-Domestic)										Civil Domestic												
	Tort	Contract	Employment/Labor	Property	Landlord-Tenant	Public Law	Peace Order*	Independent Proceedings – Civil	Orphans Court*	Lien/Judgment Enforcement	Domestic Family	Agency/IV-D	Adoption	Guardianship & Trust	Change of Name	Domestic Violence	Emergency Evaluations	Independent Proceedings	Criminal	Juvenile Justice	Child Welfare	Citations	Traffic
All Charges Adjudicated																			x				x
Arrest Warrant Issued																			d				x
Asset Determination										c	c	c	c										
Bail Modified																			x				x
Bench Warrant Issued (Open Inactive Status)																			x	c			x
Body Attachment Issued	x		x	x	x						c	c	c	c	c	x			x		c		x
Bond Forfeited																			x				x
Charge Disposition Modified																			x				x
Co-commitment – DHMH																				c	c		
Co-commitment – DJS																				c	c		
Co-commitment – DSS																				c	c		
Commitment – DHMH											c	c				x			x	c	c		x
Commitment – DJS																				c	c		
Commitment – DSS																				c	c		
Commitment – Local											c	c				x			x				x
Commitment – State																			x				x
Consolidated	x	x	x	x	x	c	c				c	c	c	c	c	c			x	c	c		x
Contempt Order	x	x	x	x	x	x	x				c	c	c	c	c	x			x	c	c	x	x
Contrary to the Welfare – Found																				c	c		
Contrary to the Welfare – Not Found																				c	c		
Deferred Payment Order																			d			d	d

Value	Case Category																						
	Civil (Non-Domestic)										Civil Domestic												
	Tort	Contract	Employment/Labor	Property	Landlord-Tenant	Public Law	Peace Order*	Independent Proceedings – Civil	Orphans Court*	Lien/Judgment Enforcement	Domestic Family	Agency/IV-D	Adoption	Guardianship & Trust	Change of Name	Domestic Violence	Emergency Evaluations	Independent Proceedings	Criminal	Juvenile Justice	Child Welfare	Citations	Traffic
Denied																		c					
Detention																				c			
Diversion to Problem-Solving Court																			x				x
Fine Levied																						x	
Found Competent																			x	c			x
Found Criminally Responsible																			x				x
Found Incompetent																			x	c			x
Found Not Criminally Responsible																			x				x
Granted																		c					
Hicks Rule Not Waived																			c				
Hicks Rule Waived																			c				
Interlock Device Order																							x
Judgment	x	x	x	x	x	x					c	c	c	c	c				x	c	c	x	x
Mistrial																			x				x
Order – Abatement																						x	
Order Issued								x															
Order Issued/to be Issued																				c			
Peace Order – Final							x																
Peace Order – Interim							d																
Peace Order – Temporary							x																
Pending Further Action	x	x	x	x	x	x	c				c	c	c	c	c	c			x	c	c		
Plea																							x

Value	Case Category																					
	Civil (Non-Domestic)										Civil Domestic											
	Tort	Contract	Employment/Labor	Property	Landlord-Tenant	Public Law	Peace Order*	Independent Proceedings – Civil	Orphans Court*	Lien/Judgment Enforcement	Domestic Family	Agency/IV-D	Adoption	Guardianship & Trust	Change of Name	Domestic Violence	Emergency Evaluations	Independent Proceedings	Criminal	Juvenile Justice	Child Welfare	Citations	Traffic
Problem-Solving Court Program – Eligible Declined											c	c				x			x	c	c		x
Problem-Solving Court Program – Eligible Denied											c	c				x			x	c	c		x
Problem-Solving Court Program – Enrolled (Contract Signed)											c	c				x			x	c	c		x
Problem-Solving Court Program – Ineligible											c	c				x			x	c	c		x
Problem-Solving Court Program – Remain in Program											c	c				x			x	c	c		x
Problem-Solving Court Program – Successful Completion											c	c				x			x	c	c		x
Problem-Solving Court Program – Unsuccessful Completion											c	c				x			x	c	c		x
Protective Order – Extension of Final Order																x							
Protective Order – Final																x							
Protective Order – Interim																d							
Protective Order – Temporary																x							
PSI Ordered																			x				x
Reassignment – Rule 4-254																							x
Reasonable Efforts – Made																				c	c		
Reasonable Efforts – Not Made																				c	c		
Recommendations											c	c	c	c	c					c	c		
Released from Commitment																			x				x
Remain on Probation																			x	c			x

Value	Case Category																						
	Civil (Non-Domestic)										Civil Domestic												
	Tort	Contract	Employment/Labor	Property	Landlord-Tenant	Public Law	Peace Order*	Independent Proceedings – Civil	Orphans Court*	Lien/Judgment Enforcement	Domestic Family	Agency/IV-D	Adoption	Guardianship & Trust	Change of Name	Domestic Violence	Emergency Evaluations	Independent Proceedings	Criminal	Juvenile Justice	Child Welfare	Citations	Traffic
Remanded to Master											c	c		c						c	c		
Removed for Judicial Proceedings	c	c	c	c	c	c	c				c	c	c	c	c	c			c				
Restitution Ordered																			x	c			x
Ruling on Motion	x	x	x	x	x	x	x			x	c	c	c	x	x	x	x		x	c	c	x	x
Schedule Event(s)/Proceed as Scheduled	x	x	x	x	x	x	x				c	c	c	c	c	x			x	c	c	x	x
Sentence Modified																			x				x
Sentenced																			x				x
Services Ordered	x	x	x	x	x	x	x				c	c	c	c		c	x		x	c	c		x
Settled	x	x	x	x	x	x					c	c	c	c						c	c		
Shelter Care																				c	c		
Stet (Stet Status)																			x				x
sub curia	x	x	x	x	x	x	c				c	c	c	c	c	c			x	c	c		x
Under Advisement	x	x	x	x	x	x	c				c	c	c	c	c	c			x	c	c		x
Verdict – Directed	c	c	c	c	c	c					c			c					c				c
Verdict by Court	x	x	x	x	x	x					c	c		c					x				x
Verdict by Jury	c	c	c	c	c	c					c			c					c				c
Voluntary Placement Amended																					c		
Voluntary Placement Continued																					c		
Voluntary Placement Terminated																					c		
Voluntary Placement Terminated – CINA Petition Ordered																					c		
Voluntary Placement Withdrawn																					c		

Blue – Indicates that the Committee wanted to review it further.

Referrals/Services

The following includes all approved referral/service data elements and values required for the MDEC system created by the Data Definitions Committee as extracted from the Process Model. All referrals should be attached to an issue.

Referrals/Services

Value	Case Category																						
	Civil (Non-Domestic)										Civil Domestic												
	Tort	Contract	Employment/Labor	Property	Landlord-Tenant	Public Law	Peace Order*	Independent Proceedings – Civil	Orphans Court*	Lien/Judgment Enforcement	Domestic Family	Agency/IV-D	Adoption	Guardianship & Trust	Change of Name	Domestic Violence	Emergency Evaluations	Independent Proceedings	Criminal	Juvenile Justice	Child Welfare	Citations	Traffic
Abuser Intervention Counseling/Treatment											c					x			x	c	c		
Adoption Investigation/Evaluation													c										
ADR – Community Conferencing																				c			
Anger Management Program							x				c								x	c			x
Arbitration	x	x	x	x	x	x					c												
Behavioral Health Evaluation																				c			
Children's Attorney											c			c		x					c		
Children's Psychoeducational Program											c					x				c	c		
Co-commitment – DHMH																				c	c		x
Co-commitment – DJS																				c	c		
Co-commitment – DSS																				c	c		
Commitment – DHMH											c	c				x			x	c	c		
Commitment – DJS																				c	c		
Commitment – DSS																				c	c		
Community Service																			x	c			x
Competency Evaluation																			x	c			x

Value	Case Category																						
	Civil (Non-Domestic)										Civil Domestic												
	Tort	Contract	Employment/Labor	Property	Landlord-Tenant	Public Law	Peace Order*	Independent Proceedings – Civil	Orphans Court*	Lien/Judgment Enforcement	Domestic Family	Agency/IV-D	Adoption	Guardianship & Trust	Change of Name	Domestic Violence	Emergency Evaluations	Independent Proceedings	Criminal	Juvenile Justice	Child Welfare	Citations	Traffic
Co-parenting Education											c					x				c	c		
Counseling							x				c		c	c		x			x	c	c		x
Criminal Responsibility Evaluation																			x				x
Custody/Visitation Investigation/Evaluation											c					x				c	c		
Custody/Visitation Mediation											c					x				c	c		
Dependency Mediation																				c	c		
Drinking Driver Monitor Program																							x
Domestic Violence Victim Advocacy											c					x				c	c		
Educational Testing											c					x				c	c		
Emergency Assistance											c					x				c	c		
Employment Services											c	c				x				c	c		
Examiner						x				c													
Facilitation	x	x	x	x	x	x	x				c	c	c	c	c	x				c	c		
Financial Mediation											c												
Home Detention Monitoring																			x	c			x
Independent Medical Examination			x																				
*Mediation **	x	x	x	x	x	x	x				c				c				x	c			
Mental Health Court Program																			x				
Mental Health Evaluation							x				c			c		x	x		d	c	c		x
Mental Health Treatment											c					x			d	c	c		x
Monitored Exchange											c					x				c	c		
Parent (Non-custodial) Support Program											c	c				x				c	c		

Value	Case Category																						
	Civil (Non-Domestic)										Civil Domestic												
	Tort	Contract	Employment/Labor	Property	Landlord-Tenant	Public Law	Peace Order*	Independent Proceedings – Civil	Orphans Court*	Lien/Judgment Enforcement	Domestic Family	Agency/IV-D	Adoption	Guardianship & Trust	Change of Name	Domestic Violence	Emergency Evaluations	Independent Proceedings	Criminal	Juvenile Justice	Child Welfare	Citations	Traffic
Parent Coordinator											c	c				x				c	c		
Parent Education											c					x				c	c		
Paternity Testing											c	c								c	c		
Pre-disposition Investigation																				c			
Pre-sentence Investigation																			x				
Pre-sentencing Treatment																			x				x
Pre-trial Services Unit																			x				x
Probation																x			x	c			x
Problem-Solving Court Program											c	c				x			x	c	c		x
Problem-Solving Court Program – DUI																							x
Substance Abuse Evaluation											c	c								c	c		
Substance Abuse Screening											c	c								c	c		
Substance Abuse Treatment											c	c				x			x	c	c		x
Supervised Visitation											c					x				c	c		
Vocational Testing/Rehabilitation												c											
Work Release																			x				x

Blue – Indicates that the Committee wanted to review it further.

* In Baltimore City, Mediation in Medical Malpractice cases is mandatory.

Referrals/Services Outcomes

As each referral/or service requires an outcome. They must also be attached to an issue.

Value	Case Category																					
	Civil (Non-Domestic)										Civil Domestic											
	Tort	Contract	Employment/Labor	Property	Landlord-Tenant	Public Law	Peace Order*	Independent Proceedings – Civil	Orphans Court*	Lien/Judgment Enforcement	Domestic Family	Agency/IV-D	Adoption	Guardianship & Trust	Change of Name	Domestic Violence	Emergency Evaluations	Independent Proceedings	Criminal	Juvenile Justice	Child Welfare	Citations	Traffic
Completed – Successfully	c	c	c	c	c	c	c				c	c	c	c	c	c	c		c	c	c		c
Completed – Unsuccessfully	c	c	c	c	c	c	c				c	c	c	c	c	c	c		c	c	c		c
Failed to Complete	c	c	c	c	c	c	c					c	c	c	c	c	c		c	c	c		c
Not Held (Referral not appropriate)	c	c	c	c	c	c	c				c				c	c			c	c	c		c
Released – Conditionally												c	c	c		c	c		c	c	c		c
Released – Unconditionally												c	c	c		c	c		c	c	c		c
Service Provided	c	c	c	c	c	c	c					c	c	c	c	c	c		c	c	c		c
Settled (Fully, Partially, Not Settled)	c	c	c	c	c	c	c				c				c	c			c	c			c
Terminated			c	c	c	c	c					c	c	c	c	c	c		c	c	c		c
Withdrawn			c	c	c	c	c					c	c	c	c	c	c		c	c	c		c

Red – Indicates that a term needed to be defined.

Reopen Reasons

The following includes all approved reopen reasons data elements and values required for the MDEC system created by the Data Definitions Committee as extracted from the Process Model.

Value	Case Category																						
	Civil (Non-Domestic)										Civil Domestic												
	Tort	Contract	Employment/Labor	Property	Landlord-Tenant	Public Law	Peace Order*	Independent Proceedings – Civil	Orphans Court*	Lien/Judgment Enforcement	Domestic Family	Agency/IV-D	Adoption	Guardianship & Trust	Change of Name	Domestic Violence	Emergency Evaluations	Independent Proceedings	Criminal	Juvenile Justice	Child Welfare	Citations	Motor Vehicle/Traffic
Contempt	x	x	x	x	x	x	x	x			c	c	c	c	c	c				c	c	x	
Enforcement	x	x	x	x	x	x	x			c	c	c	c	c	c	c				c	c	x	
Error Correction	x	x	x	x	x	x	x	x			c	c	c	c	c	x	x		x	c	c	x	
Judgment – Assignment	x	x	x	x	x	x		x		c													
Judgment – Renewal	x	x	x	x	x	x		x		c													
Judgment – Vacate/Strike	x	x	x	x	x	x				c													
Modification	x	x	x	x	x	x	x	x			c	c	c	c	c	x				c	c		
Modification (Three-judge Panel)																			c				
Modification/Reconsideration																			x			x	
Post-conviction Petition																			x				
Problem-Solving Court Program											c	c				x			x	c	c		
Remanded	x	x	x	x	x	x	x	x			c	c	c	c	c	c	c	c	x	c	c	x	
Remanded for New Adjudication																				c			
Remanded for New Trial											c	c	c	c	c	c	x		x		c	x	
Rescind Order																d							

Value	Case Category																					
	Civil (Non-Domestic)										Civil Domestic											
	Tort	Contract	Employment/Labor	Property	Landlord-Tenant	Public Law	Peace Order*	Independent Proceedings – Civil	Orphans Court*	Lien/Judgment Enforcement	Domestic Family	Agency/IV-D	Adoption	Guardianship & Trust	Change of Name	Domestic Violence	Emergency Evaluations	Independent Proceedings	Criminal	Juvenile Justice	Child Welfare	Citations	Motor Vehicle/Traffic
Revision of Illegal Sentence																			*x*				
Violation of Court Order																			*x*			*x*	
Violation of Probation																			*x*	*c*			

Notice Records Index

There is no overview for this section as the process model did not indicate what the use of the notice record is. Replace this with the explanation.

Notice Category – One per case

For Civil Notice Types, the Notice Category is "Notice Records-Lien and Judgment Index".

Case Record

For the Notice Records-Lien and Judgment Index, the following indicate the case Record information to be included.

Notice Origin (One per case)		Notice Reporting Status (One per case)	Notice Disposition (System Generated) (One per case)	Notice Subcategory (One per case)
Administrative Agency	x	Recorded	Lien Recorded/Judgment Indexed	Bond Forfeiture
Foreign (Out-of-state)	x	Recorded – Satisfied		Bureau of Support Enforcement Lien (IV-D)
Notice/Recording from Another	d	Recorded – Modified		Child Support Lien (Non IV-D)
Jurisdiction (in-State)		Recorded -– Renewed		City Lien
		Recorded – Set Aside		County Lien
		Recorded – Withdrawn		District Court Lien
		Recorded – Partial		Division of Labor Licensing and Regulation
		Recorded – Assigned		Federal Tax Lien
				Foreign Judgment
				Health Care Lien
				Hospital Lien
				Medical Assistance Lien
				Other Lien
				Recorded Judgment
				State Tax Lien

Blue – Indicates that the Committee wanted to review it further.

Reopen Reasons

The only reopen reason is "Enforcement"

Postponement Reasons

The following includes a list of the possible postponement reasons. This list may not be all inclusive.

Reason No	Who	Reason	Dropdown Selections (Required unless otherwise indicated)	Definition/Description	Needed for ADR?
1	All except Court	Calendar conflict.	(Optional) Agreed-to date Court-set date	Case set by court and does not work with a party's/attorney's schedule.	
2	All	Unable to reach on assigned date.	Judge Unavailable Master Unavailable Jury Unavailable Courtroom Unavailable	The case was not or will not be heard on the assigned date (e.g., high number of cases on docket; cases took longer than anticipated; not enough jurors available; judge was ill or had family emergency, etc.).	
3	All	Related case not completed.		A related case upon which the immediate case depends has not been completed (related case may be in present or other jurisdiction, including federal) .	
4	All	Witness not available.	Witness DNA Chemist CDS Chemist Paternity Chemist Police Officer State Witness Expert Witness Defense Witness Plaintiff Witness New Witness Identified Court Witness	A witness is not available for the scheduled event.	
5	All	Party or case-related person not transported.	Writ Issued Writ Not Requested Writ Requested but not Issued	Party not transported when a writ of habeas corpus was needed. Drop-down indicates whether writ was requested or issued.	No

Reason No	Who	Reason	Dropdown Selections (Required unless otherwise indicated)	Definition/Description	Needed for ADR?
6	All	Postponement reason not disclosed (protected witness).		Criminal, Traffic or Juvenile cases only. The postponement reason will not be disclosed in order to protect a witness.	
7	Defendant/ Respondent/ Attorney	Defendant/Respondent participating in a non-court-ordered rehabilitation program.		Postponement requested by Defendant/Respondent in order to complete a rehabilitation program. The Defendant/Respondent entered the program voluntarily and not by order of the court.	No
8	All	Discovery not complete or discovery in dispute.		Parties unable to proceed because discovery is not yet complete or is in dispute.	
9	All	Referral/Service ordered and/or not complete.	(Referrals/Services including ADR, Mediation, Mental Health Evaluation, etc. – see complete list in Dropdowns worksheet)	A party or related person has been ordered by the court to participate in or undergo an evaluation, treatment or other service. This includes participation in a problem-solving court such as Drug Court, where events will be scheduled per the problem-solving court judge/procedures.	
10	All	Agency Report not Submitted (evaluation or service completed).	(Agencies responsible for reports)	A required report from an agency has not been submitted to the Court.	
11	All	Forensic evidence incomplete.	DNA CDS Paternity	Required forensic evidence has not been completed.	No
12	All	Party not available.	Illness Medical emergency Death Personal plans Vacation	A party (does not include case-related persons such as a witness) is not available because of illness, medical emergency, or death.	
13	All	Change in DCM track.		A change in the DCM track requires postponement.	
14	All	Change in estimated length of trial.		The length of the trial has changed and the event needs to be rescheduled.	

Reason No	Who	Reason	Dropdown Selections (Required unless otherwise indicated)	Definition/Description	Needed for ADR?
15	All	Spoken Language Interpreter Unavailable.	Requested prior to event Requested day of event	The spoken language interpreter was not available in the courtroom. (The time the interpreter was requested must be selected.)	
16	All	ADA Accommodation Unavailable.	Requested prior to event Requested day of event	The ADA accommodation was not available in the courtroom. (The time the accommodation was requested must be selected.)	
17	All	Judge, Master or Mediator Disqualified/Recused from Case.		The judge, master or mediator was disqualified or recused from the case	Yes
18	All	Military Service.		A party is a member of the military and on active duty.	
19	All	Change in Case.	(Optional) Amended Complaint/Petition Filed 3rd Party Complaint Consolidation Pending Complaint not at Issue/Ripe Cross-Complaint Filed Counter-Claim Filed Amend Indictment New Evidence Severance New Party Added	There has been a substantive change in the case as indicated by one of the descriptions.	
20	All	Party Not Represented.	New Counsel Sought Last-minute Request for Counsel Counsel Not Retained Panel Attorney Needed	A party does not have counsel.	No
21	All	Parent/guardian not present.		The parent or guardian is not present at the event.	

Reason No	Who	Reason	Dropdown Selections (Required unless otherwise indicated)	Definition/Description	Needed for ADR?
22	All	Pending motion(s).	To be heard To be ruled upon Interlocutory appeal	There are outstanding motions in the matter which need to be heard or ruled upon before the event is held.	
23	All	Negotiations in Progress.	Settlement Plea Reconciliation	Settlement for civil; plea for criminal, traffic or juvenile; reconciliation for family	No
24	All	Party not summoned/witness not subpoenaed/not notified/not served.		A party or required case-related person or entity is not in the courtroom. Must indicate whether party or witness was properly summoned or notified.	No
25	Court	Court – Administrative.	Weather Court Emergency Administrative Court Closure Judicial Conference	The courtroom is unavailable due to the extreme weather conditions or other emergency; or the courtrooms are not available because judges will be attending a conference (the conference was scheduled after the case had been scheduled).	
26	All	Legislative Duties.		A party or attorney in the case is a representative in the Maryland General Assembly and cannot be present when the case is currently scheduled.	
27	Court	Administrative/Clerical error.		A clerical or administrative error was made by Court, Clerk, County or other official or personnel in scheduling the case, and the event will be either rescheduled or not held at all.	
28	All	Removed for Judicial Proceedings.		The relocation of an event to another jurisdiction for the purpose of conducting judicial proceedings. The case file may be sent to another jurisdiction for the judicial proceedings, but will be returned to the original court.	
29	Defendant/ Respondent/ Attorney	Not guilty plea at a trial waiver hearing.		Defendant originally requested waiver hearing then pled not guilty; witnesses need to be summoned for trial to be scheduled.	No
30	Court	Failure to appear.		Defendant/Respondent in a criminal, juvenile or traffic case was notified of event date but did not appear.	

Reason No	Who	Reason	Dropdown Selections (Required unless otherwise indicated)	Definition/Description	Needed for ADR?
31	All	Attorney not available.	Illness Medical emergency Death Personal plans Vacation	An attorney is not available because of illness, medical emergency, or death.	
32	All	Global Plea Agreement.		A plea agreement is pending in the present and other related/consolidated cases.	No
33	Defendant/ Respondent/ Attorney	Request for Different Mediator.		Applies to ADR (and other Referrals?)	Yes

Red – Indicates that a term needed to be defined.

Process Definitions

The following provides the definition for the terms used in the process model.

Classification	Term	Definition	Domestic Family	Agency/IV-D	Adoption	Guardianship & Trust	Juvenile – Juvenile Justice	Juvenile – Child Welfare	Change of Name	Domestic Violence	Emergency Eval.	Family – Independent	Tort	Contract	Lien/Judgment Enforcement	Employment/Labor	Property	Landlord-Tenant	Public Law	Peace Order	Civil – Independent	Criminal	Motor Vehicle	Citations
Case Category	Case Category	A scheme by which cases are classified according to broad areas of law. A given case will have only one category code that serves to classify that case.	c	c	c	c	c	c	c	x	x	c	x	x	x	x	x	x	x	x	x	x	x	x
Case Category	Adoption	Creation of a parent-child relationship by judicial order between parties who are usually unrelated. Includes adoptions arising out of state-initiated TPR/Guardianship Cases [FL 5-301 to 5-4A-07].			c																			
Case Category	Agency/IV-D	Family cases which are filed by or judgments enrolled through the local child support agency seeking adjudication or enforcement of child support and related issues.		c																				
Case Category	Change of Name	Petition to legally change a person's name, outside of a divorce case. [MR 15-901].							c															
Case Category	Citations	Charging document other than an indictment, information or statement of charges issued to a defendant by a peace officer or other person authorized to do so.																						
Case Category	Contract	A case involving a dispute over oral or written agreements for the exchange of goods or services between two or more parties; e.g., Insurance, Confessed Judgment, Breach of Contract, Fraud and Receivership. [MR 2-201 (CC); MR 3-201 (DC)].												x										
Case Category	Criminal	Offenses against the community at large.																				x		
Case Category	Domestic Family	Original complaints for divorce, custody visitation, alimony, support, use and possession, and other matters typically arising from divorce cases. [MR 9-201 – 9-210].	c																					

Classification	Term	Definition	Domestic Family	Agency/IV-D	Adoption	Guardianship & Trust	Juvenile – Juvenile Justice	Juvenile – Child Welfare	Change of Name	Domestic Violence	Emergency Eval.	Family – Independent	Tort	Contract	Lien/Judgment Enforcement	Employment/Labor	Property	Landlord-Tenant	Public Law	Peace Order	Civil – Independent	Criminal	Motor Vehicle	Citations
Case Category	Domestic Violence	Petition by a person eligible for relief who is alleging abuse (see Family Law Article Sec. 4-501). Cases in this category have particular recording and reporting requirements. NOTE: A protective order (domestic violence) protects a person who is a spouse or ex-spouse, has a blood relationship to or a child in common with the respondent, has lived with the respondent for 90 days out of the past year, or is a vulnerable adult. A peace order applies in all other situations. Individuals such as cohabitating partners who have not yet resided with each other for 90 days, dating partners, neighbors, or former friends of abusers are eligible to seek peace orders.								x														
Case Category	Emergency Evaluation	Petition filed for issuance of an order for an emergency evaluation of a person.									x													
Case Category	Employment/ Labor Law	A civil action involving the respective rights of an employer and employee under common and statutory law, including contracts of employment, e.g., the tort of wrongful discharge, labor law, and various statutes extending protections to employees and employers.														x								
Case Category	Guardianship and Trust	Petition for guardianship of a person and/or property of a person and/or the establishment of a trust, either for a minor or an alleged disabled person. [MR 10-101?,10-201].				c																		
Case Category	Independent Proceedings – Civil	Matters not included in civil or criminal case subcategories that deal with private rights.																			x			
Case Category	Independent Proceedings – Family	Matters not included in a family case subcategory dealing with a person's legal relations with themselves or their family including all property, ancestral privileges and duties.										c												

Classification	Term	Definition	Domestic Family	Agency/IV-D	Adoption	Guardianship & Trust	Juvenile – Juvenile Justice	Juvenile – Child Welfare	Change of Name	Domestic Violence	Emergency Eval.	Family – Independent	Tort	Contract	Lien/Judgment Enforcement	Employment/Labor	Property	Landlord-Tenant	Public Law	Peace Order	Civil – Independent	Criminal	Motor Vehicle	Citations
Case Category	Juvenile – Child Welfare	All petitions relating to voluntary placements, children in need of assistance (CINA), the CINA-related termination of parental rights (TPR), and the related adoption cases. [CJ Title 3, Subtitle 8].						c																
Case Category	Juvenile – Juvenile Justice	All petitions relating to truancy, children in need of supervision (CINS), juvenile delinquency, adult contributing, and juvenile related peace orders. [CJ Title 3, Subtitle 8A].					c																	
Case Category	Landlord-Tenant	Law that concerns the rights and responsibilities of persons who own, rent or lease property to another (landlord) and those who are in possession of the property pursuant to a lease or rental agreement (tenant). [RP Title 8].																x						
Case Category	Lien/Judgment Enforcement	Enforcement of a charge against or an interest in property to secure payment of a debt or performance of an obligation, and includes a security interest created by agreement; e.g., Foreign Judgment in state and out, Confessed Judgment, Tax Liens, District Court Liens, and Recorded Judgment/Instate [MR 2-621 (CC); MR 3-621 (DC)].													x									
Case Category	Motor Vehicle	An offense originating from a traffic citation or other charging document. (When a case has both criminal and motor vehicle cases, it is categorized as a criminal case.) Need to verify what subcategory mixed cases would fall under. Since it will be considered a criminal case, the criminal case subcategory from DC would prevail?																					x	

Classification	Term	Definition	Domestic Family	Agency/IV-D	Adoption	Guardianship & Trust	Juvenile – Juvenile Justice	Juvenile – Child Welfare	Change of Name	Domestic Violence	Emergency Eval.	Family – Independent	Tort	Contract	Lien/Judgment Enforcement	Employment/Labor	Property	Landlord-Tenant	Public Law	Peace Order	Civil – Independent	Criminal	Motor Vehicle	Citations
Case Category	Peace Order	An emergency form of relief available to individuals who are experiencing problems with another person, including someone in a dating relationship, a neighbor, or a stranger. A person who is eligible for a Domestic Violence Protective Order cannot file for a Peace Order. Can only be obtained in the District Court, except if a juvenile is the alleged offender. [MR 3-731].																		x				
Case Category	Property	A civil action involving any external thing over which the rights of possession, use and enjoyment are exercised.															x	x						x
Case Category	Public Law	The body of law dealing with the relationships between private individuals and the government.																	x					
Case Category	Tort	Cases involving an injury or damage to person/or property for which the person who caused the injury is legally responsible. The basis of a tort is usually physical, but this is not a requirement; e.g., Malpractice, Wrongful Death, Asbestos, Fraud/Libel/Slander, Product Liability. [MR 404 (5)].											x											
Case Disposition	Case Disposition	The manner in which the case was disposed.	c	c	c	c	c	c	c	x	x	c	x	x	x	x	x	x	x	x	x	x	x	x
Case Disposition	Abated by Death/ Mortuus Est	The disposition of a case due to death of the defendant.																				x	x	x
Case Disposition	Acquittal, Judgment of	At the close of evidence offered by the state, the defendant is acquitted because of insufficiency of evidence.						c														x	x	
Case Disposition	Consolidated	An action by the court ordering consolidation of any or all of the claims, issues, charges, or actions for matters involving a common question of law or fact or a common subject matter into another case. This may be done on the court's own initiative or through a motion.	c	c																				

Classification	Term	Definition	Domestic Family	Agency/IV-D	Adoption	Guardianship & Trust	Juvenile – Juvenile Justice	Juvenile – Child Welfare	Change of Name	Domestic Violence	Emergency Eval.	Family – Independent	Tort	Contract	Lien/Judgment Enforcement	Employment/Labor	Property	Landlord-Tenant	Public Law	Peace Order	Civil – Independent	Criminal	Motor Vehicle	Citations
Case Disposition	Dismissed	A disposition indicating that the case was dismissed. This can occur on the court's own motion, or by the plaintiff before the answer is filed, by stipulation of the parties, or by order of court.	c	c	c	c	c	c	c	x	x		x	x	x	x	x	x	x	x		x	x	x
Case Disposition	Dismissed – Lack of Jurisdiction	A disposition indicating that an action against a defendant who has not been served or over whom the court has not acquired jurisdiction has been dismissed. [MR 2-507, 3-507].	c	c	c				c	c	c		x	x		x	x	x	x					x
Case Disposition	Dismissed – Lack of Prosecution	A disposition indicating that an action has been dismissed for lack of prosecution after one year from the last docket entry, other than an entry pertaining to dismissal for lack of jurisdiction, lack of prosecution, entry of appearance, or striking of attorney's appearance. Exceptions are actions involving a limited divorce or permanent alimony, which are subject to dismissal after two years from the last docket entry [MR 2-507, MR 3-507].	c	c	c				c				x	x		x	x	x	x					x
Case Disposition	Dismissed by Court/Judgment of District Court	A disposition indicating that an appeal of a case was dismissed and the judgment of the District Court will be upheld. [Note: Rules change requires Circuit, not District, Court to issue warrant when defendant in criminal appeal FTA; case needs to remain open in Circuit Court. Matter to be referred to Steering Committee to review procedural problem created by Rules change.]								c	c		c	c		c	c	c	c	c		c		x
Case Disposition	Dismissed with Prejudice	A disposition indicating that the case was dismissed. This can occur on the court's own motion, or by the plaintiff before the answer is filed, by stipulation of the parties, or by order of court.	c	c	c	c	c	c	c	x	x		x	x	x	x	x	x	x	x		x	x	x
Case Disposition	Dismissed without Prejudice	A disposition indicating that the case was dismissed. This can occur on the court's own motion, or by the plaintiff before the answer is filed, by stipulation of the parties, or by order of court.	c	c	c	c	c	c	c	x	x		x	x	x	x	x	x	x	x		x	x	x

Classification	Term	Definition	Domestic Family	Agency/IV-D	Adoption	Guardianship & Trust	Juvenile – Juvenile Justice	Juvenile – Child Welfare	Change of Name	Domestic Violence	Emergency Eval.	Family – Independent	Tort	Contract	Lien/Judgment Enforcement	Employment/Labor	Property	Landlord-Tenant	Public Law	Peace Order	Civil – Independent	Criminal	Motor Vehicle	Citations
Case Disposition	Forwarded to Circuit Court	Transfer of a District Court case to Circuit Court after a charging document has been filed in the Circuit Court.																				d	d	
Case Disposition	Forwarded to Circuit Court – Juvenile	Transfer of District Court case to Juvenile Court when ordered by the Court.																				x	x	
Case Disposition	Fugitive Extradited	The formal process of delivering a person apprehended in one state to the authorities in the state in which that person has been accused or convicted of a crime.																				x		
Case Disposition	Fugitive Released	Defendant in a fugitive warrant case is released after extradition hearing.																				x		
Case Disposition	Guilty	A judgment, based on the decision of a judge or a jury, that the defendant is guilty of the offense with which defendant has been charged.																				x	x	
Case Disposition	Issues Resolved	A system-generated disposition when all of the issues in a case have been resolved with varying outcomes.	c	c	c	c	c	c	c	x	x		x	x	x	x	x	x	x	x				
Case Disposition	Jurisdiction Waived	Exclusive original jurisdiction of Juvenile Court waived to an adult court (either District Court or a circuit court).					x																	
Case Disposition	Jury Trial Prayer	Demand for trial by jury. [MR 4-301, 3-325].											d	d			d	d	d			d	d	
Case Disposition	Mortuus-Est/ Abated by Death	See Abated by Death/Mortuus Est.																						
Case Disposition	Nolle Pros	Termination by a State's Attorney of the prosecution of a case.																				x	x	

Classification	Term	Definition	Domestic Family	Agency/IV-D	Adoption	Guardianship & Trust	Juvenile – Juvenile Justice	Juvenile – Child Welfare	Change of Name	Domestic Violence	Emergency Eval.	Family – Independent	Tort	Contract	Lien/Judgment Enforcement	Employment/Labor	Property	Landlord-Tenant	Public Law	Peace Order	Civil – Independent	Criminal	Motor Vehicle	Citations
Case Disposition	Not Criminally Responsible	A finding by the court, after evaluation by a mental health professional, that the defendant was not responsible at the time the offense occurred for the actions for which he/she is being tried.																				x	x	
Case Disposition	Not Guilty	Defendant found not responsible for committing a criminal offense or a traffic infraction.																				d	d	
Case Disposition	Not Guilty – Agreed Statement of Facts	An agreement between the defendant and the State that results in a finding of Not Guilty, while not disputing the stated facts of the case.																				x	x	
Case Disposition	Not Guilty/Acquitted	See “Acquitted/Not Guilty.”																				c	c	x
Case Disposition	Probation Before Judgment	A court may stay the entry of judgment, defer further proceedings and place the defendant on probation when a defendant pleads guilty, or nolo contendere or is found guilty of a crime.																				x	x	
Case Disposition	Remanded	An action by the court that sends the case to another court or agency for further action.		c		c					c		c	c		c	c	c	c			c		
Case Disposition	Reverse Waiver	An action that sends a juvenile charged as an adult to the juvenile court for adjudication.																				c		
Case Disposition	Stet	The trial of the charge(s) has been indefinitely postponed on motion of the State’s Attorney and approval of the Court. [MR 4-428].																				x	x	

Classification	Term	Definition	Domestic Family	Agency/IV-D	Adoption	Guardianship & Trust	Juvenile – Juvenile Justice	Juvenile – Child Welfare	Change of Name	Domestic Violence	Emergency Eval.	Family – Independent	Tort	Contract	Lien/Judgment Enforcement	Employment/Labor	Property	Landlord-Tenant	Public Law	Peace Order	Civil – Independent	Criminal	Motor Vehicle	Citations
Case Disposition	Transferred	The court may transfer cases for the following reasons: improper venue, convenience of the parties and witnesses, and actions involving common questions of law or fact. An action filed in the Circuit Court for which the District Court has exclusive jurisdiction and the Circuit Court determines should not be dismissed, is transferred to the District Court in the same county or Baltimore City. If the Circuit Court has jurisdiction, it may transfer the case to the District Court if all of the parties consent to the transfer, waive any right to a jury trial, including an appeal from any judgment entered, and make any amendments to the pleadings necessary to bring the action within the jurisdiction of the District Court. A Circuit Court may transfer domestic violence actions to the District Court, or vice versa, for the final protective order after entering a temporary protective order. A disposition of Transferred will close all issues and the case. [MR 2-327 and MR 3-326]	c	c	c	c	c	c	c	x	x		x	x	x	x	x	x	x	x		c		
Case Disposition	Withdrawn	Removed from the court's consideration.													x									
Case Disposition	Withdrawn by Defen-dant/Judgment of District Court	An action whereby the defendant withdraws his/her appeal from the District Court and accepts the judgment of the lower court.																				c		

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Case Document Type	**Case Document Type**																					**x**	**x**	**x**
Case Document Type	Arrest Warrant	A written order by a judicial officer commanding a peace officer to arrest the person named in it.																				d	d	
Case Document Type	Citation	A charging document, other than an indictment, information, or statement of charges, that is issued to a defendant by a peace officer or other person authorized by law to do so.																				d	d	d
Case Document Type	Citation – DNR	A charging document, other than an indictment, information, or statement of charges, that is issued to a defendant by a Department of Natural Resources officer.																				d		d
Case Document Type	Citation – MNCPPC	A charging document, other than an indictment, information, or statement of charges, that is issued to a defendant by a MNCPPC officer.																				d		x
Case Document Type	Fugitive Warrant	A warrant issued to apprehend a person who has fled, evaded or escaped arrest, prosecution or imprisonment in another state.																				x		
Case Document Type	Indictment	A charging document returned by a grand jury and filed in the circuit court. [MR 4-102(d)]																				c		
Case Document Type	Information	A charging document filed in a court by the State's Attorney. [MR 4-102(e)]																				x		
Case Document	Statement of Charges																					x		

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Type																								
Case Document Type	Summons	A writ notifying the person named in the summons that an action against that person has been commenced in the court from which the summons is issued. [MR 1-202(z)]																				d	d	
Case Origin	Case Origin	A term that describes how the case originated.	c	c	c	c	c	c	c	x	x	c	x	x	x	x	x	x	x	x	x	x	x	x
Case Origin	Administrative Agency Appeal	Appeals from decisions rendered by administrative agencies (e.g., County Commissioner, Department of Taxation and Assessments, Worker's Compensation Commission).		c									c	c	c	c			c					
Case Origin	Appeal from District Court – de novo	An appeal from a District Court to a circuit court for a new trial at which new evidence may be presented and new determinations are made.								c	c		c	c		x	c	c	c	c		c	c	
Case Origin	Appeal from District Court – on Record	Hearing held on the record sent by the District Court. The record includes the docket, the case file, transcripts of court hearings.								c	c		c	c		x	c	c	c			c	c	
Case Origin	Appeal from District Court – VOP																					c	c	
Case Origin	District Court Jury Trial Prayer	A case that was originally filed in the District Court, but for which a jury trial was requested in the Circuit Court.											c	c			c	c	c			c		
Case Origin	Foreign – Out-of-State	*Case received from another state or country.*	c				c	c		x					x									
Case Origin	Foreign Judgment																							
Case Origin	Lien Index Record	A case which comes from the alphabetical listing of recorded instruments (Notice Records) for enforcement or other post-judgment action.																						

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Case Origin	No-tice/Recording from Another Md. Jurisdiction	A judgment filed from another jurisdiction in Maryland.													x									
Case Origin	No-tice/Recording from Another Md. Jurisdiction																							
Case Origin	Original	A case that originated in the present court of filing.	c	c	c	c	c	c	c	x	x		x	x	c	x	x	x	x			c		
Case Origin	Original	*Criminal Case Filing:* The initiation of a court case by formal submission of an indictment, information, District Court jury trial prayer, District Court appeal, or citation.																				c		
Case Origin	Original	*Family or Civil Case Filing:* The initiation of a court case by formal submission of a complaint/petition which sets forth the basis for the accusation along with the request for the issuance of legal process.	c	c	c	c	c	c	c	x	x		x	x	c	x	x	x	x					
Case Origin	Original – Citizen Application for Charges	A written form filed by a citizen with a Commissioner requesting that a criminal charging document be issued.																				d	d	
Case Origin	Original – Law Enforcement	A charging document, other than a citation, filed by a peace officer or a judicial officer.																				d	d	
Case Origin	Out-of-State Request	An action filed by an out-of-state party requesting a court in the State of Maryland to make a determination.																			c			
Case Origin	Reassigned from Another District	Reassignment of case in District Court to another District Court location. The original case is closed and the action shall proceed																				d	d	

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	Court	in receiving court as if originally filed in that court [Rule 4-254].																						
Case Origin	Reverse Waiver	An action that sends a juvenile charged as an adult to the juvenile court for adjudication.					c	c																
Case Origin	Transferred for Supervision	A case that was filed, heard, and disposed in another court, but was transferred to the present court of filing for supervision only.					c																	
Case Origin	Transferred from Another Jurisdiction	A case that originated in another court, but was transferred to the present court of filing. [MR 2-327]	c	c	c	c	c	c	c	x	x		x	x	x	x	x	x	x	x		c	c	
Case Origin	Transferred from Circuit Court	A case that originated in the Circuit Court but which is transferred to the District Court.								d	d		d	d			d	d	d					
Case Origin	Transferred from District Court	A case that originated in the District Court but which is transferred to the Circuit Court.								c	c		c	c		c	c	c	c					
Case Origin	Transferred from Orphan's Court	A case that originated in the Orphans' Court but which is transferred to the Circuit Court.				c																		
Case Origin	Waiver from Juvenile Court	A case that originated in Juvenile Court, but was waived to adult Court.																				x		
Case Reporting Status	Case Reporting Status	An indicator assigned to a case which describes whether a case is open or closed, and whether the case is inactive due to case time suspension.	c	c	c	c	c	c	c	x	x	c	x	x	x	x	x	x	x	x	x	x	x	x

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Case Reporting Status	Closed	1 There are no pending issues, requests for relief, charges, or outstanding motions present in the case and the case has been closed by entry of final judgment, or through Rule 2-507 or Rule 3-507.	c	c	c	c	c	c	c	x	x		x	x	x	x	x	x	x	x		x	x	
Case Reporting Status	Closed	*Adoption Case Closing:* Termination of all issues, requests for relief, or pending motions in the case and/or any of the following: adoption petition granted; child aged out or emancipated; child deceased; petition withdrawn; court jurisdiction terminated – return home; court jurisdiction terminated – custody and guardianship with relative; court jurisdiction terminated – custody and guardianship with non-relative; petition denied; transferred out.			c			c																x
Case Reporting Status	Closed	*Civil Case Closing*: Termination of all issues or pending motions present in the case. The case is closed by a final Order, judgment, dismissal, transfer to circuit court from District Court, or withdrawal. No future events are scheduled.	c	c	c	c			c	x	x		x	x	x	x	x	x	x	x				
Case Reporting Status	Closed	*Criminal or Motor Vehicle Case Closing*: Termination of all issues or pending motions present in the case. The case is closed by disposition of all charges and, if required, sentencing, or transfer to circuit court by District Court. No future events are scheduled.																				x	x	
Case Reporting Status	Closed	*Juvenile Case Closing:* Termination of all issues or pending motions present in the case. The case is closed by disposition; no future events are scheduled.					c	c																
Case Reporting Status	Closed	*TPR/Guardianship Case Closing:* Termination of all issues or pending motions in the case and/or any of the following: adoption petition granted; child aged out or emancipated; child deceased; petition withdrawn; court jurisdiction terminated –						c																

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		return home; court jurisdiction terminated – custody and guardianship with relative; court jurisdiction terminated – custody and guardianship with non-relative; petition denied; transferred out.																						
Case Reporting Status	Closed	*CINA Case Closing:* Termination of all issues or pending motions in the case and/or any of the following: child aged out or emancipated; child deceased; TPR is granted; petition withdrawn; court jurisdiction terminated – return home; court jurisdiction terminated – custody and guardianship with relative; court jurisdiction terminated – custody and guardianship with non-relative; petition denied; case dismissed; transferred out.						c																
Case Reporting Status	Open Active	A pending case which is proceeding with no suspension in case aging. (See current case flow time standards for list of reasons for case suspensions.)	c	c	c	c	c	c	c	x	x		x	x	x	x	x	x	x	x		x	x	
Case Reporting Status	Open Inactive	1 A pending case where the court is unable to proceed and the case aging is suspended due to the reasons listed below for each case type. (See current case flow time standards for list of reasons for case suspensions.)	c	c	c	c	c	c	c	x	x		x	x	x	x	x	x	x	x		x	x	
Case Reporting Status	Open Inactive	*Civil Open Inactive* – Applies to bankruptcy court stay, interlocutory appeal, demand for arbitration, military leave, and passed for settlement. Case aging resumes for the following reasons: discharge of bankruptcy, appellant decision, reset if passed for settlement.									x		x	x	x	x	x	x	x	x				
Case Reporting Status	Open Inactive	*Criminal or Motor Vehicle Open Inactive* – Applies to bench or FTA warrant, mistrial, competency or NCR evaluation, petition for reverse waiver, PSI order, pre-sentencing treatment program, drug court diversion program, military leave, and interlocutory																				x	x	

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		appeal. Case aging resumes for the following reasons: Criminal – retrial, defendant determined to be criminally responsible, denial of reverse waiver, finding of competency, receipt of PSI, unsuccessful completion of pre-sentencing program, notice of non-compliance of drug diversion program, appellant decision.																						
Case Reporting Status	Open Inactive	*Family Open Inactive* – Applies to bankruptcy court stay, interlocutory appeal, stipulation of full settlement, military leave, pending line of dismissal or consent order. Case aging resumes for the following reasons: discharge of bankruptcy, appellant decision.	c	c	c	c			c	x	x													x
Case Reporting Status	Open Inactive	*Juvenile Delinquency Open Inactive* -Applies to mistrial, competency evaluation, petition for waiver, pre-disposition investigation report ordered, military leave, pre-disposition treatment program. Case aging resumes for the following reasons: retrial, finding of competency, decision on waiver, receipt of pre disposition investigation report, unsuccessful completion of pre-disposition treatment program.					c	c																x
Case Reporting Status	Open Inactive	*Traffic Open Inactive* – Applies to Must Appear and Section 21-902 – PSI ordered, military leave, drug court diversion program. Case aging resumes for the following reasons: must appear and Section 21-902, finding of competency, receipt PSI, notice of non compliance of drug diversion program.																					x	x
Case Reporting Status	Reopen Active	1 Reactivation of a previously closed case by the filing of a pleading or motion requiring judicial Ruling or Order.	c	c	c	c	c	c	c	x	x		x	x	x	x	x	x	x	x		x	x	

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Case Reporting Status	Reopen Active	*Civil:* Reactivation of a previously closed case by the filing of a pleading or motion requiring judicial Ruling or Order. The following can reopen a civil case – enforcement, modification, contempt, remanded for new trial, garnishment.											x	x	x	x	x	x	x	x				
Case Reporting Status	Reopen Active	*Criminal or Motor Vehicle*: Reactivation of a previously closed case by the filing of a pleading or motion requiring judicial ruling or Order. There has to be a Certificate of Service, Titling, and a Case Number present. The following can reopen a criminal or motor vehicle case – Reconsideration/Modification of Sentence, Three-Judge Panel Review, Violation of Probation, Post Conviction, and Remanded for New Trial, or, in District Court, failure to pay deferred payment or restitution.																				x	x	
Case Reporting Status	Reopen Active	*Family – Domestic:* Reactivation of previously closed case by the filing of a pleading or motion requiring judicial ruling or Order. The following can reopen a family/domestic case – enforcement, modification, contempt, remanded for new trial, garnishment, en banc review, violation of probation (child support), modification of visitation, custody, alimony, partition, ex parte relief, show cause, petition to change guardianship.	c	c	c	c			c	x	x													x
Case Reporting Status	Reopen Active	*Juvenile Delinquency*: Reactivation of a previously closed case by the filing of a pleading or motion requiring judicial ruling or Order. The following can reopen a juvenile delinquency case – violation of probation, modification.					c	c																x
Case Reporting Status	Reopen Inactive	A case that was originally disposed of (closed) that has been reopened (and pending) for post-judgment relief or violations and for which there is an outstanding warrant or body attachment. Case aging is suspended during this time.	c	c	c	c	c	c	c	x	x		x	x	x	x	x	x	x	x		x	x	
Case	Case	A scheme that more narrowly defines a broad classification of law	c	c	c	c	c	c	c	x	x	c	x	x	x	x	x	x	x	x	x			

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Subcategory	Subcategory	(e.g., Contract, Delinquency, Custody, Indictment, etc.).																						
Case Subcategory	ADA	A Federal law that prohibits discrimination against people with disabilities. [MR 1-332]														c								
Case Subcategory	Adoption – After TPR/ Guardianship	Case involving an adoption that occurs with the consent of local department with custody of a child whose parents' rights have been terminated. [FL 5-345]						c																
Case Subcategory	Adoption – Independent	Case involving an adoption that occurs independently between the biological mother (and sometimes the biological father and/or surrogate mother) and the adoptive parents without the involvement of an agency. [FL 5-3B]			c																			
Case Subcategory	Adoption – Private Agency	Case involving an adoption that occurs independently between the biological mother (and sometimes the biological father) and the adoptive parents with the involvement of an agency. [FL 5-3A]			c																			
Case Subcategory	Adoption – Without Prior Termination of Parental Rights (TPR)	Case involving an adoption that occurs with the consent of the local department with custody of a child whose parents are either deceased, cannot be located despite reasonable efforts, or have otherwise consented [FL 5-331].						c																
Case Subcategory	Adverse Possession	A means by which one can legally take another's property without paying for it. In order for an individual to gain title the individual must prove that the property has been held 1. Openly, 2. Notoriously, 3. Continuously 4. Without claim of right. 5. For the statutorily mandated period of time (20 years in MD). [CJ 5-103]															c	c						

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Case Subcategory	Alimony	Case requesting a court ordered allowance that one spouse pays to the other spouse for maintenance and support while they are separated, while they are involved in a matrimonial lawsuit, or after they are divorced. [FL 11-101-112]	c																					
Case Subcategory	Annulment	Case in which a party seeks a judicial determination that a marriage is void. [MR 9-201 – 9-210]	c																					
Case Subcategory	Asbestos	A claim for damages arising from exposure to asbestos.											c	c										
Case Subcategory	Assault	Civil assault is an intentional threat, either by words or acts, to physically harm another person without that person's consent. The person making the threat must have the apparent ability to carry it out and the person threatened must be put in reasonable fear of imminent harm.											x											
Case Subcategory	Attorney Appointment	Petition for appointment of counsel in a special proceeding.																			c			
Case Subcategory	Attorney Grievance	Cases referred for findings of fact and conclusions of law filed in a circuit court after recommendation by the Attorney Grievance Commission. The matter is then forwarded to the Court of Appeals.																	c					
Case Subcategory	Battery	The use of intentional, harmful or offensive touching of a person without that person's consent.											x											
Case Subcategory	Birth Certificate Amendment	Petition requesting that a Court Order DHMH to make a correction or change to a birth certificate.										c												
Case Subcategory	Body Attachment Issuance	Petition requesting a court to issue a writ of attachment that requires a police/peace officer to immediately take a (witness individual) into custody and bring them before the issuing court.																			c			

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Case Subcategory	Bond Forfeiture	Entry of a civil judgment against a surety and defendant when bond is forfeited in a criminal or traffic case.													c									
Case Subcategory	Bond Forfeiture Remission	An action filed for reimbursement of a penalty sum paid by a surety on a bail bond.																	c					
Case Subcategory	Breach	A failure or violation of a legal obligation. That duty can arise from an express contractual obligation or can be implied from the relationship between the parties. [RP 8-402.1; FL 3-102]	c											x										
Case Subcategory	Breach of Lease	Complaint filed by landlord if tenant violates the terms of lease and warrants eviction.																x						x
Case Subcategory	Change of Name	Petition to legally change a person's name. [FL 7-105]							c															
Case Subcategory	Change of Sex	Petition for change of sex upon a petitioner's showing of having made a permanent and irreversible sex change.										c												
Case Subcategory	Child Support – Agency/IV-D	Petition filed by the local child support enforcement agency to establish or collect support. [FL 10-106 – 10-118]		c																				
Case Subcategory	Child Support – Private	Case filed that addresses a parent's legal obligation to contribute to the economic maintenance and education of a child. [FL 21-101 – 105]	c																					
Case Subcategory	CINA (Child In Need of Assistance)	Case involving a child who has been abused neglected or has a disability or disorder, and the child's parents, guardian or custodian are unable or unwilling to give proper care and attention to the child's needs. Petition filed by DSS[FN1] or other party indicating the need for appropriate relief including the added protection that either custody or commitment would provide [CJ 3-801 – 3-830].						c																

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Case Subcategory	CINS (Child In Need of Supervision)	Case involving a child who has committed an offense that only children can commit, such as being ungovernable and disobedient to parents, running away from home, violating a curfew, being habitually truant from school, violating age restrictions on the purchase or possession of liquor or tobacco, or the like. [CJ 3-8A-01]					c																		
Case Subcategory	City Lien																							
Case Subcategory	Civil Rights	A civil action instituted to secure personal, natural rights guaranteed and protected by the federal or State constitutions or federal and/or states civil rights statutes, e.g., freedom of speech, religion, freedom from discrimination, etc. This does not include matters involving employment, which are classified in a separate category.																	x					x
Case Subcategory	Commercial	The substantive law dealing with the sale and distribution of goods, the financing of credit transactions on the security of the goods sold, and negotiable instruments.											x	x										
Case Subcategory	Condemnation/ Eminent Domain	See Eminent Domain/Condemnation.															x	x						
Case Subcategory	Confessed Judgment	An action seeking final judgment based upon a person agreeing, in advance, to the entry of judgment against them upon the occurrence or non-occurrence of an event, such as making a payment. [MR 2-611; MR 3-611; MR 108]												x										

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Case Subcategory	Conspiracy	An action brought before the court as a result of an agreement between two or more persons to commit an unlawful act that results in damage to a person or property. Conspiracy is not a separate basis for an award of damages but rather is in addition to an independent unlawful injury. [CL 11-204]											x			c								
Case Subcategory	Construction	A claim of liability for problems (design, material and construction) arising in connection with new construction or remodeling. [PS 12-101 – 12-1007; MR 12]												x										x
Case Subcategory	Conversion	The wrongful exercise of control by one person over the property of another or the wrongful use of another person's property as your own. [CR 8-407]											x											
Case Subcategory	County Lien																							
Case Subcategory	County/ Municipal Codes and Ordinances	An action brought to enforce the laws of a governmental entity. [RP 11B-104]																	x					
Case Subcategory	Court Access Rules	An action brought under Title 16 of the Maryland Rules which governs requests from the public to inspect or obtain court records.																	x					x
Case Subcategory	Criminal	Offenses against the community at large. Used to distinguish criminal or motor vehicle cases in District Court appeals or jury trial prayers.																				c		
Case Subcategory	Custody	Action filed for an award of custody, to a responsible adult, for the care, control and maintenance of a child. [MR 9-201 – 9-210]	c																					

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Case Subcategory	Death Certificate Issuance/ Correction	Petition filed with court to order the public registry to issue or correct an official document verifying that a person has died.										c												
Case Subcategory	Debt	A sum of money, goods or services, that one owes another due to an agreement or otherwise. [MR 14-201]												x										
Case Subcategory	Declare Deceased	Petition requesting court to issue a declaration of death, based upon a person's long, unexplained absence of seven years or more.										c												
Case Subcategory	Defamation	False statement about an individual that results in harm to the individual's reputation. Two forms: 1. Libel: Permanent (in writing), and 2. Slander: Non permanent (oral). [CJ 3-501 – 504]											x											d
Case Subcategory	Deposition Notice	A request from another court to issue a subpoena to compel a witness to appear and testify for the purpose of providing that testimony to the requesting court.																			c			
Case Subcategory	Detinue	A common-law action for the recovery of personal property belonging to the plaintiff that is wrongfully detained by the defendant. [MR 16-602]															x	x						
Case Subcategory	Discrimination																		x					x
Case Subcategory	Dispose Body	An action for an order determining the primary right to dispose a body.										c												
Case Subcategory	Dis-tress/Distraint for Rent	An action where the landlord seeks to take or seize the goods of a tenant located on the leased premises.																x						

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Case Subcategory	District Court Motions Appeal	Appeal of a decision on a motion in a District Court case.																			c			
Case Subcategory	Division of Labor Licensing and Regulation	A case resulting from a notice of lien filed by the Division of Labor Licensing and Regulation against an employer's personal property or real estate for failing to pay to the Comptroller employee's taxes withheld or unemployment coverage.													c									
Case Subcategory	Divorce	Complaint filed for the legal dissolution of a marriage by a court.	c																					
Case Subcategory	Domestic Violence	Petition by a person eligible for relief who is alleging abuse (see Family Law Article Sec. 4-501).								x														
Case Subcategory	Domestic Violence – Child Abuse	Petition filed alleging abuse against a child who is eligible for relief (see Family Law Article Sec. 5-701).								x														
Case Subcategory	Domestic Violence – Vulnerable Adult	Petition filed alleging abuse against an adult who lacks the physical or mental capacity to provide for his/her daily needs (see Family Law Article 14-101).								x														
Case Subcategory	EEO/HRC	Equal Employment Opportunity Commission/Maryland Commission on Human Relations [Article 49B].														c								
Case Subcategory	Ejectment	NEED DEFINITION (where ground rent under 99-year lease is unpaid).																x						

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Case Subcategory	Election Law – PREVIOUSLY LABELED "CAMPAIGN FINANCE". PROCESS MODEL HAD "ELECTION LAW". NEED TO MAKE DEFINITION MORE COMPREHEN-SIVE?	Action to enforce the laws concerning funding of campaigns for political office on the federal, state and local level. These regulations concern all aspects of campaign finance including, but not limited to, solicitation and collection of funds, reporting of funding sources, spending limitations, and special accounting procedures and reporting requirements. [EL 13-101 – 13-605]																	c					
Case Subcategory	Emancipation	A petition requesting a finding which frees a child from the care, custody and control of parents before the child reaches the age of majority.	c																					
Case Subcategory	Emergency Evalua-tion/Involuntary Admission	Petition filed by someone other than the subject, for an emergency mental and/or physical evaluation, that could result in involuntary admission to a facility. [HG 10-625]									x													
Case Subcategory	Eminent Do-main/Condemn ation	The power of the government to take private property and convert it to public use, subject to reasonable compensation for the taking, even if the property owner objects. [RP 12-101 – 12-212; Rules 12-201 – 12-213]																	x					

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Case Subcategory	Enforcement of Foreign Order	Petition filed requesting the enforcement of any judgment, decree, or order of any other court, that is entitled to full faith and credit in the state.	c																					
Case Subcategory	Environmental																		x					
Case Subcategory	Error Coram Nobis	A writ of error directed to a court for review of its own judgment and predicated on alleged errors of fact.																	x					
Case Subcategory	Failure to Pay Rent	NEED DEFINITION (common L-T case for nonpayment of rent).																x						
Case Subcategory	False Ar-rest/Imprisonment	An arrest made without proper legal authority. False imprisonment is the intentional restriction of the freedom of movement of a person without legal justification. The restricted person must be aware of the restrictions and not consent to them. [FL 4-501, CP 11-701]											x											
Case Subcategory	Family Legal/Medical	An action to provide, withhold or withdraw of life-sustaining medical procedures and related issues. [MR 16-204(a)(2)(I)]	c			c																		
Case Subcategory	Federal Tax Lien	A case resulting from notice of a lien upon real estate or personal property filed by the US Federal Government against a taxpayer who is liable for taxes.													c									
Case Subcategory	Financial	An action to determine/establish authority to perform financial functions/transactions such as deposit or withdrawal of funds,.																			c			
Case Subcategory	FLSA	An action to enforce federal laws regulating minimum wage and overtime compensation. [LE 3-401]														c								

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Case Subcategory	FMLA	A federal law that requires employers to provide an employee with 12 weeks of leave during a year's time for the birth or adoption of child, family health needs or personal illness. Employers with 50 or more employees are covered. [SPP Title 9]														c								
Case Subcategory	Foreclosure	A legal proceeding by a lender to either take back the property or force a sale in order to satisfy an unpaid debt secured by the property. [MR 14-201 – 209]															c	c						
Case Subcategory	Foreign Judgment														x									
Case Subcategory	Forfeiture	The loss of property or rights to property, due to breaking a law, without compensation to the owner. Examples: Car, money and home [MR 4-217].															x	x						
Case Subcategory	Fraud	Knowingly or recklessly making a false representation of a material fact with the intention that another person would act in reliance on that statement.											x	x										
Case Subcategory	Government	A claim against a government agency for damages or specific performance. [CJ 5-303]												x										
Case Subcategory	Grand Jury/Petit Jury	Action for relief as a result of the grand or petit jury, including disclosure of matters, subpoenas, summons, warrants.																			c			
Case Subcategory	Grantor in Possession																							
Case Subcategory	Guardianship of Adult Person and/or Property	Petition requesting guardianship of an adult in which the guardian is authorized to make all significant decisions affecting the ward's property, well-being, including the ward's physical custody, education, health, activities, personal relationships, and/or general welfare.				c																		

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Case Subcategory	Guardianship of Minor and/or Property	Petition requesting guardianship of a minor in which the guardian is authorized to make all significant decisions affecting the ward's property well-being, including the ward's physical custody, education, health, activities, personal relationships, and/or general welfare.				c																		
Case Subcategory	Habeas Corpus	Petition filed by a person being detained by the government alleging that the person is being unlawfully detained.																	x					x
Case Subcategory	Health Care Lien	A case resulting from a notice of lien filed by the state to recover Medicare or Medicaid charges against a specific piece of property.													c									
Case Subcategory	Hospital Lien	A case resulting from a lien filed to recover a claim against the award collected or to be collected by an injured party for injuries caused by another.													c									
Case Subcategory	Insurance	A claim against an Insurance policy that insures a party to a suit.												x										
Case Subcategory	Issuance of Commission	Request for court in Maryland to produce records or give testimony relating to a case.																			c			
Case Subcategory	Juvenile Delinquency	Petition filed in Juvenile Court against a minor who is charged with behavior which if committed by an adult would be a crime. [CJ 3-8A-01]					c																	
Case Subcategory	Lead Paint	An action brought for harm due to exposure to paint made with lead. [EN 6-301 – 304]											x											
Case Subcategory	Lis Pendens	A dispute or matter which is the subject of ongoing or pending litigation. Notice is recorded in the chain of title to real property, that warns all persons that certain property is the subject matter of litigation. [MR 12-102]															c	c						

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Case Subcategory	Loss of Consortium	An action regarding deprivation of benefits from a spousal relationship due to injuries caused by a tort feaser.											x											
Case Subcategory	Malicious Prosecution	To begin legal proceedings against an individual without reasonable cause and with malicious intent.											x											
Case Subcategory	Malpractice – Medical	Doctor's failure to exercise the degree of care and skill that a physician or surgeon of the same medical specialty would use under similar circumstances. [CJ 3-2A-01]											x											
Case Subcategory	Malpractice – Professional	An instance of negligence or incompetence on the part of a professional, except for medical malpractice.											x											
Case Subcategory	Mandamus	Request for a Writ of Mandamus commanding an individual, organization, (government), administrative tribunal or court to perform a certain action, usually to correct a prior illegal action or a failure to act in the first place.																	c					
Case Subcategory	Marriage Certificate Amendment	Petition filed requesting the Court to order the issuance of a corrected Marriage Certificate because some portion is in error, such as the date contained in the certificate issued by the Clerk of Court.										c												
Case Subcategory	Mechanics Lien	A lien placed upon property to secure payment of a debt owed to a person or business that improved or repaired the property. [MR 12-301 – 308]												c										
Case Subcategory	Medical Assistance Lien	A case resulting from a lien to recover for medical assistance to recover medical assistance payments received illegally or erroneously.													c									
Case Subcategory	Miscellaneous	An action which cannot be correctly classified under any other subcategory listed here. (Requires supervisor review and entry.)																			x			

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Case Subcategory	Miscellaneous Lien	All other liens arising out of a statute or judicial determination not defined in these Notice Records subcategories.													c									
Case Subcategory	Misrepresenta-tion	Negligently making a false representation of a material fact with the intention that another person would act in reliance on that statement.											x											
Case Subcategory	Motor Tort	Personal injury and/or property damage case resulting from motorized vehicle accidents; e.g., auto, airplane, marine, train, and lawnmower.											x											
Case Subcategory	Motor Vehicle	An offense originating from a traffic citation and a jury trial was prayed or the citation was appealed to the circuit court. Take out? Needs reviewed by Steering Committee as to whether motor vehicle cases would be classified as criminal cases in circuit courts--see above.																				c		
Case Subcategory	Negligence	The failure to exercise the standard of care reasonably expected of a prudent person in a similar situation.											x											
Case Subcategory	Nuisance	Something that interferes with the use of property by being irritating, offensive, obstructive or dangerous. [AG Title 5; CR 5-605]											x											
Case Subcategory	Other Lien														c									
Case Subcategory	Ownership	An action filed to establish ownership of property.															c	c						
Case Subcategory	Partition/Sale	The act of dividing a piece of real property into two or more individual parts reflecting the ownership interest of the parties. [Rule 12-401]															c	c						

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Case Subcategory	Paterni-ty/Parentage – Agency IV-D	Petition filed by local office of child support seeking a determination whether a person is the father of a child, usually initiated by the mother in an effort to obtain child support. [FL 5-1001 – 1048]		c																				
Case Subcategory	Paterni-ty/Parentage – Private	Petition filed seeking a determination whether a person is the father of a child, usually initiated by the mother in an effort to obtain child support. [FL 5-1001 – 1048]	c																					
Case Subcategory	Peace Order	An emergency form of relief available to individuals who are experiencing problems with another person's conduct. A person who is eligible for a Domestic Violence Protective Order cannot file for a Peace Order. Can only be obtained in the District Court, except if a juvenile is the alleged offender. [CJ 3-1501 – 1509] NOTE: A protective order (domestic violence) protects a person who is a spouse or ex-spouse, has a blood relationship to or a child in common with the respondent, has lived with the respondent for 90 days out of the past year, or is a vulnerable adult. A peace order applies in all other situations. Individuals such as cohabitating partners who have not yet resided with each other for 90 days, dating partners, neighbors, or former friends of abusers are eligible to seek peace orders.					c	c											x				
Case Subcategory	Perpetuate Testimony/ Evidence	An action for preserving for future use witness testimony that might otherwise be unavailable at trial.																			x			
Case Subcategory	Post-conviction	(Referred to Steering committee for determination.)																			c			

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Case Subcategory	Premises Liability	A land holder's or land owner's tort liability for conditions or activities on the premises.											x											
Case Subcategory	Prisoner Rights	The right of a prisoner to be protected against all unlawful acts against his/her person. [CS Title 8]																	x					
Case Subcategory	Product Liability	A manufacturer's or seller's liability for damages or injuries suffered by a buyer, user, or bystander as a result of a defective product.											x	x										
Case Subcategory	Production of Documents Request	A request by a party asking the court to order a person or entity to produce documents.																			c			
Case Subcategory	Public Information Act Records	An action brought to obtain access to a record that a governmental entity is required by law to keep.																	x					
Case Subcategory	Quaran-tine/Isolation	A proceeding to contest isolation or quarantine, assigned by the Court of Appeals.																	c					
Case Subcategory	Quiet Title	An action to allow the court to determine the legal ownership of a piece of property from among one or more competing parties. [RP 14-108]															c	c						
Case Subcategory	Receivership	The state of being under the control of a receiver. A receiver is a third party appointed to collect and protect property that is subject to multiple claims. [MR 3-722]																	x					
Case Subcategory	Recognition as Legal Child	Adopting an adult child to restore legal recognition in a family relationship.	c																					
Case Subcategory	Recorded Judgment	A judgment that is indexed and recorded in the public records. [MR 2-601]													x									

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Case Subcategory	Remission of Bond Forfeiture	See Bond Forfeiture Remission.																						x
Case Subcategory	Rent Escrow	A landlord-tenant action where money, a deed or real property is placed in the hands of a third party or the court to be held until the performance of a condition.																x						
Case Subcategory	Replevin	A legal action taken to reclaim goods which have been held unlawfully or detained. [MR 12-601]															x	x						
Case Subcategory	Return of Seized Property	A petition for return of confiscated property.															c	c						
Case Subcategory	Right of Redemption	An action brought by a debtor to redeem his or her property from a buyer who obtained the property at a forced sale initiated by a creditor. [MR 14-502]															c	c						
Case Subcategory	Sentence Transfer	A petition for a prisoner to be allowed to transfer from a facility outside the jurisdiction of the court to a facility within the jurisdiction of the court.																			x			
Case Subcategory	Special Admission – Out of state Attorney	A request, by a member of the Maryland Bar, for admission of an out-of-state attorney for the limited purpose of appearing and participating as co-counsel in a proceeding before an administrative agency or arbitration panel.																			c			
Case Subcategory	State Tax Lien	A lien filed by the Comptroller of Maryland upon real estate or personal property against a taxpayer who is liable for taxes.													c									
Case Subcategory	Subpoena Issue/Quash	A petition for the court to issue a subpoena or to enter an order to set aside a subpoena.																			c			x
Case Subcategory	Tenant Holding Over	A landlord-tenant action filed by the lessor to repossess certain leased premises that the tenant has not vacated.																x						

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Case Subcategory	Toxic Tort	A personal injury caused by exposure to a toxic substance, such as asbestos, radiation, or hazardous waste.											x											
Case Subcategory	TPR (Termination of Parental Rights)/ Guardianship – State Initiated	Court proceeding initiated by a state agency that seeks to sever the legal ties between a parent and child, usually so that the child can be adopted						c																
Case Subcategory	Trespass	An unlawful act committed against the person or property of another. [CR 6-401 – 410]											x											
Case Subcategory	Truancy	A petition relating to a child's failure to attend school without a lawful excuse.					x																	x
Case Subcategory	Trustee Substitution	Petition requesting an order from the court to substitute another person or institution to oversee or manage the proceeding before the court.																			c			
Case Subcategory	UIFSA	Uniform Interstate Family Support Act case, filed by the county child support enforcement agency, wherein an alimony or child support decree issued by one state can be enforced against a former spouse who resides in another state. [FL 10-301 – 359]		c																				
Case Subcategory	Visitation	Complaint filed to establish times and conditions of visits with a child.	c																					

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Case Subcategory	Voluntary Placement	An action filed by DSS[fn1] and/or the parent, guardian or custodian of a child with a developmental disability or mental disorder alleging that a voluntary placement is in the best interest of the child. The parent, guardian or custodian has signed a voluntary placement agreement for out- of-home placement so that the child may obtain treatment or care for a period of not more than 180 days (without continuation by the court). A voluntary placement case is closed on filing of a subsequent, related CINA case. [FL 5-525]						c																	
Case Subcategory	Waiver of Fees	An action for an order permitting a person to obtain a good or service without having to pay the standard fee.																	x					
Case Subcategory	Waiver of Prepayment of Costs	Petition for an order of court stating that a person does not have to pay any filing fee or court costs by reason of poverty ordinarily required to be prepaid.																			x			
Case Subcategory	Witness Appearance, Request to Compel	Petition filed by the State's Attorney to order a witness to appear in another state.																			c			
Case Subcategory	Workers' Compensation	An insurance system that compensates covered workers for injuries sustained on the job. [LE Title 9]														c								
Case Subcategory	Writ of Certiorari	An action for a writ issued by a circuit court to the District Court or Orphan's Court directing the lower court to deliver a record for review [MR 7-301].																	c					
Case Subcategory	Wrongful Death	A lawsuit brought by a decedent's survivors for their damages resulting from a tortuous injury that caused the decedent's death. [MR 15-1001]											x											

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Case Subcategory	Wrongful Detainer	A proceeding for regaining possession from someone who has wrongfully taken or refused to surrender possession.																x						
Case Subcategory	Wrongful Termination	An action brought by an ex-employee alleging that the termination of employment violated a contract or was otherwise illegal.														x								
Case Type	Case Type	The case type designation differentiates various categories of cases (e.g., family, civil, criminal) and provides a means of separating physical files according to their major classification.	c	c	c	c	c	c	c	x	x	c	x	x	x	x	x	x	x	x	x	x	x	x
Issue/ Relief/ Charge	Issue/Relief/ Charge	The items in a case which need judicial resolution or administrative determination. The term "Issue" applies only to civil cases, and the term "Charge" applies only to criminal, motor vehicle, and juvenile delinquency cases.	c	c	c	c	c	c	c	x	x	c	x	x	x	x	x	x	x	x	x	x	x	x
Issue/ Relief/ Charge	Abatement	Removal of a nuisance.											x				x	x	x					
Issue/ Relief/ Charge	Administrative Action	A non-judicial court action such as issuance of a subpoena by the Clerk of the Court.																			x			
Issue/ Relief/ Charge	Adoption	Creation of a parent-child relationship by judicial order between parties who may be unrelated. [MR 9-101 – 9-113; FL 5-301 – 5-3B]			c		c	c																
Issue/ Relief/ Charge	Alimony/Spousal Support	Court ordered allowance that one spouse pays to the other spouse for maintenance and support while they are separated, while they are involved in a matrimonial lawsuit, or after they are divorced. [FL 11-101 – 11-112]	c																					
Issue/ Relief/ Charge	Annulment	The determination that a marriage is void.	c																					

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Issue/ Relief/ Charge	Appointment of Receiver	The court's appointment of a third party to collect and protect property that is subject to multiple claims.											x				x	x	x					
Issue/ Relief/ Charge	Arbitration	A dispute resolution method by which an independent, neutral third person (arbitrator) is appointed to hear and consider the merits of the dispute and render a decision. [MR 15-101]											x	x		x	x	x	x					
Issue/ Relief/ Charge	Asset Determination												x	x		x	x	x	x					
Issue/ Relief/ Charge	Attachment Before Judgment	Request for special civil proceeding to take property of the defendant into legal custody prior to trial and judgment so that if judgment is obtained the property can to sold to satisfy that judgment.											x	x			x	x						
Issue/ Relief/ Charge	Cease and Desist Order	A court remedy issued in order to prohibit a party from doing or continuing to do a certain activity.											c				c	c	c					
Issue/ Relief/ Charge	Change of Name – Adult	The determination of a petition to legally change the name of an adult. [MR 15-901]	c						c															
Issue/ Relief/ Charge	Change of Name – Minor	The determination of a petition to legally change the name of a minor. [MR 15-901]	c		c				c															
Issue/ Relief/ Charge	Child Support	Amount, duration and method of support to be paid on behalf of a child. [MR 9-206]	c	c			c	c																
Issue/ Relief/ Charge	CINA Allegations	The assertions set out in a CINA petition which the court will find to be true or not true through an Adjudication Hearing [CJ 3-817].						c																

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Issue/ Relief/ Charge	CINA Finding	The determination of whether a child is a child in need of assistance and the nature of the court's intervention to protect the child's health, safety and well-being. This finding must be made at a Disposition Hearing within 30 days of a Adjudication Hearing. [CJ 3-819]						C																
Issue/ Relief/ Charge	CINS Finding	The determination of whether the allegation(s) in a CINS petition are true. [CJ 3-8A-01]					c																	
Issue/ Relief/ Charge	Condemn Building						c												x					
Issue/ Relief/ Charge	Contempt	Failure to obey a court order. [MR 15-201, et seq] A disregard of, or disobedience to, the rules or orders of a judicial body or an interruption of its proceedings by disorderly behavior or insolent language. Constructive contempt.- "Constructive contempt" means any contempt other than a direct contempt. Direct contempt.- "Direct contempt" means a contempt committed in the presence of the judge presiding in court or so near to the judge as to interrupt the court's proceedings. Both types of contempt can be either civil or criminal; civil contempt serves a remedial purpose, and criminal contempt serves a punitive purpose. For all forms of contempt, a new case shall be opened where a non-party is charged with contempt; the contempt proceedings shall be held within the case if a party to the case is charged with	c	c	c	c	c	c	c	x			x	x	c	x	x	x	x	x		x	x	x

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		contempt.																						
Issue/ Relief/ Charge	Court Costs/Fees	Fees and charges required by law to be paid to the court. [MR 2-603]	c	c	c	c	c	c	c	x			x	x		x	x	x	x	x		x	x	
Issue/ Relief/ Charge	Custody	The determination and award by the court to a responsible adult for the care and control of a child. [MR 9-205]	c				c	c		x														
Issue/ Relief/ Charge	Damages – Compensato-ry/Monetary	Monetary compensation ordered by a court to offset losses or suffering caused by another's fault or negligence.											x	x		x	x	x	x					

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Issue/ Relief/ Charge	Damages – Puni-tive/Monetary	Monetary damages awarded in addition to actual damages when the defendant acted with recklessness, malice or deceit.											x			x			x					
Issue/ Relief/ Charge	Delinquency Finding	The determination that a minor is found to have committed an act which would be a crime if committed by an adult, and requires guidance, treatment and rehabilitation. A delinquency finding is reached after a Disposition Hearing. [CJ 3-8A-01]					c	c																
Issue/ Relief/ Charge	Detention	Request for the temporary care of a child who requires secure custody. [CJ 3-8A-01]					c	c																
Issue/ Relief/ Charge	Divorce – Absolute	The determination by the court that dissolves the marriage and releases the parties from their matrimonial obligations. [FL 7-103]	c																					
Issue/ Relief/ Charge	Divorce – Limited	The determination by the court that the parties are separated and allowed or ordered to live a part, but remain technically married. [FL 7-102]	c																					
Issue/ Relief/ Charge	Earnings Withholding	Attachment of wages that requires the defendant's employer to deduct a specified sum or percentage of the defendant's wages or salary.	c	c			c	c		x			x	x										
Issue/ Relief/ Charge	Emancipation	A finding which frees a child from the care, custody and control of parents before the child reaches the age of majority.	c			c	c	c																
Issue/ Relief/ Charge	Emergency Evaluation	The determination that a person should undergo a mental and/or physical evaluation that could result in involuntary admission to a facility. [HG 10-625]									x													

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Issue/ Relief/ Charge	Employment Reinstatement (see Reinstatement of Employment)																							
Issue/ Relief/ Charge	Enforcement	Action taken to obtain compliance with a court order.		c																				
Issue/ Relief/ Charge	Enrollment														x									
Issue/ Relief/ Charge	Eviction	Action taken to legally dispossess a person of land or property.															x	x						
Issue/ Relief/ Charge	Exceptions	Formal objections to a master's recommendations. [MR 2-543, 9-208 and 11-111]	c	c			c	c	c	c														
Issue/ Relief/ Charge	Expungement	Action taken to obtain compliance with a court order to expunge records.																	x					
Issue/ Relief/ Charge	Family Legal/Medical	Request to provide, withhold or withdraw life-sustaining medical procedures and related issues. [MR 16-204(a)(2)(I)]	c			c																		
Issue/ Relief/ Charge	Findings of Fact/ Conclusions of Law	A determination by a judge of fact(s) as supported by evidence in the record. An inference on question of law made as a result of a factual showing, no further evidence being required.																	c					
Issue/ Relief/ Charge	Foreclosure	A court action to wipe out the borrower's right of redemption on a property. The lender demonstrates the default of the borrower to make payments to the mortgage, terminating the mortgagor's rights to the property. [MR 14-201]															c	c						

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Issue/Relief/ Charge	Guardianship of Adult – Person	Appointment of a person who will be responsible for the food, housing, healthcare and other necessities of an adult person deemed to be incapable of providing these necessities for himself or herself. [ET 13-101 – 13-107]				c																		
Issue/Relief/ Charge	Guardianship of Adult – Property	Appointment of a person who will make decisions for an adult person deemed to be incapable of making decisions for himself or herself. The guardian shall make decisions only about matters regarding the adult person's assets and property. [ET 13-201]				c																		
Issue/Relief/ Charge	Guardianship of Minor – Person	Appointment of a person who will be responsible for the food, housing, healthcare and other necessities of a minor person deemed to be incapable of providing these necessities for himself or herself. [ET 13-101 – 13-107]				c	c	c																x
Issue/Relief/ Charge	Guardianship of Minor – Property	Appointment of a person who will make decisions for a minor person deemed to be incapable of making decisions for himself or herself. The guardian shall make decisions. only about matters regarding the minor person's assets and property. [ET 13-201]				c	c	c																x
Issue/Relief/ Charge	Injunction	An order telling a party to do something or to refrain from doing something. [MR 15-501]											x	x		x	x	x	x					
Issue/Relief/ Charge	Judgment – Affidavit												x	x										
Issue/Relief/ Charge	Judgment – Attorney Fees	Attorney fees awarded to a party in the case or to the attorney. Judgment may be ordered in favor of both the party and the attorney or just one of the two.											x	x		x	x	x	x					
Issue/Relief/ Charge	Judgment – Confessed	A written agreement in which the defendant admits liability for damages and accepts the amount of damages agreed upon that must be paid to the plaintiff.												x										

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Issue/Relief/ Charge	Judgment – Consent	A judge's legally binding approval of a written agreement by the parties suit filed with the court. [MR 2-612; MR 3-612]											x	x		x	x	x	x					
Issue/Relief/ Charge	Judgment – Declaratory	A binding court decision advising parties of their rights and responsibilities, without awarding damages or ordering them to do anything. A party wants the court to resolve an uncertainty. [CJ 3-401 – 415]											x	x		x	x	x	x					
Issue/Relief/ Charge	Judgment – Default	Judgment entered for plaintiff in a contested case due to defendant's failure to provide a defense.											x	x		x	x	x	x					
Issue/Relief/ Charge	Judgment – Interest	Request for pre-judgment interest, to be determined by the court or a jury. (This is not the post-judgment interest which automatically applies to money judgments under Maryland law.)											x	x		x	x	x	x					
Issue/Relief/ Charge	Judgment – Summary	A determination that there is no genuine dispute as to any material fact raised and the party is entitled to judgment as a matter of law. [MR 2-501]											x	x		x	x	x	x					
Issue/Relief/ Charge	Juvenile Case Termination	The determination that a juvenile case shall have no further hearings and is closed. For instance, emancipation of the child, rehabilitation of the minor, adoption, etc.					c	c																
Issue/Relief/ Charge	Lesser Included Offense	A crime that is composed of some but not all of the elements of a more serious crime and that is necessarily committed in carrying out the greater crime.																				c		
Issue/Relief/ Charge	Liability	Requiring Judicial resolution as to any legal responsibility, duty, or obligation.											x											
Issue/ Relief/ Charge	Modification	An order changing the terms of a prior order of the Court. Modifications can be ordered in open and closed cases. Example: Motion to modify temporary orders may be filed while a case is pending.	c	c		c				x					x					x				

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Is-sue/Relief/Charge	Oral Examination	Also known as Examination in Aid of Enforcement of Judgment, a request by plaintiff (judgment creditor) to discover the assets of a defendant (judgment debtor) after entry of judgment.													x									
Issue/Relief/Charge	Order	A court directive.																			x			
Issue/Relief/Charge	Ownership of Property	Determination of the ownership of property.															x	x	x					
Issue/Relief/Charge	Partition of Property	The act of dividing (especially the division of real property) held jointly or in common by two or more persons into individually owned interests. [RP 14-107]															x	x						
Issue/Relief/Charge	Paterni-ty/Parentage	The determination by the court whether a given man is the father of a particular child. [FL 5-1001 – 1048]	c	c			c	c																
Issue/Relief/Charge	Peace Order	A peace order provides protection to petitioners experiencing certain types of abuse, but who are not eligible for a protective order as defined by Domestic Violence statute. Abuse may include an act that causes or places petitioner in fear of imminent bodily harm, assault, rape or sexual offense, false imprisonment, harassment, stalking, trespass or malicious destruction of property.					c	c												x				
Issue/Relief/Charge	Pension Distribution	Division of a pension through a Qualified Domestic Relations Order. [FL 8-205]	c																					
Issue/Relief/Charge	Permanency Plan	The determination as to the permanent living situation of a CINA child addressing the child's placement and specific individualized needs. A permanency plan must be specified as 1) reunification, 2) placement with a relative or non-relative for guardianship or adoption, or 3) another planned permanent living arrangement [CJ 3-823].					c	c																

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Issue/Relief/ Charge	Possession	The exercise of control over something to the exclusion of all others; the continuing exercise of a claim to the exclusive use of a material object (for example, real property).															x	x	x					
Issue/Relief/ Charge	Post-conviction Petition	A petition filed by a convicted petitioner alleging some legal violation or error. [Criminal Procedure 7-101, et seq] Steering Committee to advise.																				c	c	
Issue/Relief/ Charge	Production of Records	A request by a party asking the court to order a person or entity to produce records.																	c					x
Issue/Relief/ Charge	Property Distribution	The distribution or division of property at the time of marital dissolution. [FL 8-201 – 8-214]	c																					
Issue/Relief/ Charge	Protective Order	A protective order provides protection from domestic violence for a petitioner. The petitioner must be: a current or former spouse of respondent; a person who has a child in common with respondent; a person who has lived with respondent in an intimate relationship for 90 days in the last year; be related to respondent by blood, marriage or adoption; be a parent, step-parent, child or step-child or respondent; or be a vulnerable adult.	c				c	c		x														
Is-sue/Relief/Charge	Quaran-tine/Isolation Order	An order imposing isolation or quarantine.																	c					
Issue/Relief/ Charge	Reasonable Efforts	The determination as to whether reasonable efforts have been made to provide placement or reunify a child with the family. [FL 5-525]					c	c																
Issue/Relief/ Charge	Register Foreign Order	To file with the Clerk a judgment, decree or order entered in another state. [FL 5-326]	c	c																				

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Issue/Relief/ Charge	Reinstatement of Employment	A possible outcome to a suit for illegal dismissal. [SPP 2-601]														x								
Issue/Relief/ Charge	Restitution	Request on behalf of a victim for reimbursement due to an injury, damage or loss.					c	c														x	x	
Issue/Relief/ Charge	Restoration of Former Name	The determination that a person may revert to the use of a former name.	c																					
Issue/Relief/ Charge	Return of Property	Requesting return of personal property to its rightful owner.															x	x						
Issue/Relief/ Charge	Review	Assessment of the progress in a case.					c	c																
Issue/Relief/ Charge	Sale of Property	Transfer of property or title for real estate from one person to another by execution sale, foreclosure sale or judicial sale. An execution sale is a forced sale of a debtor's property by a government official carrying out a writ of execution. A foreclosure sale is the sale of mortgaged property authorized by a court decree or a power-of-sale clause, to satisfy the debt. A judicial sale is a sale conducted under the authority of a judgment or court order, such as an execution sale.															x	x						
Issue/Relief/ Charge	Shelter Care	Temporary placement of the child outside the home at any time before a disposition [CJ 3-815].					c	c																
Issue/Relief/ Charge	Specific Performance	Equitable remedy which compels the performance of a contract according to the precise terms agreed upon or such substantial performance between the parties.												x					x					
Issue/Relief/ Charge	Support	The determination requiring a party to make payments to maintain a child or spouse. [FL 10-106 – 10-118]					c	c																

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Issue/Relief/ Charge	Termination of Guardianship	The determination to end the guardian's authorization to make all significant decisions affecting the minor's or disabled person's care. [MR 10-209]	c			c																		
Issue/Relief/ Charge	Termination of Parental Rights	Determination to sever the legal ties between a parent and child. [MR 11-501]	c					c																
Issue/Relief/ Charge	Transaction Review	The determination of the appropriateness of a guardian's requested action.				c																		
Issue/Relief/ Charge	Use and Possession	Determination of use and possession of family home or family use personal property. [FL 8-208]	c																					
Issue/Relief/ Charge	Violation	An infraction or breach of the law.																						x
Issue/Relief/ Charge	Violation of Probation	The filing of a petition for alleged violation of conditions of probation filed by the Division of Parole and Probation, the state's attorney or some supervising authority requiring judicial ruling or order.					c															x	x	x
Issue/Relief/ Charge	Visitation	Determination of a non-custodial parent's period of access to a child. [MR 9-205]	c				c	c																
Issue/Relief/ Charge	Waiver	Determination as to whether jurisdiction over the child should be transferred to adult criminal court where the juvenile will be tried as an adult. [MR 11-113]					c																	
Issue/Relief/ Charge	Writ of Execution	An order of court commanding performance of a specified act or granting authority to have the action done. [MR 2-641; MR 3-641]													x									

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Issue/Relief/ Charge	Writ of Garnishment of Property	An order of court commanding that a defendant's assets be seized and the money paid to the plaintiff to satisfy a judgment. [MR 2-645; MR 3-645]													x									
Issue/Relief/ Charge	Writ of Garnishment of Wages	An order of court commanding that a portion of the defendant's wages (currently up to 25%) are deducted regularly and paid to the plaintiff to satisfy a judgment. [MR 2-646; MR 3-646]													x									
Issue/Relief/ Charge	Writ of Habeas Corpus	A court order compelling a Warden/Sheriff to bring a prisoner before a court at a specific date and time, most frequently to determine whether the prisoner is being held lawfully. [MR 15-301 – 302]																	x					
Issue/Relief/ Charge	Writ of Mandamus	A court order compelling an individual, organization, administrative agency, or court to perform a certain action. (Usually to correct a prior illegal action or a failure to act). [MR 15-701]																	x					
Issue/Relief/ Charge	Writ of Possession	The exercise of control over something to the exclusion of all others; the continuing exercise of a claim to the exclusive use of a material object (for example, real property).													x									
Issue/Relief/ Charge Disposition	Issue/Relief/ Charge Disposition	The judicial resolution of the item(s) in a case.	c	c	c	c	c	c	c	x	x		x	x	x	x	x	x	x	x		x	x	x
Issue/Relief/ Charge Disposition	Abated by Death/Mortuus-Est	The disposition of the charge due to death of the defendant.						c														x	x	x
Issue/Relief/ Charge Disposition	Acquittal, Judgment of	At the close of evidence offered by the state, the defendant is acquitted because of insufficiency of evidence.						c														x	x	x

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Issue/Relief/ Charge Disposition	Denied	The Sanction/finding/relief requested is not awarded.	c	c	c	c	c	c	c	x	x		x	x	x	x	x	x	x	x				
Issue/Relief/ Charge Disposition	Dismissed	Issue/relief/charge is disposed of without further consideration or hearing	c	c	c	c	c	c	c	x	x		x	x	x	x	x	x	x	x		x	x	
Issue/Relief/ Charge Disposition	Dismissed – Lack of Jurisdiction	A disposition indicating that an issue in an action against a defendant who has not been served or over whom the court has not acquired jurisdiction has been dismissed. [MR 2-507, 3-507]	c	c	c				c	x	x		x	x	x	x	x	x	x					
Issue/Relief/ Charge Disposition	Dismissed – Lack of Prosecution	A disposition indicating that an issue in an action has been dismissed for lack of prosecution after one year from the last docket entry, other than an entry pertaining to dismissal for lack of jurisdiction, lack of prosecution, entry of appearance, or striking of attorney's appearance. Exceptions are actions involving a limited divorce or permanent alimony, which are subject to dismissal after two years from the last docket entry [MR 2-507, MR 3-507]	c	c	c				c				x	x	x	x	x	x	x					
Issue/Relief/ Charge Disposition	Dismissed by Court/Judgment of District Court	A disposition indicating an appeal was dismissed and the judgment of the District Court will be upheld.								c	c		c	c	c	c	c	c	c	c		c		
Issue/Relief/ Charge Disposition	Facts Not Sustained	The result of an Adjudication Hearing, a determination that the allegations in the petition are not true.					c	c																
Issue/Relief/ Charge Disposition	Facts Sustained	The result of an Adjudication Hearing, a determination that the allegations in the petition are true.					c	c																

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Issue/Relief/ Charge Disposition	Forwarded to Circuit Court	Transfer of a District Court charge to Circuit Court after a charging document has been filed in the Circuit Court.																					d	
Issue/Relief/ Charge Disposition	Forwarded to Circuit Court – Juvenile	Transfer of District Court charge to Juvenile Court when ordered by the Court.																					x	
Issue/Relief/ Charge Disposition	Granted	Relief requested is awarded to petitioner	c	c	c	c	c	c	c	x	x		x	x	c	x	x	x	x	x				
Issue/Relief/ Charge Disposition	Guilty	A judgment, based on the decision of a judge or a jury, that the defendant is guilty of the offense with which defendant has been charged.																				x	x	
Issue/Relief/ Charge Disposition	Involved	In Delinquency cases, a determination that the respondent was involved in the allegations.					c	c																x
Issue/Relief/ Charge Disposition	Jury Trial Prayer	Demand for trial by jury. [MR 4-301, 3-325]											d	d			d	d	d			d	d	
Is-sue/Relief/Charge Disposition	Lower Court Judgment Affirmed																					x		
Is-sue/Relief/Charge Disposition	Merged	The absorption of a lesser included offense into a more serious offense.					c															x	x	

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Issue/Relief/Charge Disposition	Nolle Pros	Termination by a State's Attorney of the prosecution of a charge.																				x	x	
Issue/Relief/Charge Disposition	Not Criminally Responsible	A finding by the court or jury that at the time of the conduct, the defendant, because of a mental disorder or mental retardation, lacked substantial capacity to: (1) appreciate the criminality of that conduct or (2) conform that conduct to the requirements of the law.					c	c														x	x	x
Issue/Relief/Charge Disposition	Not Guilty	Defendant found not responsible for committing a criminal offense or a traffic infraction.																				x	x	
Issue/Relief/Charge Disposition	Not Guilty – Agreed Statement of Facts	An agreement between the defendant and the State that results in a finding of Not Guilty, while not disputing the stated facts of the charge.																				x	x	x
Issue/Relief/Charge Disposition	Not Involved	In Delinquency cases, a determination that the respondent was not involved in the allegations.					c	c																
Issue/Relief/Charge Disposition	Pendente Lite Order	Temporary order resolving issues pending the trial or final resolution by the parties.	c	c		c																		

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Issue/Relief/Charge Disposition	Probation Before Judgment	A court may stay the entry of judgment, defer further proceedings and place the defendant on probation when a defendant pleads guilty, or nolo contendere or is found guilty of a crime.																				x	x	
Issue/Relief/Charge Disposition	Remanded	An action returned to the master or the court from which it came for the taking of additional testimony or entry of evidence. [MR 9-208, MR 11-111 and MR 2-541]	c	c		c	c	c		c	c		c	c			c	c	c	c		c	c	
Issue/Relief/Charge Disposition	Rescind Order	Termination of a protective order during the term of the protective order after notice and a hearing. [FL 4-507]								d														
Issue/Relief/Charge Disposition	Reverse Waiver	An action that sends a juvenile charged as an adult to the juvenile court for adjudication.																				x		
Issue/Relief/Charge Disposition	Stayed	Hold in abeyance. Suspend or postpone an action before the Court.	c	c																				
Issue/Relief/Charge Disposition	Stet	The charge has been indefinitely postponed on motion of the State's Attorney and approval of the Court. [MR 4-428]																				x	x	
Issue/Relief/Charge	Transferred	The court may transfer any claim or issues in an action involving one or more common questions of law or fact to another judicial circuit.											x	x		x	x	x	x					

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Disposition																								
Is-sue/Relief/Charge Disposition	Vacated	To make void or set aside.	c	c																				
Is-sue/Relief/Charge Disposition	Withdrawn by Defen-dant/Judgment of District Court	An action whereby the defendant withdraws his/her appeal from the District Court and accepts the judgment of the lower court.																				c		
Notice Subcategory	Child Support Agency Lien (IV-D)	A notice of lien by a child support agency for child support owed.																						
Notice Subcategory	Child Support Lien (Non IV-D)	A notice of lien by a private party for child support owed.																						
Notice Subcategory	City Lien																							
Notice Subcategory	County Lien																							
Notice Subcategory	District Court Lien	A notice of lien resulting from a judgment entered in the District Court and then forwarded to the Circuit Court to give public notice.																						

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Notice Subcategory	Division of Labor Licensing and Regulation	A notice of lien filed by the Division of Labor Licensing and Regulation against an employer's personal property or real estate for failing to pay to the Comptroller employee's taxes withheld or unemployment coverage.																						
Notice Subcategory	Federal Tax Lien	A notice of a lien upon real estate or personal property filed by the US Federal Government against a taxpayer who is liable for taxes.																						
Notice Subcategory	Foreign Judgment														x									
Notice Subcategory	Health Care Lien	A notice of lien filed by the state to recover Medicare or Medicaid charges against a specific piece of property.																						
Notice Subcategory	Hospital Lien	A lien filed to recover a claim against the award collected or to be collected by an injured party for injuries caused by another.													c									
Notice Subcategory	Medical Assistance Lien	A lien to recover for medical assistance to recover medical assistance payments received illegally or erroneously.																						
Notice Subcategory	Miscellaneous Lien	All other liens arising out of a statute or judicial determination not defined in these Notice Records subcategories.																						
Notice Subcategory	Recorded Judgment																							
Notice Subcategory	State Tax Lien	A lien filed by the Comptroller of Maryland upon real estate or personal property against a taxpayer who is liable for taxes.																						
Plea	Plea	The defendant's formal answer to criminal charges. Typically defendants enter one of the following pleas: guilty, not guilty or nolo contendere.																				x	x	
Plea	Guilty	The defendant admits to being guilty of the offense with which defendant has been charged.																				x	x	

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Plea	Nolo Contendere	A plea entered by the defendant in response to being charged with a crime. If a defendant pleads nolo contendere, she neither admits nor denies that she committed the crime, but agrees to a punishment (usually a fine or jail time) as if guilty. Usually, this type of plea is entered because it can't be used as an admission of guilt if a civil case is held after the criminal trial.																				x	x	
Plea	Not Criminally Responsible	A written plea that at the time of the conduct, the defendant, because of a mental disorder or mental retardation, lacked substantial capacity to: (1) appreciate the criminality of that conduct or (2) conform that conduct to the requirements of the law.					c	c														x	x	x
Plea	Not Guilty	The defendant answers as not guilty of the offense with which defendant has been charged.																				x	x	
Referral/ Service Outcome	Referral/Service Outcome	The outcome of the programs to which the court ordered a party in an action to participate.	c	c	c	c	c	c	c	x	x	c	x	x	x	x	x	x	x	x	x	x	x	x
Referral/ Service Outcome	Completed – Successfully						c																	
Referral/ Service Outcome	Completed – Unsuccessfully						c																	
Referral/ Service Outcome	Failed to Complete						c																	
Referral/ Service	Not Held	(Include in definition that Referral was not appropriate.)	c																					

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Outcome																								
Referral/ Service Outcome	Released – Conditionally						c																	
Referral/ Service Outcome	Released – Unconditionally						c																	
Referral/ Service Outcome	Service Provided						c																	
Refer-ral/Service Outcome	Settled	(Descriptors to include whether Fully, Partially, or Not Settled.)	c																					
Referral/ Service Outcome	Terminated						c																	
Referral/ Service Outcome	Withdrawn						c																	
Referral/ Service Record	Referral/ Service Record	The programs to which the court can order one or more parties in an action to participate.	c	c	c	c	c	c	c	x	x	c	x	x	x	x	x	x	x	x	x	x	x	x

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Refer-rals/Services Record	Abuser Intervention Counsel-ing/Treatment	Programs designed to increase victim, child, and family safety through the use of structured curricula that encourage abusers not to use violence and abuse in intimate partner relationships. Frequently called abuser or batterer intervention programs. Domestic violence counseling/treatment is not anger management.	c				c	c		c												x		
Referrals/ Services Record	Adoption Investiga-tion/Evaluation	An investigation into the facts of an adoption case ordered in all contested adoptions and at the discretion of the court in uncontested cases. The findings are reported in writing to the court and may include the recommendation of the investigator. [MR 99-206(b)]			c																			
Referrals/ Services Record	Anger Management Program	Program designed to help individuals control their impulsive anger and avoid outbursts that can lead to violence. Anger management programs are not appropriate for perpetrators of domestic violence.	x																	x		x	x	
Referrals/ Services Record	Appraisal	A determination of what constitutes a fair price; valuation; estimation of worth.															x	x						
Referrals/ Services Record	Arbitration	A dispute resolution method by which an independent, neutral third person (arbitrator) is appointed to hear and consider the merits of the dispute and render a decision. [MR 15-101]	c										x	x	x	x	x	x	x					
Referrals/ Services Record	Behavioral Health Evaluation						c																	

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Referrals/ Services Record	Children's Attorney	Attorney appointed to represent children in family cases. Attorney roles can differ and may include advocacy, Guardian Ad Litem (best interest determination) or medical records review (Nagle v. Hooks), etc. [MR 9-106; CJ 3-8A-32]	c			c	c	c		c														
Referrals/ Services Record	Children's Psychoeduca-tional Programs	Programs for children whose families are experiencing separation or divorce. The programs help children learn about how divorce and separation can affect them and provides them an opportunity to share their experience with others.	c				c	c		c														
Referrals/ Services Record	Co-commitment – DHMH	The referral.					c	c																
Refer-rals/Services Record	Co-commitment – DJS	The referral.					c	c																
Refer-rals/Services Record	Co-commitment – DSS	The referral.					c	c																
Referrals/ Services Record	Commitment – DHMH	The commitment of a defendant or respondent to the Department of Health & Mental Hygiene for an evaluation or after a finding of incompetency. [Criminal Procedure 3-105 and 3-106(b)] NEEDS REVIEWED FOR JUVENILE REFERENCES	c	c			c	c		x												x	x	
Referrals/ Services Record	Commitment – DJS	The commitment of a child to the Department of Juvenile Services agency granting limited custody and/or guardianship to the agency. When committed to more than one agency, the commitment agency has the primary responsibility for the child with co-commitment agency(ies) having secondary responsibility.					c	c																

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Referrals/ Services Record	Commitment – DSS	The commitment of a child to the local social services agency granting limited custody and/or guardianship to the agency.					c	c																
Referrals/ Services Record	Community Conferencing						c																	
Referrals/ Services Record	Community Service						c															x	x	
Referrals/ Services Record	Competency Evaluation	A court ordered examination to determine whether a defendant is competent to stand trial. (Criminal Procedure Art. 3-105) NEED REFERENCE FOR JUVENILE?					c															x	x	
Referrals/ Services Record	Co-parenting Education	A workshop which gives parents the opportunity to increase their understanding of children's needs during times of transition. May also include information on mediation and case management.	c				c	c		c														
Referrals/ Services Record	Counseling	A service that renders therapy that includes, but is not limited to providing individual counseling, family counseling, marital counseling, group therapy, school counseling, rehabilitation counseling, chemical abuse or dependency counseling, career counseling, vocational disability counseling or any other counsel the court deems appropriate.	c		c	c	c	c		c										x		x	x	
Referrals/ Services Record	Criminal Responsibility Evaluation	A court ordered examination, conducted by a mental health professional, to determine whether the defendant was criminally responsible at the time of the offense.																				x	x	
Referrals/ Services Record	Custody Investigation/ Evaluation	Custody investigations or evaluations that assist the judge in determining what is in the best interest of the child. [MR 9-205]	c				c	c		c												x		

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Referrals/ Services Record	Custody/ Visitation Mediation	Process in which the parties in cases with custody/visitation issues work with one or more impartial mediators who, without providing legal advice, assist the parties in reaching their own voluntary agreement for the resolution of all or part of their disputes. [MR 9-205]	c				c	c		c														
Referrals/ Services Record	Dependency Mediation	Mediation of cases that involve allegations of child abuse and neglect (often CINA and TPR cases). Participants may include birth parents, adoptive/foster parents, attorney, social workers, CASA and children.					c	c																
Referrals/ Services Record	Domestic Violence Victim Advocacy	A service provided to victims of domestic violence. [FL 4-506]	c							c														
Referrals/ Services Record	Drinking Driver Monitor Program	Court-ordered supervised program for alcohol-related offenses.																					x	
Referrals/ Services Record	Educational Testing		c	c			c	c		x														
Referrals/ Services Record	Emergency Assistance	A service provided by family divisions and family services programs which can provide triage or referral to outside assistance in emergency domestic situations.	c				c	c		c														
Referrals/ Services Record	Employment Services		c	c			c	c		x														
Referrals/ Services Record	Examiner	A person who examines as a court officer empowered to administer an oath and take testimony. [MR 2-542]																	x					

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Referrals/ Services Record	Facilitation	A collaborative process used to help parties discuss issues, identify and achieve goals and complete tasks in a mutually satisfactory manner. This process uses an impartial third party, the facilitator, who focuses on the processes and procedures of dispute resolution and decision-making.	c	c	c	c	c	c	c				x	x		x	x	x	x	x				
Referrals/ Services Record	Financial Mediation	Process in which the parties in domestic cases with financial issues (alimony, marital property, child support, etc.) work with one or more impartial mediators who, without providing legal advice, assist the parties in reaching their own voluntary agreement for the resolution of all or part of their disputes.	c																					
Referrals/ Services Record	Home Detention/ Monitoring	An alternative to institutional incarceration whereby defendant/respondent is ordered to serve a period of confinement at home and be monitored.					c															x	x	
Referrals/ Services Record	Independent Medical Examination	A medical evaluation conducted by a neutral unbiased medical professional.														x								
Referrals/ Services Record	Mediation	A form of alternative dispute resolution in which a trained neutral person, a mediator, helps people in a dispute to communicate with one another, understand each other, and if possible, reach agreements that meet the participants' needs. [MR 17-102 – 109]	c	c	c	c	c	c	c				x	x	x	x	x	x	x	x		x		
Referrals/ Services Record	Mental Health Court Program	Referral to program through the Mental Health Court																				x		
Referrals/ Services Record	Mental Health Evaluation	Also referred to as psychological evaluation, a professional evaluation of the mental health status of an individual. [MR 11-105]	c			c	c	c		c	x									x		x		

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Referrals/ Services Record	Mental Health Treatment	A service that includes referrals to individual, family, group, or peer counseling.	c				c	c		c												x		
Referrals/ Services Record	Monitored Exchange	A service provided to parents under court order that oversees the exchange of children pursuant to a visitation/custodial schedule.	c				c	c		c														
Referrals/ Services Record	MVA Alcohol Education Program	Alcohol treatment program monitored by the Motor Vehicle Administration.																					x	
Referrals/ Services Record	MVA Driver Improvement Program	Driver improvement program monitored by the Motor Vehicle Administration.																					x	
Referrals/ Services Record	Parent (Non-custodial) Support Program		c	c			c	c		x														
Referrals/ Services Record	Parent Coordinator		c	c			c	c		x														
Referrals/ Services Record	Parent Education	A course presented to parents/guardians of children which includes instruction on the effect of custody/divorce litigation on children and how to parent in separate households.	c				c	c		c														
Referrals/ Services Record	Paternity Testing	DNA testing through an approved lab to determine parentage.	c	c			c	c																

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Referrals/ Services Record	Pre-disposition Investigation	Investigative report produced by the Department of Juvenile Services or other agency, prior to disposition, to provide the respondent's background.					c	c																
Referrals/ Services Record	Pre-sentence Investigation	An action of the court ordering the Division of Parole and Probation to produce an investigative report, prior to sentencing, that describes a defendant's background and criminal history, as well as the crime's impact on the victim. [Note: Orders for PSI stop the case flow clock.]																				x	x	
Referrals/ Services Record	Pre-sentencing Treatment	Court ordered in- or out-patient treatment prior to disposition, usually with a written report to court as to progress, completion or termination.																				x	x	x
Referrals/ Services Record	Pre-trial Services Unit	Identifies defendants suitable for pretrial supervision, treatment placement, work release and other services.																				x	x	
Refer-rals/Services Record	Probation	Sentencing option where defendant is released into the community subject to terms set out by the court, either under the supervision of a probation officer or the court for a specified period of time.					c	c		c												x	x	
Referrals/ Services Record	Problem-Solving Court Program – DUI																						x	
Referrals/ Services Record	Problem-Solving Court Program		x	x			x	x		x												x	x	

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Referrals/ Services Record	Substance Abuse Evaluation	A service that provides an assessment and report on a party's current and past substance abuse and recommendations for further services. [HG 8-506]	c	c			c	c																
Referrals/ Services Record	Substance Abuse Screening	A service that provides testing for drugs and/or alcohol in the party's system. [HG 17-214]	c	c			c	c																
Referrals/ Services Record	Substance Abuse Treatment	A service that includes referrals to drug/alcohol treatment programs. [HG 8-403]	c	c			c	c		c												x	x	
Referrals/ Services Record	Supervised Visitation	A service provided to parents under court order that oversees periods of visitation between children and non-custodial parents. [FL9-101]	c				c	c		c														
Referrals/ Services Record	Vocational Testing/ Rehabilitation	Examinations to provide a vocational assessment report to the court to be used in the court's determination for authorizing present and future treatments; employment potential; and/or whether worker can benefit from vocational rehabilitation services. The report will outline a specific plan for rehabilitation and the sequence of appropriate services.		c												x								
Referrals/ Services Record	Work Release	Program where the defendant is permitted to maintain outside employment while residing in jail.																				x	x	x
Reopen Reason	Reopen Reason	A description that indicates why the case was reopened.	c	c	c	c	c	c	c	x	x		x	x	x	c	x	x	x	x		x	x	x

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Reopen Reason	Contempt	Failure to obey a court order. [MR 15-201, et seq] A disregard of, or disobedience to, the rules or orders of a judicial body or an interruption of its proceedings by disorderly behavior or insolent language. Constructive contempt. – "Constructive contempt" means any contempt other than a direct contempt. Direct contempt. – "Direct contempt" means a contempt committed in the presence of the judge presiding in court or so near to the judge as to interrupt the court's proceedings.	c	c	c	c	c	c	c	x			x	x	x	x	x	x	x	x		x	x	x
Reopen Reason	Enforcement	Action taken to obtain compliance with a court order.	c	c	c	c	c	c	c	x			x	x	x	x	x	x	x	x				
Reopen Reason	Error Correction	Correction of a clerical error. [MR 4-621] (Clerical errors will not be counted as a case re-open for statistical reasons.)	c	c	c	c	c	c	c	x	x		x	x	x	x	x	x	x	x		x	x	
Reopen Reason	Judgment – Assignment	Written instrument in which a judgment creditor assigns interest in judgment to another person.											x	x	x	x	x	x			x			
Reopen Reason	Judgment – Renewal	Notice filed by judgment holder at any time to renew a judgment before expiration of the judgment.											x	x	x	x	x	x	x					
Reopen Reason	Judgment – Vacate/Strike	A request to nullify or cancel a judgment.											x	x	x	x	x	x	x					
Reopen Reason	Modification (3-Judge Panel)	A motion or request for review by a 3-judge panel.																				c	c	
Reopen Reason	Modification/Reconsideration	A motion or request, requiring judicial action, filed in a closed case to change all or some portion of an existing disposition or sentence. Includes revisions under Rule 4-345																				x	x	

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Reopen Reason	Post-conviction Petition	A petition filed by a convicted petitioner alleging some legal violation or error during trial or sentencing. [Criminal Procedure 7-101, et seq]																				c	c	
Reopen Reason	Problem-Solving Court Program		c	c			c	c		x												x	x	
Reopen Reason	Reconsidera-tion/Modificatio n	See "Modification/Reconsideration."																				x	x	
Reopen Reason	Remanded	An action by the court that sends the case to another court or agency for further action.	c	c	c	c	c	c	c	x	x	c	x	x	x	x	x	x	x	x	x	x	x	
Reopen Reason	Remanded for New Trial	Case has been returned from appellate court for retrial. Case is reopened as if no disposition were ever made.	c	c	c	c	c	c	c	x			x	x	x	x	x	x	x	x		x	x	
Reopen Reason	Rescind Order	Request to terminate a protective order during the term of the protective order. [FL 4-507]								d	x													x
Reopen Reason	Revision of Illegal Sentence	A procedure where the trial court judge on application of the defendant is asked to correct an allegedly illegal sentence. The sentence may be decreased or remain the same, but may not be increased.																				x		
Reopen Reason	Violation of Court Order	An allegation before the court for determination as to whether a party to the action is in violation of a court order.																				x		c
Reopen Reason	Violation of Probation	The filing of a petition for alleged violation of conditions of probation filed by Division of Parole and Probation, the state's attorney or some supervising authority requiring judicial ruling or order.					c															x	x	

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Scheduled Event	Scheduled Event	The term event applies to any activity that occurs, or that is scheduled to occur, before a judicial officer or Master. Events are given disposition codes to track the actual activity occurring for each.	c	c	c	c	c	c	c	x	x	c	x	x	x	x	x	x	x	x	x	x	x	x
Scheduled Event	Conference	A case-related discussion held off the record (i.e., not recorded). (With the exception of scheduling conference which by rule can be on the record--rule change required in order for all conferences to be consistent.)	c	c	c	c	c	c	c	c			x	x	x	x	x	x	x			x	x	
Scheduled Event	Conference – ADR	A procedure for settling a dispute by means other than litigation, such as arbitration, mediation or facilitation (see Md Rule 17-102).	c	c	c	c	c	c	c				x	x		x	x	x	x					
Scheduled Event	Conference – Pre-trial	Court and parties identify final issues to be resolved at trial, identify pending motions, and estimate length and substance of trial.	c	c	c	c		c	c				c	c		c	c	c	c			x	x	
Scheduled Event	Conference – Scheduling	*Civil and Family*: A conference held with parties before trial in order to address matters pursuant to Rule 2-504.1 (often includes case management decisions, referrals to services, limitation of issues, stipulations).	c	c	c	c	c	c	c				c	c		c	c	c	c					
Scheduled Event	Conference – Scheduling	*Criminal and Motor Vehicle*: Review of discovery issues and deadlines. Resolves preliminary motions if possible, confirms estimated trial time, and determines if there are any companion or consolidated cases.																				c	c	
Scheduled Event	Conference – Settlement	Court and parties meet in an attempt to resolve pending issues.	c	c		c	c	c	c				x	x		x	x	x	x			c	c	

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Scheduled Event	Conference – Settlement/Pre-trial	A conference held by a court with parties prior to trial to see if the matter can be settled. The court takes an active role in working with the parties to facilitate a settlement. The court often hammers out the framework for a resolution based on information about the dispute gleaned from the parties in confidential sessions. [MR 2-504.2; MR 18-206]	c	c		c		c	c				c	c		c	c	c	c			c	c	
Scheduled Event	Conference – Status	A conference held by a court with the parties to review the status of a case, whether agreements have been reached and review for compliance of implementation of orders.	c	c	c	c	c	c	c				x	x		x	x	x	x			c	c	
Scheduled Event	Hearing	A proceeding either before a judge, or before a master empowered to make recommendations, on the record, for purposes other than final determination of the facts of the case (e.g., Hearing on Motions, Ex Parte, Show Cause). (Hearings on summary judgments and uncontested divorces may result in final determination of facts.) Proceedings before a master are hearings. Masters do not conduct trials.	c	c	c	c	c	c	c	x	x		x	x	x	x	x	x	x	x		x	x	
Scheduled Event	Hearing – Adjudication	A hearing to determine whether the allegations in the petition, other than allegations that the child requires treatment, guidance or rehabilitation, are true [MR 11-114].					c	c																
Scheduled Event	Hearing – Adoption	A hearing for the creation of a parent-child relationship by judicial order. [MR 9-109; 11-501]			c		c	c																x
Scheduled Event	Hearing – Bail/Bond Review	A hearing by a judge to reconsider or modify the amount of bail set by a judicial officer.	c	c																		x	x	
Scheduled Event	Hearing – Competency	Hearing to determine if a defendant/respondent has the capacity to understand the nature and object of the proceedings, to consult with counsel, and to assist in preparing a defense.					c	c														x	x	

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Scheduled Event	Hearing – Contempt	A proceeding to allow a party to show cause why they failed to obey a court order.	c	c	c	c	c	c	c	x			x	x	x	x	x	x	x	x		x	x	
Scheduled Event	Hearing – Detained Child	NEED DEFINITION/DISCUSSION ABOUT CREATING THIS SCHEDULED EVENT																				x		
Scheduled Event	Hearing – Detention	A hearing held by a juvenile court to determine whether a juvenile accused of delinquent conduct should be detained, continued in confinement, or released pending an adjudicatory hearing. [MR 11-112]					c																	
Scheduled Event	Hearing – Disposition	A hearing, following adjudication, to determine the status and the program, treatment, or other court intervention for a respondent.					c	c																
Scheduled Event	Hearing – Emergency		c	c		c																		
Scheduled Event	Hearing – Ex Parte	A hearing, upon the application of one party to an action, without the necessity of notice to the adverse party [Md Rule 15-504].	c	c		c				x			x	x		x	x	x	x	x				
Scheduled Event	Hearing – Exceptions	A proceeding before a judge addressing formal objections (exceptions) to a Master's recommendations. [MD Rule 2-543 and 9-208]	c	c			c	c	c	c														
Scheduled Event	Hearing – Extradition																					x		
Scheduled Event	Hearing – Final Order	*Domestic Violence and Peace Order:* A hearing that resolves all outstanding issues, not requiring any further action by the court that rendered judgment to determine the matter litigated								x										x				
Scheduled Event	Hearing – Hicks Waiver	A hearing to determine whether good cause exists to set the trial date beyond 180 days.																				c		

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Scheduled Event	Hearing – Initial Appearance	A hearing held when a defendant appears before a judicial officer pursuant to an arrest. Judicial officer shall advise of charges and penalties, of right to counsel, of preliminary hearing on felony charges and make a pre-trial release determination. [MR 4-213] (Previously referred to by some courts as an Arraignment.)																				x	x	
Scheduled Event	Hearing – Interim Order	Hearing at which an Interim Domestic Violence or Peace Order is issued by a District Court Commissioner, effective until the temporary hearing or end of second business day after the Interim Order is issued, whichever is occurs first.								d										d				
Scheduled Event	Hearing – Master's Merits	A proceeding before a master empowered to make recommenda-tions, on the record, for purposes other than final determination of the facts of the case (e.g., Hearing on Motions, Ex Parte, Show Cause). Proceedings before a master are hearings. Masters do not conduct trials. [MR 9-208]	c	c				c																
Scheduled Event	Hearing – Merits on Removal	NEED DEFINITION and REVIEW for applicability						c																
Scheduled Event	Hearing – Motions	*Criminal/Traffic:* An event/proceeding held by the court on a motion filed by either party for an order. [MR 4-252]																				x	x	
Scheduled Event	Hearing – Motions	*Civil, Family:* A proceeding that resolves motions, pre- and post-judgment, filed by any party. [MR 2-311; 3-311]	c	c	c	c	c	c	c	x			x	x	x	x	x	x	x	x				
Scheduled Event	Hearing – NCR	Hearing to consider a defendant's/respondent's plea of Not Criminally Responsible.					c	c														x	x	
Scheduled Event	Hearing – Oral Examination	On the request of a judgment creditor, a hearing held to determine the assets of a judgment debtor.	c	c		c	c					c	x	x	x	x	x	x	x			x	x	x

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Scheduled Event	Hearing – Peace Order	Emergency legal protection to stop violence for those not eligible for a Domestic Violence Protective Order. Can only be obtained in the District Court, unless a juvenile is the alleged offender.					c	c																
Scheduled Event	Hearing – Pendente Lite	A proceeding that temporarily resolves emergency issues pending the trial or final resolution by the parties (includes emergency, ex-parte and any temporary relief). [MR 9-205]	c	c		c				c														
Scheduled Event	Hearing – Permanency Planning	A proceeding, pursuant to MD Ann Code, CJP §3-823, held no later than one year after the child is placed in an out-of-home placement to determine the permanency plan for the child Permanency plans must be specified as 1) reunification, 2) placement with a relative or non-relative for adoption or guardianship, or 3) another planned permanent living arrangement with compelling reasons documented.					c	c																
Scheduled Event	Hearing – Plea	Hearing to consider a defendant's formal answer to an offense set forth in a charging document. [MR 4-242]																				c		
Scheduled Event	Hearing – Post Conviction	Hearing to determine a convicted defendant's challenges to a conviction and/or sentence.																				c		
Scheduled Event	Hearing – Post-Judgment	A hearing after disposition, the nature of which requests modification or enforcement of the final judgment. [MR 4-406] If the hearing is an oral examination, it should be scheduled as an Oral Examination (see Hearing – Oral Examination).	c	c	c	c			c				x	x	x	x	x	x	x					
Scheduled Event	Hearing – Preliminary	Hearing held in the District Court to determine whether or not there is probable cause to believe the defendant committed the felony offense charged. [MR 4-221]																				d		

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Scheduled Event	Hearing – Preliminary Inquiry	Pre-trial hearing to determine that the defendant has received a copy of the charging document and understands the offenses with which he/she is charged and the penalties therefore; the defendant is also advised of right to counsel, referred to the Public Defender, if eligible, and informed that further appearance in court without counsel is deemed to be a waiver of counsel. [CJ 4-304, CP 4-103]																					x	x	
Scheduled Event	Hearing – Preliminary Inquiry – Juvenile	Pretrial hearing to determine that the respondent and his/her guardian have received a copy of the charging document and understands the offenses with which he/she is charged and the penalties therefore; the respondent is also advised of right to counsel and referred to the Public Defender, if eligible.					c	c																
Scheduled Event	Hearing – Pre-trial	Court resolves or schedules pending motions, confirms or reschedules trial date, hears plea, confirms estimated trial time and whether trial will be before the court or a jury.	c	c	c	c		c	c				x	x		x	x	x	x			c		
Scheduled Event	Hearing – Problem-Solving Court	A hearing at which a case is diverted to any number of dockets for special supervision prior to or after disposition.	c	c			c	c		x												x	x	
Scheduled Event	Hearing – Reasonable Efforts	A proceeding held to determine the merits of a reasonable efforts finding regarding a child either to prevent the need to remove a child from his or her home, or to finalize the child's permanency plan. The court may determine that reasonable efforts are waived if the case meets certain criteria. Reasonable efforts are to be made to find permanent homes for children who cannot safely be reunited with their parent or guardian. [CJ 3-812; CJ 3-823; FL 5-525]					c	c																
Scheduled	Hearing –	A proceeding with the parties present for oral argument as to why					c	c																

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Event	Reconsideration	the court should change the court's judgment.																						
Scheduled Event	Hearing – Restitution	A hearing to determine a victim's damages due to an injury or loss, and to order defendant/respondent to reimburse victim for the amount of damages, if any.					c	c														x	x	
Scheduled Event	Hearing – Reunification Waiver	Hearing held when DSS is asking the court to waive DSS's obligation to provide reunification services.						c																
Scheduled Event	Hearing – Reverse Waiver	In Criminal cases, a hearing to determine whether the case should be transferred to Juvenile Court from adult criminal court. [MR 11-113]																				x		
Scheduled Event	Hearing – Review	A proceeding to review the status of a case or review implementation of previous orders. (Includes periodic CINA review hearings held by motion of a party or at the court's discretion). [3-823; FL 5-525]	c	c		c	c	c																
Scheduled Event	Hearing – Review, Guardianship	NEED DEFINITION					c																	
Scheduled Event	Hearing – Review, Guardianship	A proceeding held if a child is not placed for adoption within nine months or an adoption is not finalized within 2 years of termination of parental rights. [FL 5-3A-23]					c	c																
Scheduled Event	Hearing – Review, Permanency Planning	A proceeding, held at least every six months after the permanency plan is set, to determine continuing necessity/appropriateness of commitment, extent of compliance and progress toward plan goals, including projection of a reasonable date by which the plan may be achieved, evaluate the child's safety, and change the permanency plan, if necessary. [FL 5-525 and CJP 3-823]					c	c																

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Scheduled Event	Hearing – Scheduling	Judge reviews discovery issues and deadlines. Resolves preliminary motions if possible, confirms estimated trial time, and determines if there are any companion or consolidated cases.	c		c	c	c	c	c				c	c		c	c	c	c			c	c	
Scheduled Event	Hearing – Sentence Modifica-tion/Reconsider ation	Hearing on a defendant's/respondent's request to modify all or some portion of a sentence. [MR 4-345]																				x	x	
Scheduled Event	Hearing – Sentence Reconsidera-tion/Modificatio n	See Hearing – Sentence Modification/Reconsideration.																				x	x	
Scheduled Event	Hearing – Sentence Review	Three-judge Panel (excluding sentencing judge) hearing to review a criminal sentence on petition of a defendant and may result in increase, decrease, or no change to the sentence. [MR 4-344]																				c	c	
Scheduled Event	Hearing – Sentencing	A hearing before a Judge where the punishment of a defendant is ordered.																				x	x	
Scheduled Event	Hearing – Settlement	A proceeding held in open court where the parties with or without counsel place their agreement before the court.	c	c		c	c	c	c				x	x		x	x	x	x			c	c	
Scheduled Event	Hearing – Settlement/ Pre-trial	A proceeding held in open court with parties prior to trial to see if the matter can be settled. The court takes an active role in working with the parties to facilitate a settlement. The court often hammers out the framework for a resolution based on information about the dispute gleaned from the parties in confidential sessions. [MR 2-504.2; MR 18-206]	c	c		c		c	c				c	c		c	c	c	c			c	c	

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Scheduled Event	Hearing – Shelter Care	A proceeding, pursuant to MD Ann Code, CJP §3-815, held before adjudication/disposition to determine whether the temporary placement of the child outside the home is warranted. Usually the proceeding is held within 24 hours of the child's removal from home or the next day the court is open.					c	c																
Scheduled Event	Hearing – Show Cause	A proceeding to determine a party's compliance with a court order.	c	c	c	c	c			x			x	x	x	x	x	x	x			x	x	
Scheduled Event	Hearing – Show Cause (TPR)	In a TPR/Guardianship case, a proceeding to determine whether the party for whom show cause was issued has given sufficient reason as to why the court should not take action.						c																
Scheduled Event	Hearing – Status	A hearing a court with the parties to review the status of a case, whether agreements have been reached and review for compliance of implementation of orders.	c	c	c	c	c	c	c	x	x	c	x	x	x	c	x	x	x	x	x	x	x	x
Scheduled Event	Hearing – Temporary Order	Domestic Violence, Peace Order: A proceeding for a determination of temporary relief.								x										x				
Scheduled Event	Hearing – Uncontested Divorce	A proceeding where the parties are in agreement as to all matters before the court or where a default order is granted.	c																					
Scheduled Event	Hearing – Violation of Probation	A hearing to determine whether or not the defendant/respondent violated the terms of probation.					c															x	x	
Scheduled Event	Hearing – Waiver	In Juvenile Delinquency cases, a hearing to determine whether the case should be transferred to adult criminal court where the juvenile will be tried as an adult. [MR 11-113]					c																	x

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Scheduled Event	Hearing – Waiver of Trial	A hearing in a payable motor vehicle citation case at which the defendant, having previously waived the right to trial, pleads guilty with an explanation. The attendance of the officer is not required.																					d	
Scheduled Event	Hearing – Writ Review	A hearing scheduled in cases where a writ has been issued for the respondent for failure to appear, in order to review the case to see if the case should be closed.					c																	
Scheduled Event	Hearing/Trial – Remand	A hearing/trial held by a court after a case has been sent back by an appellate court for further proceedings.	c	c		c																		
Scheduled Event	Trial – Court	A contested proceeding on the merits of any issue presented in the complaint, counter- complaint, cross-complaint or charging document, presided over by a judge, in order to make a final determination of the issue(s) of fact and law when the intent is to render a final determination of the case. (Uncontested divorces conducted before a judge are trials.)	c	c	c	c							x	x		c	x	x	x			x	x	
Scheduled Event	Trial – Jury	A contested proceeding on the merits of any issue presented in the complaint, counter- complaint, cross-complaint or charging document, where a jury has been sworn, in order to make a final determination of the issue(s) of fact and law when the intent is to render a final determination of the case. [MR 2-325]	c		c	c							c	c		c	c	c	c			c	c	
Scheduled Event	Trial – TPR	A proceeding where the court hears the facts of the petition, to determine whether to terminate parental rights to and/or grant long-term guardianship of a child. [CJ 3-801; CJ 3-803]						c																
Scheduled Event Outcome	Scheduled Event Outcome	A description of the actions taken during the judicial proceeding (e.g., services ordered, case settled, etc.).	c	c	c	c	c	c	c	x	x	c	x	x	x	c	x	x	x	x	x	x	x	x

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Scheduled Event Outcome	Abatement Order	*In Landlord-Tenant Property cases*, a court order directing a tenant to vacate a premises. *In Municipal Infraction Citations cases*, a court order directing the end to an infraction; the cost of correcting the infraction may be imposed.															x	x						x
Scheduled Event Outcome	All Charges Adjudicated	An action by the court disposing of all outstanding charges in a case																				x	x	
Scheduled Event Outcome	Arrest Warrant Issued	A warrant issued by the court for a defendant's arrest and appearance in court because he or she failed to appear under a previously issued summons.																				d	d	
Scheduled Event Outcome	Asset Determination	An action by the court to determine the assets owned by the party(s) and the equitable value of those assets.	c	c		c							x	x	x	c	x	x	x					
Scheduled Event Outcome	Bail Modified	An action by the court changing or altering the previously set bail.																				x	x	
Scheduled Event Outcome	Bench Warrant Issued	A warrant issued by the court for defendant's arrest and appearance in court because he or she failed to appear for hearing/trial or failed to comply with a court order.					c	c														x	x	
Scheduled Event Outcome	Body Attachment Issued	A written order directing a sheriff or peace officer to take custody of and bring before the court a material witness in a criminal action; a witness who fails to comply with a subpoena, or a party in a civil action who failed to comply with a court order.	c	c	c	c	c	c	x	x			x	x	x	x	x	x	x	x		x	x	

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Scheduled Event Outcome	Bond Forfeited	An action by the court ordering the surety pay to the court the amount of security pledged for the failure of an accused person to comply with the requirements of a previously issued court order.																				x	x	
Scheduled Event Outcome	Charge Disposition Modified	An action of court modifying the finding on a charge or count and entering a different finding. Examples: Change Guilty to PBJ or PBJ to Guilty.																				x	x	
Scheduled Event Outcome	Co-commitment – DHMH	An action of the court.					c	c																
Scheduled Event Outcome	Co-commitment – DJS	An action of the court.					c	c																
Scheduled Event Outcome	Co-commitment – DSS	An action of the court.					c	c																
Scheduled Event Outcome	Commitment – DHMH	An action of the court ordering the commitment of a defendant or respondent to the Department of Health & Mental Hygiene for an evaluation or after a finding of incompetency. (Criminal Procedure 3-105 and 3-106(b); need reference for Juvenile commitment?) NEEDS REVIEWED FOR JUVENILE REFERENCES.	c	c			c	c		x												x	x	
Scheduled Event Outcome	Commitment – DJS	An action of the court ordering commitment of a child to the Department of Juvenile Services agency granting limited custody and/or guardianship to the agency. When committed to more than one agency, the commitment agency has the primary responsibility for the child with co-commitment agency(ies) having secondary responsibility.					c	c																

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Scheduled Event Outcome	Commitment – DSS	An action of the court ordering commitment of a child to the local social services agency granting limited custody and/or guardianship to the agency.					c	c																
Scheduled Event Outcome	Commitment – Local	A court order to hold a defendant in a local (County/City) Detention Center.	c	c																		x	x	
Scheduled Event Outcome	Commitment – State	A court order to hold a defendant in a State Correctional Facility (any division of the Maryland Department of Corrections).																				x	x	
Scheduled Event Outcome	Consolidated	An action by the court ordering a joint hearing or trial or consolidation of any or all of the claims, issues, charges, or actions for matters involving a common question of law or fact or a common subject matter. This may be done on the court's own initiative or through a motion.	c	c	c	c	c	c	c	c			x	x		x	x	x	x	c		x	x	
Scheduled Event Outcome	Contempt Order	A court order resulting from the determination that a party has been found in contempt. The order includes the resulting sanctions. [MR 15-203, et seq]	c	c	c	c	c	c	c	x			x	x	x	x	x	x	x	x		x	x	x
Scheduled Event Outcome	Contrary to the Welfare – Found	The determination to continue a child's out of home placement to provide for the child's safety.					c	c																
Scheduled Event Outcome	Contrary to the Welfare – Not Found	The determination to not continue a child's out of home placement to provide for the child's safety.					c	c																
Scheduled Event Outcome	Deferred Payment Order	An order allowing the defendant to pay assessed fines and costs at a due date later than the assessed date.																				d	d	

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Scheduled Event Outcome	Detention	Order for the temporary care of a child who requires secure custody. [CJ 3-8A-01]					c	c																
Scheduled Event Outcome	Diverted to Problem-Solving Court	Case is diverted to any number of dockets for special supervision prior to disposition.																				x	x	
Scheduled Event Outcome	Found Competent	Defendant deemed able to understand the nature or object of the proceeding or to assist in his/her own defense [Crim Proc 3-101].																				x	x	
Scheduled Event Outcome	Found Criminally Responsible	A finding by a judge or a jury that the defendant was criminally responsible at the time the offense(s) occurred.																				x	x	
Scheduled Event Outcome	Found Incompetent	Defendant deemed not able to understand the nature or object of the proceeding or to assist in his or her defense [Crim Proc 3-101].																				x	x	
Scheduled Event Outcome	Found Not Criminally Responsible	A finding by a judge or a jury that the defendant was not criminally responsible at the time the offense(s) occurred.																				x	x	
Scheduled Event Outcome	Hicks Rule Not Waived	Determination that good cause to set the trial date beyond 180 days does not exist.																				c		
Scheduled Event Outcome	Hicks Rule Waived	Determination that good cause to set the trial date beyond 180 days exists.																				c		

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Scheduled Event Outcome	Interlock Device Order	Order to install breath analysis device as a result of a motor vehicle citation case.																					x	
Scheduled Event Outcome	Judgment	A determination (decision) by the court of the rights and obligations of the parties to a case. [MR 1-202]	c	c	c	c	c	c	c				x	x	x	x	x	x	x			x	x	
Scheduled Event Outcome	Mistrial	A trial that the judge brings to an end, without a determination on the merits, because of a procedural error or serious misconduct occurring during the proceedings; or a trial that ends inconclusively because a jury cannot agree on a verdict.																				x	x	
Scheduled Event Outcome	Peace Order – Final	An order of protection from abuse, issued by the court, which may not exceed 6 months.																		x				
Scheduled Event Outcome	Peace Order – Interim	An order of protection from abuse issued by a District Court Commissioner which lasts no longer than the end of the second business day after it is issued.																		c				
Scheduled Event Outcome	Peace Order - Temporary	An order of protection from abuse issued by the court that may last as long as 30 days.																		x				
Scheduled Event Outcome	Pending Further Action	There are remaining issues which need the court's intervention.	c	c	c	c	c	c	c	c			x	x	x	x	x	x	x	x				
Scheduled Event Outcome	Plea	An agreement between the Prosecutor and the defendant, approved by a judge, resulting in a disposition without the necessity of a trial.																				x	x	

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Scheduled Event Outcome	Problem-Solving Court Program – Eligible Declined		c	c			c	c		x												x	x	
Scheduled Event Outcome	Problem-Solving Court Program – Eligible Denied		c	c			c	c		x												x	x	
Scheduled Event Outcome	Problem-Solving Court Program – Enrolled (Contract Signed)		c	c			c	c		x												x	x	
Scheduled Event Outcome	Problem-Solving Court Program – Ineligible		c	c			c	c		x												x	x	
Scheduled Event Outcome	Problem-Solving Court Program – Remain in Program		c	c			c	c		x												x	x	
Scheduled Event Outcome	Problem-Solving Court Program – Successful Completion		c	c			c	c		x												x	x	
Scheduled Event Outcome	Problem-Solving Court Program – Unsuccessful Completion		c	c			c	c		x												x	x	

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Scheduled Event Outcome	Protective Order – Extension of Final Order									x														
Scheduled Event Outcome	Protective Order – Final	An order of protection from abuse which may last as long as one year and thereafter may be extended for another 6 months. [FL 4-506]								x														
Scheduled Event Outcome	Protective Order – Interim	An order of protection from abuse issued by a District Court Commissioner which lasts no longer than the end of the second business day after it is issued. [FL 4-504.1; FL 4-505]								d														
Scheduled Event Outcome	Protective Order - Temporary	An order of protection from abuse granted on an expedited basis which may last as long as 30 days. [FL 4-506]								x														
Scheduled Event Outcome	PSI Ordered	An action of the court ordering the Division of Parole and Probation to produce an investigative report, prior to sentencing, that describes a defendant's background and criminal history, as well as the crime's impact on the victim. [Note: Orders for PSI stop the case flow clock.]																				x	x	
Scheduled Event Outcome	Reasonable Efforts – Made	The determination that sufficient statutorily required efforts have been made addressing a family's needs either to prevent the out of home placement of a child or to finalize the child's permanency plan [FL 5-525].					c	c																
Scheduled Event Outcome	Reasonable Efforts – Not Made	The determination that sufficient statutorily required efforts have not been made addressing a family's needs either to prevent the out of home placement of a child or to finalize the child's permanency plan [FL 5-525].					c	c																

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Scheduled Event Outcome	Recommenda-tions	A master's formal report to a court, usually containing a proposed order in a case as well as findings of fact and conclusions of law. [MR 9-208, MR 11-111 and MR 2-541].	c	c	c	c	c	c	c															
Scheduled Event Outcome	Released from Commitment	A court order that a person be released from commitment.																				x	x	
Scheduled Event Outcome	Remain on Probation	No change as a result of a hearing on an allegation of Violation of Probation. Defendant previously on probation and is to remain status quo.					c	c														x	x	
Scheduled Event Outcome	Remanded to Master	An action returned to the master from which it came for the taking of additional testimony or entry of evidence. [MR 9-208, MR 11-111 and MR 2-541]	c	c		c	c	c																c
Scheduled Event Outcome	Removed for Judicial Proceedings	The transfer of an action to another jurisdiction for the purpose of conducting judicial proceedings. The case file may be sent to another jurisdiction for the judicial proceedings, but will be returned to the original court. [MR 2-505, 4-254]	c	c	c	c			c	c			c	c	c	c	c	c	c	c		c		
Scheduled Event Outcome	Restitution Ordered	An order for the reimbursement of victims for losses incurred as the result of a crime (property or injuries). Does not include compensation for pain and suffering, emotional distress or other non-economic damages that can result in compensation through civil suit.					c	c														x	x	
Scheduled Event Outcome	Ruling on Motion	The decision by a judge on a motion.	c	c	c	c	c	c	c	x	x		x	x	x	x	x	x	x	x		x	x	
Scheduled Event Outcome	Schedule Event/Proceed as Scheduled	Conference or hearing was held and case is to be scheduled for specified event(s) or is to proceed as already scheduled.	c	c	c	c	c	c	c	x	x		x	x	x	x	x	x	x	x		x	x	

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Scheduled Event Outcome	Sentence Modified	Modification of the sentence in a case.																				x	x	x
Scheduled Event Outcome	Sentenced	Punishment ordered by the court for a defendant found guilty.																				x	x	x
Scheduled Event Outcome	Services Ordered	An order for parties to participate in any service the court may deem appropriate [e.g., MR 9-204 and MR 9-205].	c	c	c	c	c	c		c			x	x	x	x	x	x	x	x		x	x	
Scheduled Event Outcome	Settled	Resolution of a dispute or part of a dispute resulting from an agreement between parties.	c	c	c	c	c	c					x	x	x	x	x	x	x					
Scheduled Event Outcome	Stet	The trial of the charge(s) has been indefinitely postponed on motion of the State's Attorney and approval of the Court. [MR 4-428]																				x	x	
Scheduled Event Outcome	sub curia	An action of the court ordering a matter to be held pending resolution due to a legal requirement (a procedure, rule or statutory requirement that prevented the finality of the matter). [Note: Stops case flow clock.]	c	c	c	c	c	c	c	c			x	x	x	x	x	x	x	c		x	x	x
Scheduled Event Outcome	Under Advisement	Matter is held pending further advice based upon the result of research or cogitation by the judge. [Note: Does not stop case flow clock.]	c	c	c	c	c	c	c	c			x	x	x	x	x	x	x	c		x	x	
Scheduled Event Outcome	Verdict – Directed	A ruling by a judge taking the case from the jury.	c										c	c		c	c	c	c		c	c	c	

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Scheduled Event Outcome	Verdict by Court	A final determination on the merits of the case by a judge.	c	c	c				c			c	x	x		x	x	x	x		x	x	x	
Scheduled Event Outcome	Verdict by Jury	A final determination on the merits of the case by a sworn jury.	c										c	c		c	c	c	c		c	c	c	c
Scheduled Event Result	**1**	**A description of the status of the judicial proceeding (e.g., held, postponed, etc.).**	**c**	**c**	**c**	**c**	**c**	**c**	**c**	**x**	**x**		**x**	**x**	**x**	**x**	**x**	**x**	**x**	**x**		**x**	**x**	**x**
Scheduled Event Result	Canceled	The proceeding did not take place and was not postponed or continued. The proceeding will not be rescheduled. This term replaces the term "Vacated" as an event result in the UCS system.	c	c	c	c	c	c	c	x	x	c	x	x	x	x	x	x	x	x	x	x	x	
Scheduled Event Result	Continued	A proceeding that has begun and is extended for additional day(s). [MR 2-508]	c	c	c	c	c	c	c	x	x		x	x	x	x	x	x	x	x		x	x	
Scheduled Event Result	Held	The scheduled proceeding took place.	c	c	c	c	c	c	c	x	x		x	x	x	x	x	x	x	x		x	x	
Scheduled Event Result	Postponed	The proceeding was not held and is being rescheduled (this may occur prior to or on the court date). Nothing has happened to move the case forward. (Recommendation to delete Failed to Appear Event Result and use Postponement as Event Result and FTA as reason for postponement.) [MR 5071-1]	c	c	c	c	c	c	c	x	x		x	x	x	x	x	x	x	x		x	x	

Footnote 1: Where reference is made to "DSS" in Juvenile – Child Welfare cases, the Montgomery County agency which serves the same purpose is the Montgomery County Department of Health and Human Services.

Other Terms and Definitions

This section includes other terms and definitions identified during the development of the process model.

Term	*Definition*	*Domestic Family*	*Agncy/IV-D Ch Supp*	*Adoption*	*Guardianship*	*Juvenile – Juvenile Justice*	*Juvenile – Child Welfare*	*Change of Name*	*Domestic Violence*	*Emergency Eval.*	*Family – Independent*	*Tort*	*Contract*	*Lien/Judgment Enforcement*	*Employment/Labor*	*Property*	*Landlord-Tenant*	*Public Law*	*Peace Order*	*Civil – Independent*	*Criminal*	*Motor Vehicle*	*Citations*
Arraignment	See Hearing – Preliminary Inquiry in Process Definitions. Per Court of Appeals opinion, term "arraignment" no longer used.																						
Backlog	Cases that are awaiting further action, but exceed the case time standards.																						
Bail	The amount of security required in order to be released from commitment pending hearing/trial.																						
Bail bond	A written obligation of a defendant with or without a surety or collateral security, conditioned on the appearance of the defendant as required and providing for the payment of a penalty sum according to its terms.																						
Bond	A written obligation, with or without collateral security, given to a court.																						
Bond – Civil	A written obligation with collateral security, given to a court to pay money or do some act if certain circumstances occur or a certain time elapses.																						
Case	A legal proceeding, action, suit, or controversy.																						
Case Filing Date	The date on which the original complaint or charging document is file-stamped by the Court.																						
Charging Document	A written accusation alleging that a defendant has committed an offense. It includes a citation, an indictment, information, or statement of charges, issued to a defendant. [MR 4-102(a)]																						
Child Support Agency Lien (IV-D)	A case resulting from a notice of lien by a child support agency for child support owed. (Notice Records – Index)																						

Term	*Definition*	*Domestic Family*	*Agncy/IV-D Ch Supp*	*Adoption*	*Guardianship*	*Juvenile – Juvenile Justice*	*Juvenile – Child Welfare*	*Change of Name*	*Domestic Violence*	*Emergency Eval.*	*Family – Independent*	*Tort*	*Contract*	*Lien/Judgment Enforcement*	*Employment/Labor*	*Property*	*Landlord-Tenant*	*Public Law*	*Peace Order*	*Civil – Independent*	*Criminal*	*Motor Vehicle*	*Citations*
Child Support Lien (Non IV-D)	A case resulting from a notice of lien by a private party for child support owed. (Notice Records – Index)																						
CJIS Charge Code	Statewide criminal statute table with assigned CJIS (Criminal Justice Information System) codes. Many statutory violations are assigned a CJIS Code. CJIS Codes are then used to uniquely identify violations and also track them.																						
Competency	A determination of whether a defendant is competent to stand trial. (Criminal Procedure Art. 3-105)																						
Complaint	The original document that creates a case. The complaint will specify types of relief sought and the grounds for each. Multiple issues or pleadings in a case are not counted separately as a case filing.																						
Concurrent Sentence	Upon conviction of multiple counts/charges in one or more cases, sentences must be served at the same time.																						
Consecutive Sentence	Upon conviction of multiple counts/charges in one or more cases, sentences must be served one after the other, rather than at the same time.																						
Contempt – Constructive	Any contempt other than a direct contempt.																						
Contempt – Direct	A contempt committed in the presence of the judge presiding in court or so near to the judge as to interrupt the court's proceedings.																						
Contributory Negligence	A defense. Partial responsibility of a claimant for the injury for which he/she claims damages.												x										
Counter-claim	A claim for relief asserted against an opposing party after an original claim has been made.																						
Court-appointed Attorney	An attorney appointed by the court to represent a person, usually an indigent person.																						

Term	*Definition*	*Domestic Family*	*Agncy/IV-D Ch Supp*	*Adoption*	*Guardianship*	*Juvenile – Juvenile Justice*	*Juvenile – Child Welfare*	*Change of Name*	*Domestic Violence*	*Emergency Eval.*	*Family – Independent*	*Tort*	*Contract*	*Lien/Judgment Enforcement*	*Employment/Labor*	*Property*	*Landlord-Tenant*	*Public Law*	*Peace Order*	*Civil – Independent*	*Criminal*	*Motor Vehicle*	*Citations*
Cross-claim	A claim asserted between co-defendants or co-plaintiffs and in a case that relates to the subject of the original claim or counterclaim. A claim by one party against a co-party.																						
Discharge in Bankruptcy	The release of a debtor from monetary obligations upon adjudication of bankruptcy.																						
District Court Lien	A case resulting from a notice of lien resulting from a judgment entered in the District Court and then forwarded to the Circuit Court to give public notice. (Notice Records – Index)																						
Docket	This term is synonymous with the term “calendar” or “assignment.” It refers to the list of events scheduled to be called in open court on any given day.																						

Term	*Definition*	*Domestic Family*	*Agncy/IV-D Ch Supp*	*Adoption*	*Guardianship*	*Juvenile – Juvenile Justice*	*Juvenile – Child Welfare*	*Change of Name*	*Domestic Violence*	*Emergency Eval.*	*Family – Independent*	*Tort*	*Contract*	*Lien/Judgment Enforcement*	*Employment/Labor*	*Property*	*Landlord-Tenant*	*Public Law*	*Peace Order*	*Civil – Independent*	*Criminal*	*Motor Vehicle*	*Citations*
Docket Entry or Case History	This is a permanent record that refers to a brief description of activities occurring in a given case. Each piece of activity is recorded in a single docket entry in the sequence in which the activity occurred. Such activity includes, but is not limited to, actions taken in open court, the original complaint and any answer thereto, papers filed by the litigants, rulings, judgments, and correspondence sent to the litigants. The docket entries are a permanent record maintained by the Clerk of the Court. Docket Entries are dated according to the following rules: Orders/Judgments: The date the order or judgment is actually recorded by the Clerk's Office is the date of the docket entry, regardless of when the document was actually received or date stamped by the Clerk's Office. Courtroom Activity: The date the courtroom activity actually occurred is the date of the docket entry. All Other Activity: The date the paper was received (date-stamped) by the Clerk's Office is the date of the docket entry.																							
Enjoin																							
Ex Parte Motion	A motion made to the court that requests a ruling on the relief sought without the necessity of providing notice to the adverse party.																						
Ex Parte Order	An order made by the court upon the motion of a party to an action without the necessity of providing notice to the adverse party.																						
Extraordinary Cause Extension	Cause so compelling and beyond ordinary that the court may deviate from strict statutory time frames.																						

Term	*Definition*	*Domestic Family*	*Agncy/IV-D Ch Supp*	*Adoption*	*Guardianship*	*Juvenile – Juvenile Justice*	*Juvenile – Child Welfare*	*Change of Name*	*Domestic Violence*	*Emergency Eval.*	*Family – Independent*	*Tort*	*Contract*	*Lien/Judgment Enforcement*	*Employment/Labor*	*Property*	*Landlord-Tenant*	*Public Law*	*Peace Order*	*Civil – Independent*	*Criminal*	*Motor Vehicle*	*Citations*
Failed to Appear	A proceeding wherein subpoenaed party failed to appear and body attachment or bench warrant is usually issued to assure the party's future appearance.																						
Funds Withdrawal/Deposit	Such cases would be included in the Financial case subcategory.																						
Good Cause Extension	Cause that is reasonable and legally sufficient to justify a postponement of a proceeding before the court.																						
Guardian	[Use definition found in Drug Court definitions.]																						
Hearing – Failure To Appear	Hearing to determine whether a warrant/body attachment should be issued for a defendant/respondent who failed to appear for a proceeding.																						
Interlocutory Appeal	An appeal that occurs before the trial court's final ruling on the entire case.																						
Judgment Record																							
Mediation	A form of alternative dispute resolution in which a trained neutral person, a "mediator", helps people in a dispute to communicate with one another, understand each other, and if possible, reach agreements that meet the participants' needs. [MR 17-102]																						
Modification	The opening of a judgment by a court to receive additional evidence, amend its findings or reasons, enter new findings or reasons, amend the judgment, or enter a new judgment. [MR 4-345]	c	c	c	c	c		c	c	x			x	x	x	x		x	x	x			
Moot	Issue previously decided or settled. Of no practical importance. Non-issue.																						
Motion	A request by one or more of the parties for a specific action in an existing case.																						
Motion																							

Term	*Definition*	*Domestic Family*	*Agncy/IV-D Ch Supp*	*Adoption*	*Guardianship*	*Juvenile – Juvenile Justice*	*Juvenile – Child Welfare*	*Change of Name*	*Domestic Violence*	*Emergency Eval.*	*Family – Independent*	*Tort*	*Contract*	*Lien/Judgment Enforcement*	*Employment/Labor*	*Property*	*Landlord-Tenant*	*Public Law*	*Peace Order*	*Civil – Independent*	*Criminal*	*Motor Vehicle*	*Citations*
Nolo Contendere	Latin term meaning "I will not contest it." A plea in which the facts supporting the crime come from a source other than the defendant's own words. The plea is treated the same as a guilty plea, and the defendant is sentenced the same as if he was convicted by a plea or trial verdict.																						
Off the Record																							
On the Record																							
On-view Arrest	Warrantless arrest by officer when crime committed in officer's presence or view. [CP 2-202 through CP 2-206]																						
Original – State's Attorney Information	A case that originated by the filing of an information by the State's Attorney.																						
Panel Attorney	A private attorney who represents indigent defendants at government expense.																						
Pending	Cases that are awaiting further action.																						
Petition	A request by one or more of the parties for a specific action in an existing case or to commence a case. A petition usually seeks from the court relief that is set out under a particular statute, i.e., delinquency, contempt, name change, CINA, TPR, guardianship, conservator, etc. Individual statutes must be checked for service requirements.																						
Petition																							
Post Judgment Motion	A motion filed in a previously closed case, the nature of which requests modification or enforcement of the final judgment.																						

Term	*Definition*	*Domestic Family*	*Agncy/IV-D Ch Supp*	*Adoption*	*Guardianship*	*Juvenile – Juvenile Justice*	*Juvenile – Child Welfare*	*Change of Name*	*Domestic Violence*	*Emergency Eval.*	*Family – Independent*	*Tort*	*Contract*	*Lien/Judgment Enforcement*	*Employment/Labor*	*Property*	*Landlord-Tenant*	*Public Law*	*Peace Order*	*Civil – Independent*	*Criminal*	*Motor Vehicle*	*Citations*
Reactivate	Occurs when a case that had been dormant because of being placed in an inactive status and is now ready to proceed (e.g., an accused fugitive is located and brought back before the court; a case that was submitted to arbitration and returned to the court for judicial action).																						
Recognizance Lien	Bail bond records or books recording the setting or taking by the court of recognizance bonds. (Taken out of notice records with recommendation that courts not record personal recognizance bond info on index.)																						
Reset	To schedule following a postponement.																						
Ruling	The decision by a judge on a motion.																						
Self-help/Pro Se Assistance	A service to self-represented litigants in family cases that may provide one or more of the following: assistance with forms, mediation preparation, parenting plan review, legal advice, and/or assistance with trial preparation. [MR 16-204]																						
Stay – Bankruptcy Court	A suspension in case aging while awaiting disposition of a case filed in Bankruptcy Court.																						
Stay – Demand for Arbitration	A suspension in case aging while awaiting the outcome of arbitration.																						
Stay – Military Affidavit	A suspension in case aging while a party to the case is on active duty in the military.																						
Third-party claim	Complaint filed by the defendant against a party not previously a party to the case.																						
Transferred to Juvenile Court	See “Reverse Waiver.”																						
Verdict																							

Term	Definition	Domestic Family	Agncy/IV-D Ch Supp	Adoption	Guardianship	Juvenile – Juvenile Justice	Juvenile – Child Welfare	Change of Name	Domestic Violence	Emergency Eval.	Family – Independent	Tort	Contract	Lien/Judgment Enforcement	Employment/Labor	Property	Landlord-Tenant	Public Law	Peace Order	Civil – Independent	Criminal	Motor Vehicle	Citations
Writ of Certiorari	A writ issued by a higher court to a lower court directing the lower court to deliver a record for review.																						
Related Case	Tandem case? Related case? Need definition.																						

Types of Parties

The following include the defined list of the types parties.

Parties

Types of Defendants

- Defendant
- Cross-Defendant
- Counter Defendant
- Third-Party Defendant
- Fourth-Party Defendant

Types of Petitioners

- Petitioner
- Cross-Petitioner
- Counter Petitioner
- Third-Party Petitioner
- Fourth-Party Petitioner
- Claimant

Types of Plaintiffs

- Plaintiff
- Cross-Plaintiff
- Counter Plaintiff
- Third-Party Plaintiff
- Fourth-Party Plaintiff

Types of Respondents

- Respondent
- Cross-Respondent
- Counter Respondent
- Third-Party Respondent
- Fourth-Party Respondent

Other Party Types

- Appellant
- Appellee
- Associated Contacts

Types of Attorneys

- Attorney for Biological Father
- Attorney for Biological Mother
- Attorney for Defendant
- Attorney for Grandfather
- Attorney for Grandmother
- Attorney for Intervenor
- Attorney for Minor Child
- Attorney for Petitioner
- Attorney for Plaintiff
- Attorney for Victim
- Best Interest Attorney (Possible Descriptor?)
- Court Appointed Attorney (Possible Descriptor?)

- Office of Attorney General
- Office of County Attorney
- Office of Public Defender
- Office of State's Attorney
- Panel Attorney (Possible Descriptor?)
- Property Garnishee Attorney
- Special Prosecuting Attorney
- Wage Garnishee Attorney
- Attorney for Adopted Parent(s)
- Attorney for Guardian

Types of Bondsmen

- Bail Bondsman
- Property Bondsman

Types of Garnishees

- Property Garnishee
- Wage Garnishee

Types of Guardians

- Guardian of the Person
- Guardian of the Property
- Guardian of the Person and Property
- Legal Guardian Estate
- Guardian of the Minor
- Custodian of the Child
- Associated Contacts, Continued

Affiliates of Parole and Probation

- Probation Officer
- Office of Parole and Probation
- Department of Juvenile Services
- Drinking Driving Monitor Program

Types of Witnesses

- Expert Witness for Defense
- Expert Witness for Plaintiff
- Expert Witness for State
- Grand Jury Witness (Note: Automatically shield/suppressed)
- Witness for Defense
- Witness for Plaintiff
- Witness for State
- Witness/Subpoena Duces Tecum
- Juvenile Witness
- Custodian of Records (District Court)

Types of Agencies

- Agriculture
- Assessments and Taxation
- Budget and Management
- Education
- Environment
- Health and Mental Hygiene

- Housing and Community Development
- Human Resources
- Juvenile Services
- Labor, Licensing and Regulation
- Maryland Insurance Administration
- Natural Resources
- Office of Administrative Hearings
- Public Safety and Correctional Services
- Register of Wills
- State Ethics Commission
- State Police
- Transportation
- Trust Clerk
- State Lottery Agency

Note: The Agencies listed represent the top-tier of State Department and Independent Agencies. The System will need to provide Jurisdiction-specific/county-level agencies that are contacted by the Court.
Associated Contacts, Continued

Types of Interpreters

- Spoken Language Interpreter
- Sign Language Interpreter

Note: Will need a list of languages from which to choose.

Types of Surety

- Surety
- Corporate Surety
- Property Surety

Types of Courts/Court Personnel

- Judge
- Master
- Court Reporter
- Court Auditor
- Court Examiner
- Originating Court
- Responding Court

Types of Institutions

- School
- Department of Corrections
- Local Correctional Facility

Types of Family Members

- Biological Mother
- Biological Father
- Big Brother
- Big Sister
- Caregiver
- Foster Parent
- Guardian/Custodian
- Mentor
- Birth Mother

- Birth Father
- Volunteer-Juvenile
- Mother
- Father
- Child
- Child's Legal Guardian
- Other Relative

Types of Police Officers

- Complainant Police Officer
- Arresting Police Officer
- Witness Police Officer
- Associated Contacts, Continued

Types of Ancillary Service Providers

- Case Worker
- Social Worker
- Personal Representative
- Court Appointed Special Advocate (CASA)
- Victim/Witness Advocate
- Victim/Witness Coordinator
- Interpreter Coordinator
- Investigator
- Problem-Solving Court Coordinator
- Facilitator
- Mediator

Types of Other Associated Contacts

- Restitution Payee
- Assignee
- Public Access Inquiry
- Employer
- Minor Child (Note: Also appears under 'Descriptors'.)
- Treasurer
- Victim

Note: We need to identify Domestic Violence and Hate Crime Victim for requirements purposes. Case will reflect whether the victim is a Domestic Violence or a Hate Crime Victim.

Executor

- Court-Appointed Receiver
- Court-Appointed Creditor
- Co-Defendant
- Co-Respondent
- Complainant
- Debtor

Note: Questions still remain over whether the bolded item is an Associated Contact or Descriptor.

Descriptors

- Trading as
- Also Known As (AKA)
- Doing Business As (DBA)
- Defendant (for additional address)

- To the use of
- Substitute Trustee
- Disability
- Resident Agent
- On Behalf Of (OBO)
- Minor Child (Note: Also appear under 'Associated Contacts')
- Vulnerable Adult
- Ex Rel/Relator
- Custodian of Records (Circuit Courts)
- Last Known Address
- Successors
- Heir
- Descendent
- Trustee
- Next Friend
- Deceased/Decedent
- Public Official
- Ward
- Estate of
- Name Change

Note: Descriptor is defined as something used to describe the capacity of the Party or Associated Contact.

Information Building Blocks Overview

Prior work accomplished by the Data Definitions Committee underscored the need to have data structured to help the clerks and court administrators manage court processes and resources as efficiently as possible. The business process analysis afforded the opportunity to identify what data structures and relationships naturally reflect the way the court operates.

The purpose of the Information Building Blocks Project was to:

- Identify the logical data structures (entities) that reflect the operations of the courts.
- Identify what data structures and relationships must be supported by new court applications, effectively identifying the business focused data requirements of the data structures.
- Describe the relationships between those data structures.

The result will be a logical data model built on to the previous work products from the data definitions committee and driven by court business needs, It will be provided to JIS for their use in establishing and refining the enterprise data model available through Case Search. In additional, this work product will be used in any RFP for MDEC.

This section includes the entities, an illustration of how these entities relate and a description of their relationships.

Information Building Block Entities

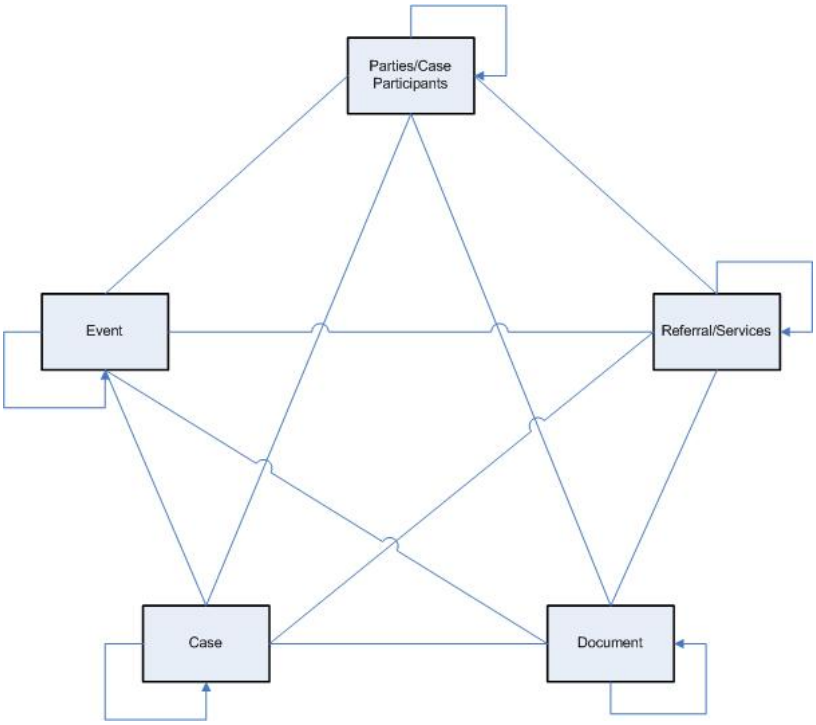
The following significant entities (people, organizations, documents, events, identifiers, and other artifacts) that play a role in the processing cases globally. While they are not all captured in existing Maryland case management systems, these do represent the information that is to be maintained about court cases. The courts are seeking to maintain this information in their automated records.

- Arbitrator/Mediator
- Attorney/Legal Counsel
- Defendant/Respondent
- Interpreters
- Judge
- Mediator/Arbitrator
- Plaintiff/Petitioner
- Self Represented Litigant
- Witness
- Appeal
- Cashier
- Complaint
- Conference (All Kinds)
- Documents
- Fees
- Hearing (All Kinds)
- Issue
- Issue Disposition
- JTP
- Law Enforcement (Sheriff)
- Motions
- Notifications
- Order (All Kinds)
- Ruling on Motion
- Summons/Service
- Trial (All Kinds)
- Writ

Information Building Blocks Diagrams and Relationships

The following information map illustrates the High Level building blocks of the case management system.

High-Level Building Blocks



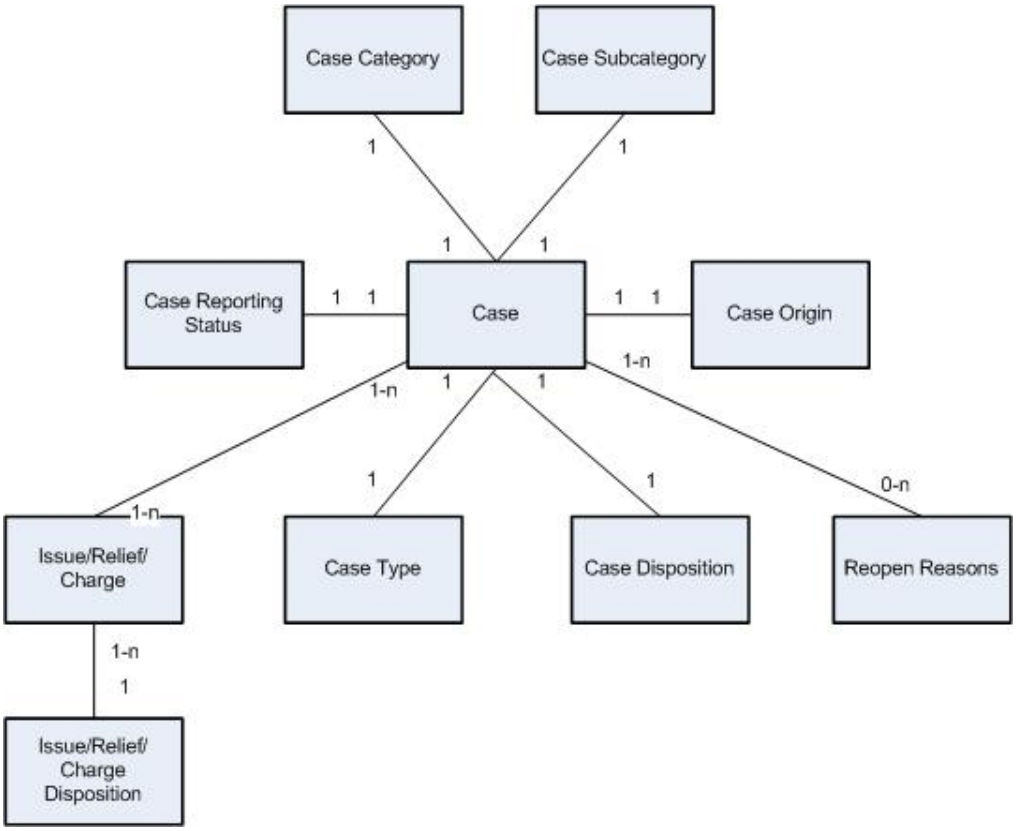
The following table represents the relationships between the entities listed above. The courts are seeking to maintain these relationships in the automated records that they maintain.

Building Blocks Relationship	Description
Case – Party	A **Case** can have one to many associated **Parties** (Participants). A **Party** can be associated with one to many **Cases**.
Case – Services	A **Case** can have one to many **Services** ordered. **Services** ordered can be associated with one to many **Cases**.
Case – Document	A **Case** can have one to many associated **Documents**. A **Document** can be associated with one to many **Documents**.
Case – Event	A **Case** can have zero to many **Events**. An **Event** can be associated with one to many Cases.
Case –Case	A **Case** can be related to one to many other **Cases**.
Party – Services	A **Party** is ordered to participate in zero to many **Services**. **Services** ordered can be associated with one to many **Parties**.
Party – Document	A **Party** is associated with zero to many **Documents**. A **Document** can be associated with one to many **Parties**.
Party – Event	A **Party** is associated with zero to many **Events**. An **Event** can be associated with one to many **Parties.**

Building Blocks Relationship	Description
Party – Party	A **Party** may be associated with one to many other **Parties**.
Event – Services	An **Event** can result in zero to many ordered **Services**. **Services** can be ordered from one **Event**.
Event – Document	An **Event** can have zero to many associated **Documents**. A **Document** can be associated with one **Event**.
Event – Event	An **Event** may be associated with one to many other **Events**.
Services – Services	A **Service** may be associated with one to many other **Services**.
Document – Services	A **Document** can be related to zero to many **Services** ordered. **Services** ordered can be related to zero to many **Documents**.
Document – Document	A **Document** may be associated with one to many other **Documents**.

Case Centric View

The following information map illustrates the building blocks of the case management system from a Case Centric View.

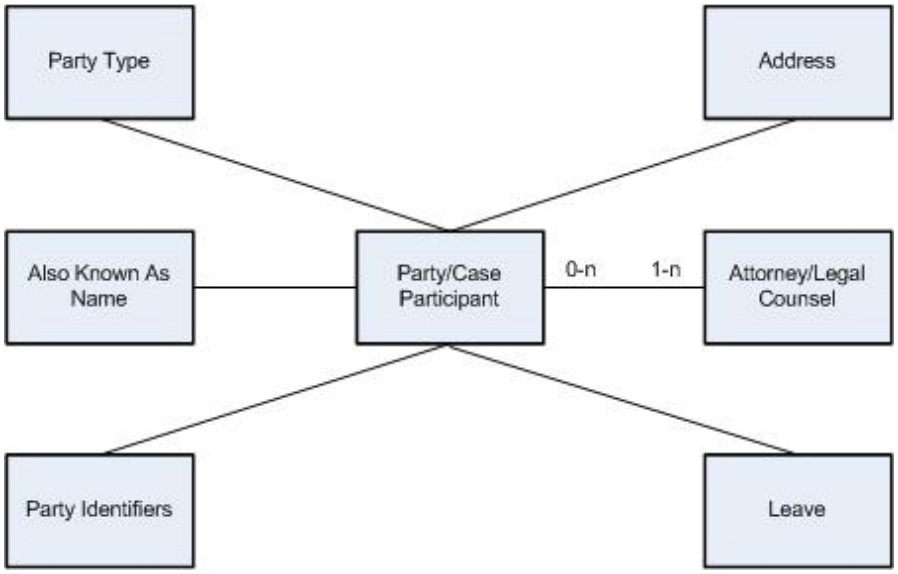


The following table represents the relationships between the entities listed above. The courts are seeking to maintain these relationships in the automated records that they maintain.

Building Blocks Relationship	Description
Case – Case Category	A **Case** must have one assigned **Case Category**.
Case – Case Subcategory	A **Case** must have one assigned **Case Subcategory**. A **Case Subcategory** can be associated with zero to many cases
Case – Case Origin	A **Case** must have one assigned **Case Origin**. A **Case Origin** can be associated with zero to many **Cases**.
Case – Case Reporting Status	A **Case** must have one assigned **Case Reporting Status**. A **Case Reporting Status** can be associated with zero to many Cases.
Case – Document	A **Case** may have zero to many associated documents. A Document may be associated with 1 to many **Cases**.
Case – Case Type	A **Case** must have one assigned **Case Type**. A **Case Type** can be associated with zero to many **Cases**.
Case – Case Disposition	A **Case** that is closed may have only one **Case Disposition**
Case – Reopen Reason	A **Case** that has previously been closed must have one **Reopen Reason** for each reopening occurrence.
Case – Issue/Relief/Charge	A **Case** may have one to many **Issues/Relief Request/Charges** (type depends on case type). An **Issue/Relief Request/Charge** can be associated with zero to many **Cases**.
Issue/Relief/Charge – Issue/Relief/Charge Disposition	An **Issue/Relief/Charge** has one **Issue/Relief/Charge Disposition**. An **Issue/Relief/Charge Disposition** can be associated with zero to many **Issue/Relief/Charge**.

Party Centric View

The following information map illustrates the building blocks of the case management system from a Party Centric View.



The following table represents the relationships between the entities listed above. The courts are seeking to maintain these relationships in the automated records that they maintain.

Building Blocks Relationship	Description
Party – Attorney	A Party may have one to many attorney(s). An attorney may represent zero to many Parties
Party – Leave	A Party may have zero to many leave schedules. A Leave Schedule is associated with one Party.
Party – Aliases	A Party may have zero to many aliases. An alias is associated with 1 Party.
Party – Identifiers	A Party may have zero to many Identifiers. An identifier is associated with 1 Party.
Party – Party Type	A Party must have one party type for each case. A Party Type can be assigned to zero to many Parties.
Party – Address	A Party may have zero to many Addresses. An address can be associated with one to many Parties.
Party – Party	A Party can be related to many other Parties.

Candidates for Automation-Global

This table identifies user reported deficiencies that are specific candidates to be addressed by the MDEC implementation

Number	Component	Description
1	*Electronic Case File*	*Provide for Electronic filing, storage and transfer of all files using the Electronic Court Filing 4.0 standard.*
2	*Scheduling*	*Integrated scheduling module that provides: Enterprise view of party availability, leave calendars, holiday closings, individual and batch noticing, and output in various formats.*
3	*Work Flow Engine*	*A robust configurable work flow management engine allowing global, site specific and case type specific configuration.*
4	*Work Flow Engine*	*An electronic messaging or tickler system permitting alerts at the court level, department level or individual level.*
5	*Quality Assurance*	*A robust business rules engine that will enforce data integrity and validation requirements and ensure completeness of processing steps. Engine should be configurable globally, site specifically or case type specifically.*
6	*Electronic Forms*	*All forms, notices and documents will be completed by the system and enforce mandatory data requirements.*
7	*Application Security*	*A flexible application security system that will permit data field level security, case participant security, case level security, and document security in accordance with Maryland Rules and Statutes.*
8	*Event Logging*	*A comprehensive Event Logging permitting complete historical view of case file processing.*
9	*Electronic Funds Management*	*A comprehensive funds management package that will permit docketing of financial transactions automatically on case files, electronic funds transfers, accounts receivable processing, escrow funds processing and online payments*
10	*Electronic Content Management*	*An electronic content manager providing storage, indexing and retrieval functional for documents, audio and video files.*
11	*Reporting/Statistics*	*A flexible reporting tool that will support the creation and distribution of pre-determined static reports as well as an easy to use interface for creating ad hoc reports.*
12	*Electronic Notification Management*	*Integration and Data sharing components that will support notifications to both internal and external entities.*
13	*Automated Interfaces*	*Support for a standardized data exchange model utilizing service oriented architecture (SOA).*
14	*Alternative Dispute Resolution*	*Provide automation support for alternative dispute resolution (ADR) activities.*

Appendix A – Abbreviations for Maryland Code Articles

Abbreviation	Description
AG	Agricultural Article
BOP	Business Occupations and Professions Article
BR	Business Regulation Article
CA	Corporations and Associations Article
CJ	Courts and Judicial Proceedings Article
CL	Commercial Law Article
CO	Correctional Services Article
CP	Criminal Procedure Article
CR	Criminal Law Article
EC	Economic Development Article
ED	Education Article
EL	Election Law Article
EN	Environment Article
ET	Estates and Trusts Article
FI	Financial Institutions Article
FL	Family Law Article
HG	Health-General Article
HO	Health occupations Article
HS	Housing and Community Development Article
HU	Human Services Article
IN	Insurance Article
LE	Labor and Employment Article
NR	Natural Resources Article
PS	Public Safety Article
PUC	Public Utility Article
RP	Real Property Article
SF	State Finance and Procurement Article
SG	State Government Article
SPP	State Personnel and Pensions Article
TG	Tax-General Article
TP	Tax-Property Article
TR	Transportation Article