



ADMINISTRATIVE OFFICE OF THE COURTS
PROCUREMENT AND CONTRACT ADMINISTRATION
2003C COMMERCE PARK DRIVE
ANNAPOLIS, MARYLAND 21401

**Amendment No. 1 to Small Procurement RFP
Microfilm Equipment Maintenance
April 24, 2012**

FRANK BROCCOLINA
STATE COURT ADMINISTRATOR
(410) 260-1295 Fax: (410) 974-2066
frank.broccolina@mdcourts.gov

FAYE D. MATTHEWS
DEPUTY STATE COURT
ADMINISTRATOR
(410) 260-1257 Fax: (410) 974-2066
faye.matthews@mdcourts.gov

SHARON SAMPSON BALL, Director
Human Resources
(410) 260-1283 Fax: (410) 974-2849
sharon.ball@mdcourts.gov

GRAY BARTON, Director
Office of Problem-Solving Courts
(410) 260-3617 Fax: (410) 260-3620
gray.barton@mdcourts.gov

MARK BITTNER, Director
Judicial Information Systems
(410) 260-1001 Fax: (410) 974-7170
mark.bittner@mdcourts.gov

ALLEN C. CLARK, III, Director
Budget & Finance
(410) 260-1579 Fax: (410) 260-1290
allen.clark@mdcourts.gov

DAVID R. DURFEE JR., Director
Legal Affairs
(410) 260-1405 Fax: (410) 974-2066
david.durfee@mdcourts.gov

SUSAN HOWELLS, Director
Procurement & Contract Admin.
(410) 260-1410 Fax: (410) 260-2520
susan.howells@mdcourts.gov

CONNIE KRATOVIL-LAVELLE, Director
Family Administration
(410) 260-1296 Fax: (410) 974-5577
connie.kratovil-lavelle@mdcourts.gov

PAMELA C. ORTIZ, Director
Access to Justice Commission
(410) 260-1258 Fax: (410) 260-2504
pamela.ortiz@mdcourts.gov

DIANE S. PAWLOWICZ, Director
Court Operations Department
(410) 260-1725 Fax: (410) 260-2503
diane.pawlowicz@mdcourts.gov

JESSICA PITTS, Director
Emergency Preparedness & Court
Security
(410) 260-3515 Fax: (410) 260-2505
jessica.pitts@mdcourts.gov

ROXANNE P. MCKAGAN
Director, Administrative Services
(410) 260-1407 Fax: (410) 974-2066
rocky.mckagan@mdcourts.gov

DEBORAH A. UNITUS
Director, Program Services
(410) 260-1291 Fax: (410) 260-3570
deborah.unitus@mdcourts.gov

This Amendment is being issued to amend and clarify certain information contained in the above named Small Procurement RFP. All information contained herein is binding on all Offerors who respond to this Small Procurement RFP. Specific parts of the Small Procurement have been amended. The following changes/additions are listed below; new language has been underlined and language deleted has been marked with a ~~strikeout~~ (ex. language deleted).

Section 1.7 Proposal Closing (Due Date)

All proposals must be received by the Procurement Officer at the email address listed in Section 1.5, no later than 2:00 PM (local time) on **Friday, April 27, 2012** in order to be considered.

To:

Section 1.7 Proposal Closing (Due Date)

All proposals must be received by the Procurement Officer at the email address listed in Section 1.5, no later than 2:00 PM (local time) on **Friday, May 4, 2012** in order to be considered.

These are the only changes contemplated by Amendment No. 1. All other terms and conditions are in full force and effect.

Colleen Cantler
Procurement Specialist
April 24, 2012