



ADMINISTRATIVE OFFICE OF THE COURTS
PROCUREMENT AND CONTRACT ADMINISTRATION
2003 C COMMERCE PARK DRIVE
ANNAPOLIS, MARYLAND 21401

Addendum No. 1 to the Small Procurement Request for Proposal (RFP)
UPS Maintenance
April 2, 2012

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This Addendum is being issued to amend and clarify certain information contained in the above named RFP. All information contained herein is binding on all Offerors who respond to this RFP. Specific parts of the RFP have been amended. The following changes/additions are listed below; new language has been underlined (ex. language added) and language deleted has been marked with a ~~strikeout~~ (ex. ~~language deleted~~).

1. Revise Section 1.5 as follows:

1.5 Contract Term

The term of the Contract that results from this RFP shall be for two consecutive years upon award of the Contract which is expected to be on or about July 1, 2012. Payment shall be made ~~monthly~~ annually.

1. Replace Attachment A - Price Proposal Worksheet as amended and incorporated into the RFP through this Addendum No. 1.

Date Issued: April 2, 2012
Anna Pfeifer, Procurement Officer