



# Administrative Office of the Courts

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## Operations Division

### Addendum No. 2

#### Anne Arundel Juvenile Counter Top Demo & Installation

**RFP #8007**

**June 11, 2018**

This Addendum is being issued to amend and clarify certain information contained in the above named small procurement RFP. All information contained herein is binding on all Offerors who respond to this small procurement RFP. Specific parts of the RFP have been amended. The following changes/additions are listed below; new language has been underlined and language deleted has been marked with a ~~strikeout~~ (ex. language deleted).

#### 1. Scope of Work

- The storage on the employee side of the counter should have doors and adjustable shelving, but leaving a medium size opening above the storage area as is on the existing counter.
- The ADA section of the employee side of the counter should have open storage with adjustable shelving (NO DOORS).
- The customer side of the counter should be made either of a composite board type material, or vinyl and PVC type boards, as well as possibly a veranda type material.

#### 2. Hours, Holidays, Location:

- Hours of Operation - ~~8:30 a.m. — 4:30 p.m.~~ after hours 4:30pm to 6:00am and or weekend.

### 3. Contract Term

~~The Contract resulting from this SPREP shall begin at the execution date of the contract and extend for a base period of 6 (six) months until work is complete. In addition, a tentative time frame has been set for, equipment purchases within 30 days, installation to start within 60 days, and final completion of procurement within 3 to 6 months. Audit, confidentiality, document retention, and indemnification obligations under this Contract shall survive the expiration or termination of the Contract.~~

60 days to complete work instead of six months.

Date Issued: June 11, 2018

Issued by: April Molley, Procurement Officer