



ADMINISTRATIVE OFFICE OF THE COURTS
PROCUREMENT AND CONTRACT ADMINISTRATION
2003 C COMMERCE PARK DRIVE
ANNAPOLIS, MARYLAND 21401

Addendum No. 1 to the Invitation For Small Procurement Request for
Proposal (RFP)

2014 ADR APPRECIATION AND RECOGNITION EVENT

This Addendum is being issued to amend and clarify certain information contained in the above named RFP. All information contained herein is binding on all Offerors who respond to this RFP. Specific parts of the RFP have been amended. The following changes/additions are listed below; new language has been underlined and language deleted has been marked with a ~~strikeout~~ (ex. ~~language deleted~~).

1. Extend closing date as follows:

8. Proposal Closing Date

All proposals must be received via email to the Procurement Office to Karen Hoang the email address listed in Section 6, ~~no later than 2:00 PM (local time) on December 2, 2013~~ in order to be considered.

8. Proposal Closing Date

All proposals must be received via email to the Procurement Office to Karen Hoang the email address listed in Section 6, no later than 2:00 PM (local time) on December 11, 2013 in order to be considered.

Date Issued: December 2, 2013
Karen Hoang, Procurement Officer

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