



ADMINISTRATIVE OFFICE OF THE COURTS

MARYLAND JUDICIAL CENTER
580 TAYLOR AVENUE
ANNAPOLIS, MARYLAND 21401

Pamela Harris, State Court Administrator
410-260-1295

Amendment No. 2 to the Invitation for Bid (IFB) K15-0027-29 Statewide Maintenance and Repair Services for Kodak Scanners

Ladies and Gentlemen:

This Amendment is being issued to amend and clarify certain information contained in the above named RFP. All information contained herein is binding on all Offerors who respond to this RFP. Specific parts of the RFP have been amended. The following changes/additions are listed below; new language has been **bolded and underlined** and language deleted has been marked with a ~~strikeout~~ (ex. language deleted).

Section 2.4 CONTRACTOR RESPONSIBILITIES – FUNCTIONAL AREA 1 – KODAK SCANNERS – PV - LAND RECORDS

2.4.4 The Contractor shall provide Preventative Maintenance Services not less than two times per year on each scanner, including but not limited to cleaning, lubricating, testing and adjusting in order to keep the equipment in good operating condition. Preferred time frame for Preventative Maintenance is March and April with quarterly status documentation provided to the PM. Preventative Maintenance must be scheduled in advance with the PM. **(Exception- see Section 2.4.11 for Model i2600).**

2.4.5 The Contractor shall respond by phone within two hours and shall respond, on site, to a repair call, within four business hours of notification of a problem during normal business days, Monday through Friday between the hours of 8:00am and 4:30pm. **(Exception - See Section 2.4.11 for Model i2600).**

2.4.11 Functional Area 1, 5each i2600 Kodak scanners.-Advance Unit Exchange (EMA)

If a Kodak i2600 scanner requires a service, Contractor will have choice of replacement and/or site visit the following day to resolve issue. Replacement Kodak scanner of equal or better value shall be shipped overnight to the location. The defective scanner shall be packaged and returned in the same box that the replacement scanner was received, using the return shipping label provided.

ADDITIONAL INFORMATION/CORRECTIONS:

Land Scanner Kodak Model # i610 Serial # 12839455

Land Backup Scanner Kodak Model # i610 Serial # 12839430

Papervision Kodak scanner:Model # i420 Serial #45630169

**B/C 90010067475 – S/N 12839455 –
B/C 30000031293 – S/N N-137.**

B/C 90010066660 – S/N 12839430 –

Purchase Date March 10, 2013:

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|--------------------------------|---------------------|--------------------------------|-----------------|---------------|------------------------|
| 009001 007149 6 | 13337 07 | KODAK i2600 SCANNER | 49394462 | 863.09 | 03/10/2 013 |
| 009001 007149 7 | 13337 07 | KODAK i2600 SCANNER | 49394455 | 863.09 | 03/10/2 013 |
| 009001 007149 8 | 13337 07 | KODAK i2600 SCANNER | 49394456 | 863.09 | 03/10/2 013 |
| 009001 007149 9 | 13337 07 | KODAK i2600 SCANNER | 49394451 | 863.09 | 03/10/2 013 |
| 009001 007150 0 | 13337 07 | KODAK i2600 SCANNER | 49394457 | 863.09 | 03/10/2 013 |

Issued: December 5, 2014
Colleen Cantler
Procurement Specialist