



# ADMINISTRATIVE OFFICE OF THE COURTS

MARYLAND JUDICIAL CENTER  
580 TAYLOR AVENUE  
ANNAPOLIS, MARYLAND 21401

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## **Amendment #2**

### **Request for Proposals**

**K16-0013-29**

#### **Oracle Business Intelligence Application Development Services Resources**

This Amendment is being issued to amend and clarify certain information contained in the above named RFP. All information contained herein is binding on all Offerors who respond to this RFP. Specific parts of the RFP have been amended. The following changes/additions are listed below; new language has been underlined and language deleted has been marked with a ~~strikeout~~ (ex. ~~language deleted~~)

#### **4. Revise RFP Section 1.3, Contract Type**

The Contract that results from this RFP shall be based on Fixed Price and Time and Materials.

- Phase I and Phase II shall be based on a Fixed Price.
- Phase III shall be based on Time and Materials.

#### **5. Revise RFP Section 2.1, Purpose and Background**

The Maryland Judiciary Administrative Office of the Courts (AOC) is seeking proposals from prospective Offerors to award one contract for an experienced Oracle Business Intelligence Application (OBIA) Development Services resource team to set up a separately procured OBIA tool in production quality assurance (QA) and production environments. In addition to providing standard dashboards reports (Phase II) designing, developing and implementing up to 10 custom dashboards and associated reports (Phase II), and overall

project management in both Finance and Procurement. This RFP also includes an Optional Phase III, which shall include 10 additional custom reports.

JIS, a division of the Administrative Office of the Courts (AOC), provides Maryland Judiciary-wide technology services in the areas of desktop management, application management, data networking (data, video, voice, and wireless communications), application hosting and support (financial management, case management, web services), and IT staffing and support. JIS operates and manages a full function Data Center in its Annapolis facilities.

## **6. Revise RFP Attachment E – Price Proposal Form**

### **PRICE PROPOSAL FOR RFP #K16-0013-29**

**Phase I (FFP)** – Installation of AIX environment to include setup of QA and Production environments. Establish Security Connectors. Deliver standard dashboard reports as defined by the client.

#### **Deliverables:**

- Create DB, install OBIEE RCU, Install OBIEE
- Install ODI, OBIA, install RCU
- Install BI Apps software, patches for OBIA, WebLogic, ATG patch, Client and ODI tools
- Configure OBI and OBIA Client tools, OBIA Data Loader, OBIA Apps Instances
- Configure Source System (PeopleSoft)
- Create, manage and execute initial load plan
- Create, manage and execute incremental load plans
- QA environment validation
- Production environment validation
- Integrate Security to include MDJ Security standards, SSO and Active Directory
- Define standard Dashboards available and test in QA environment
- Migrate standard Dashboards and associated changes to Production Environment
- Knowledge Transfer to MD Judiciary, all knowledge transfer will include at least a daily touch base which includes what tasks are to be accomplished that day, the steps involved and the commitment to explain each step during the task to the "shadow" from MD Judiciary
- List of required documentation deliverables to be approved by OBIA project manager.
  - Design document
  - Knowledge transfer document

**Phase II (FFP)** - Design and Develop up to 10 custom dashboards and associated reports in QA and production environment against standard OBIA Model and RPD (Custom Reports 10)

**Deliverables:**

- Work with AOC Department of Budget and Finance and GEARS PeopleSoft Financials technical and functional staff to gather requirements and define KPI's.
- Develop/Test custom Dashboard and associated reports
- Deploy to QA region (Web catalog)
- Migrate 10 Custom Dashboards and associated changes to Prod Environment
- Production Validation
- Knowledge Transfer to MD Judiciary, all knowledge transfer will include at least a daily touch base which includes what tasks are to be accomplished that day, the steps involved and the commitment to explain each step during the task to the "shadow" from MD Judiciary

**Phase III (T&M) (Optional)**

Using the price sheet, Offerors must estimate the number of hours each labor category will be utilized during Phase III.

Additional customizations to OBIA environment (Model, RPD, ETL, Dashboards and reports) based on adaptation to PeopleSoft implementation and design. Custom Reports (10 additional)

Tasks Include:

- Gather details on specific PeopleSoft configuration and adaptations which have occurred.
- Design Specific Data Model changes to accommodate PeopleSoft Modifications
- Modify/Test RPD to accommodate model changes
- Design Modification to ETL Workflows or new workflows
- Develop/Test ETL Changes and New Workflows
- Determine/Modify Dashboard and Report Changes to accommodate RPD changes
- Gather Requirements, KPI's and Design up to 10 additional Dashboards and associated reports specific to new PeopleSoft modification
- Develop/Test new Dashboards and Reports
- Create and perform incremental load plans

**Migrate Changes to Production Database**

- Implement Data Model changes to Prod Database
- Migrate ETL Changes to ODI
- Perform New Initial Load
- Execute Incremental and Validate ETL
- Migrate Custom Dashboards and associated changes to Production Environment
- Perform Production Validation

(This form is to be filled out by Offeror)

<b>Phase</b>	<b><u>Hourly Labor Rate</u></b>	<b><u>Total Hours Annually**</u></b>	<b>Total Amount</b>
Phase I			\$
Phase II			\$
<b>Total of Phase I and II</b>			\$
Optional – Phase III	\$		\$
<u>(Insert Proposed Labor Category)</u>	\$		\$
<u>(Insert Proposed Labor Category)</u>	\$		\$
<u>(Insert Proposed Labor Category)</u>	\$		\$
<u>(Insert Proposed Labor Category)</u>	\$		\$
<u>(Insert Proposed Labor Category)</u>	\$		\$
<u>(Insert Proposed Labor Category)</u>	\$		\$
<u>(Insert Proposed Labor Category)</u>	\$		\$
<u>(Insert Proposed Labor Category)</u>	\$		\$
<u>(Insert Proposed Labor Category)</u>	\$		\$
<u>(Insert Proposed Labor Category)</u>	\$		\$
<b>GRAND TOTAL</b>			
		\$	

Fully loaded fixed price that includes all direct and indirect costs and profit for the Contractor to perform. Indirect costs shall include all costs that would normally be considered general and administrative costs and/or travel costs, or which in any way are allocated by the Contractor against direct labor hours as a means of calculating profit or recouping costs which cannot be directly attributable to the Contract.

\*\*Estimated hours for evaluation purposes only, and do not constitute billing basis. The fully loaded Hourly Labor rate is the actual rate the state will pay for services and must be recorded in dollars and cents.

Submitted by Authorized Signature
Date
Print Name and Title
Company Name
Company Address
Telephone
Email
Federal Tax Identification #

Issued by: Khrystine Bunche, Procurement Officer

September 17, 2015