



# ADMINISTRATIVE OFFICE OF THE COURTS

EDUCATION  
GOVERNMENT RELATIONS  
INTERNAL AFFAIRS  
JUDICIAL INFORMATION SYSTEMS  
**OPERATIONS**  
PROGRAMS

## Addendum No. 1

### District Court & Administrative Office of the Courts Self Help Centers

**K16-0078-40**

**March 29, 2016**

This Addendum is being issued to amend and clarify certain information contained in the above named small procurement RFP. All information contained herein is binding on all Offerors who respond to this small procurement RFP. Specific parts of the RFP have been amended. The following changes/additions are listed below; new language has been underlined and language deleted has been marked with a ~~strikeout~~ (ex. language deleted).

#### **2.1 Purpose & Summary**

The Maryland Judiciary seeks a Contractor to provide legal services beginning July 1, 2016 for the Maryland Court Self Help Call Center, located in Annapolis, MD, and legal services for the District Court Self Help Walk-In Centers, located at the District Courts in Glen Burnie, Upper Marlboro and a third planned for Salisbury. The Judiciary reserves the right to make multiple awards by Functional Area.

The Contractor will work with the District Court and the AOC to manage the day-to-day operations of the District Court Self Help Walk-In Centers and Maryland Courts Self Help Call Centers. The Contractor shall have the option to make one or multiple proposals by Functional Area.

Date Issued: March 29, 2016

Issued by: April Molley, Procurement Officer

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