



**ADMINISTRATIVE
OFFICE OF THE COURTS**

GOVERNMENT RELATIONS
INFORMATION TECHNOLOGY
INTERNAL AFFAIRS
JUDICIAL COLLEGE OF MARYLAND
OPERATIONS
PROGRAMS

Amendment #1

Request for Proposals

K16-0101-25E

MJUD Court Clerk Staffing Study

This Amendment is being issued to amend and clarify certain information contained in the above named RFP. All information contained herein is binding on all Offerors who respond to this RFP. Specific parts of the RFP have been amended. The following changes/additions are listed below; new language has been underlined and language deleted has been marked with a ~~strikeout~~ (ex. ~~language deleted~~)

1. Modify Section 3.4.5.3

3.4.5.3 An overview of the Offerors understanding of the scope of work, proposed methodology and timeline, and Offeror's experience providing the services. This description shall include:

- Understanding of purpose and scope
- Methodology of solution
- Proposed timeline
- Percentage (%) of time involvement of judiciary staff members (weekly/monthly)
- Knowledge and experience with court research or staffing studies

Issued by: Whitney Williams
Procurement Officer
June 1, 2016
