



**ADMINISTRATIVE  
OFFICE OF THE COURTS**

GOVERNMENT RELATIONS  
INFORMATION TECHNOLOGY  
INTERNAL AFFAIRS  
JUDICIAL COLLEGE OF MARYLAND  
**OPERATIONS**  
PROGRAMS

**Questions/Responses No. 3 to the  
Request for Proposals (RFP) K17-0073-29  
Cyber Security Program Assessment & Analysis**

Ladies and Gentlemen:

The following questions for the above referenced RFP were received by e-mail and are answered and posted for all prospective Offerors. The statements and interpretations contained in the following responses to questions are not binding on the Maryland Judiciary unless the RFP is expressly amended. Nothing in the Maryland Judiciary's response to these questions is to be construed as agreement to or acceptance by the Maryland Judiciary of any statement or interpretation on the part of the Offeror asking the question.

20. Question: When is the project likely to start?

Response: A contract will be in place by June 30, 2017. We do not have a firm start date at this time.

21. Question: Section 2.2 mentions JIS required ONE contractor. Does it mean you require a single consultant for this project?

Response: No, as referenced in section 2.3, JIS is looking for the best solution to accomplish the project goal (s) and are open to evaluate any proposed team and plan. The statement "ONE contractor" is referencing that only one Offeror or entity will be awarded.

22. Question: How long does the average CJIS State and Federal background check take?

Response: Generally, two to four weeks

23. Question: If we submit a professional with US-Federal/OPM Secret or Top secret clearance do they still need to go through CJIS clearance?

Response: Yes

24. Question: The period of performance is mentioned as “no more than 3 years”. Should we then provide pricing for 3 years?

Response: Pricing should be provided per Fixed Price Deliverable as stated on Attachment E- Price Proposal Form.

25. Question: Should the cost proposal be inclusive of services for the “optional services: development of one or more tactical project definitions and associated RFP’s”? If not, is there an expectation that those optional services be priced separately?

Response: Yes, please reference Attachment E- Price Proposal Form. For Optional Services- Tactical Project Definitions, we ask that Offerors provide by Job Title/ Functional Area hourly rates.

26. Question: If we assist in writing follow on project requirements will we be excluded from bidding for that requirement?

Response: Yes, you would be excluded.

27. Question: We are already MDOT Certified MBEs and are bidding this RFP as Prime ourselves. Does this meet the 10% goal? Or, still we need to bring in another MBE Partner for meeting this 10% of the goal?

Response: A certified MBE prime contractor may count their participation on contracts with MBE goals for up to 50% of the established MBE goal, so you would need an MBE subcontractor to satisfy 50% of the goal.

28. Question: As said, since we are Prime Bidder and are already MBEs, shall we still have to claim WAIVER for the MBE goal? Filling-up of MBE Forms is a small confusion here, as to where should we be a ticking a check-mark.

Response: No waiver would be required for self-participation of the MBE, however, if a vendor could **not** obtain the remaining 50%, a waiver request would then be required for the remaining 50% of the contract goal.

Issued by: Whitney Williams  
Procurement Officer  
April 28, 2017