



# Administrative Office of the Courts

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## Operations Division

### Addendum #1

### Request for Proposals

### K19-0007-25D

### DTE Technical Assistant

This Amendment is being issued to amend and clarify certain information contained in the above named RFP. All information contained herein is binding on all Offerors who respond to this RFP. Specific parts of the RFP have been amended. The following changes/additions are listed below; new language has been underlined and language deleted has been marked with a ~~strikeout~~ (ex. ~~language deleted~~)

#### 1. Add Section 2.8- Hours of Work

2.8.1 Hours of work are the normal operational hours of 8:00am to 4:30pm (EST), with the flexibility to extend the coverage hours to meet deadlines with prior approval.

2.8.2 The Project Manager or Department/Senior Manager must approve work prior to or after normal operation hours, not to exceed 2,040 hours per year.

2.8.3 Depending upon project requirements, the CR must be able to work a flexible schedule to occasionally include evenings and nights.

Issued By: Whitney Williams

Procurement Officer

5/15/18

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