



Administrative Office of the Courts

Operations Division

Questions/Responses No. 1 to the

Request for Proposals (RFP) K19-0054-80

District Court Hagerstown Video Surveillance System

Ladies and Gentlemen:

The following questions for the above referenced RFP were received by e-mail and are answered and posted for all prospective Offerors. The statements and interpretations contained in the following responses to questions are not binding on the Maryland Judiciary unless the RFP is expressly amended. Nothing in the Maryland Judiciary's response to these questions is to be construed as agreement to or acceptance by the Maryland Judiciary of any statement or interpretation on the part of the Offeror asking the question.

1. **Question:** Do prevailing wage rates apply to this project?

Response: No

2. **Question:** The Price Proposal Form (Attachment E) has (2) line items per floor with a quantity and unit price.

- Where does equipment such as the NVR, network switches, monitors, workstations, etc. fall into this form?
- Will lump sum proposals be accepted? A unit price can be provided to add a camera.

Response: Lump sum is acceptable.

3. **Question:** During the pre-bid site survey, the monitor & workstation locations were discussed. The information provided contradicts the RFP, which calls for only (3) control stations. Please confirm the following is correct:

- Admin Assistant (2nd Floor) – 27" Monitor with swivel mount. Only views camera #4.
- Security (Metal Detector) – 32" Wall-Mounted Monitor with workstation.
- Security Office – 32" Desktop Monitor with workstation.
- Commissioner Office – Reuse existing wall-mounted monitor. Provide (1) workstation.
- Security Office in Detention Area – 32" Desktop Monitor with workstation.
- DGS Manager Office – 32" Desktop Monitor with fully functional workstation.

Response: See Addendum No. 2. The DGS Supervisor Office is the only workstation where the video can be reviewed, replayed or downloaded. Total of 5 fully functional workstations.

4. **Question:** Please confirm the video surveillance network will be standalone. The system will have the capability for remote viewing, but that is not a requirement for this installation.

Response: Yes, It is a standalone network.

5. **Question:** Section 1.1 Summary Statement calls for cameras to be 1080p and 3 megapixel. 1080p cameras are approximately 2 megapixel. Should proposals include 1080p or 3 megapixel cameras?

Response: These are minimum requirements. They can spec a higher resolution or mp if they choose to

6. **Question:** Please provide the working hours for this project.

Response M-F (4:30pm - 12 midnight), Weekends Undetermined at this time

7. **Question:** When is the expected date of notice to proceed?

Response: Depends on elevation process

8. **Question:** How much time should be included for training and demonstration?

Response: We require a minimum of 4 hours

9. **Question:** How much time should be included in the bid for maintenance?

Response: That would be based on each company's prerogative if it should be monthly, quarterly, bi-annually or annually

10. **Question:** Would the court system considered using coaxial analog to digital converters? This would take away the need to remove the coax cable. With the existing cable being in conduit, it might not be easily removed freeing up the conduit for the cat6.

Response: No. all old coaxial cable will be removed and new Cat 6 will be installed

11. **Question:** Are camera manufacturer's that were affected by the new federal government law (which prohibits Chinese manufactured camera companies Hikvision and Dahua and anyone else that OEM's with these manufacturer's) allowed to be used in this bid?

Response: Yes

12. **Question:** Is there a set work start date?

Response: The start date will be established after the project is awarded.

13. **Question:** Is there a work completed by date?

Response: No specific date but we want to have the installation/project completed with-in 30 days of the start date.

14. **Question:** If work needs to be done after hours – what are the hours?

Response: M-F (4:30pm - 12 midnight), Weekends Undetermined at this time

Issued by: Lisa Lee
Procurement Officer
December 17, 2018