



Administrative Office of the Courts

Operations Division

Amendment #3

Request for Proposals

K20-0002-29

Peoplesoft Support Resources

This Amendment is being issued to amend and clarify certain information contained in the above named RFP. All information contained herein is binding on all Offerors who respond to this RFP. Specific parts of the RFP have been amended. The following changes/additions are listed below; new language has been underlined and language deleted has been marked with a ~~strikeout~~ (ex. ~~language deleted~~)

3. Revise RFP Section 2.2.1 Required Resources

The AOC is seeking a System Application Administrator(s), PeopleSoft Developer(s), a HCM Functional Analyst(s), FSCM Functional Analyst(s), and a Project Manager(s).

NOTE: Offerors must submit resumes of all proposed resources. In the event that a resource becomes unavailable before the start of the contract or during the duration of the contract, the Contractor will submit a resource of equal or greater qualifications at the same hourly rate proposed in the financial proposal. The AOC understands that some proposed resources will become unavailable between the Contract award date and the Contract start date. The successful Offeror may change up to ~~10%~~ 20% of the proposed resources.

Proposals may not be submitted by e-mail or facsimile.

4. Revise RFP Section 2.2.1.5 Project Manager(s)

- Solid experience in leading major project tasks while serving as project manager, team leader, and mentor of functional and technical individuals. Additionally, responsible for owning specific modules for support and providing project status reports to senior management.
- Proficiency in PeopleSoft 9.2 Financials.
- HCM 9.2 experience preferred.
- 3 - 5 years of PeopleSoft application 9.2 implementation and development experience.
- Proven experience in business analysis, process redesign, configuration, testing, and project management.

- Provide PeopleSoft ERP support to business owners and the user community.
- Manage and support user training for the PeopleSoft user community.
- Perform duties as the backup PeopleSoft Security Administrator. (PREFERRED)
- Provide PeopleSoft ERP tier 1st and 2nd level of user support.
- Excellent management and communication skills, essential

5. Revise RFP Section 2.2.3 Place of Performance

All work shall be performed at the Maryland Judiciary's JIS Department located at 2661 Riva Road, Suite 900, Annapolis, Maryland 21401, unless otherwise authorized with occasional travel to court locations across the state. The AOC prefers resources to be on-site, but a System Administrator that works remote part-time will be considered.

Issued by: Khrystine Bunche
Procurement Officer
February 15, 2019