



Administrative Office of the Courts

Operations Division

Questions/Responses No. 1 to the Request for Proposals (RFP) K21-0065-25E Online Financial Disclosure Filing System

Ladies and Gentlemen:

The following questions for the above referenced RFP were received by e-mail and are answered and posted for all prospective Offerors. The statements and interpretations contained in the following responses to questions are not binding on the Maryland Judiciary unless the RFP is expressly amended. Nothing in the Maryland Judiciary's response to these questions is to be construed as agreement to or acceptance by the Maryland Judiciary of any statement or interpretation on the part of the Offeror asking the question.

1. Question: Are you expecting an existing COTS product, or can this solution be custom built for the Maryland Judiciary?
Response: Per Section 1.1 of the RFP, Offerors may create and/or provide an existing solution that allows the AOC to have oversight and administrative control of the system.
2. Question: How is this process managed today? In other words, what tools are currently in place to support this need?
Response: The tools that are currently in place are internal and the system is web-based. Some of the tools created: calendar years, user lookup, filing notification, password reset, etc.
3. Question: Is there an incumbent vendor providing this service?
Response: No.
4. Question: If we propose a solution that is hosted at Maryland Judiciary's infrastructure, do you still require a SOC2 certification?
Response: Yes- see RFP Section 2.3.
5. Question: Is a SOC2 certification pre-requisite for submitting the proposal or can the SOC2 certification be obtained after contract award?
Response: Yes- see RFP Section 2.3 and 2.2.6.

Issued by: Joeshia Brawner
Procurement Officer
4/26/21