



**Addendum No. 1  
Montgomery County Mental Health Case Manager  
K22-0020-64**

**10/26/2021**

The purpose of this addendum is to amend and clarify certain portions of the above-referenced solicitation with all prospective bidders/offerors.

**Questions:**

**Q1.** Has this opportunity ever been solicited in the past and is there an incumbent?

**A1.** There is currently no incumbent.

**Q2.** Will the case manager be responsible for providing the resources?

**A2.** The resources will be in Montgomery County. The Case manager will be responsible for follow-up with the resources provided.

**Q3.** Is this position located in the office and is there travel required?

**A3.** See Section III.G., and Section III.I of the RFP. Currently, we anticipate travel will only be required approximately twice per year for training.

**Q4.** The RFP list that there are currently 57 participants, is this still accurate?

**A4.** Yes.

**Q5.** Is it possible to talk to the companies who have been awarded in the past?

**A5.** There is not an incumbent for this position. All questions related to the solicitation should be directed to the Procurement Officer.

**Q6.** How are the proposals evaluated and how will we know that we meet the requirements?

**A6.** Please refer to Section V of the RFP.

**Q7.** Do we submit documents labeled "sample?"

**A7.** Please refer to Section IV of the RFP for the required proposal submittals.

All addenda will be incorporated into the final contract documents and will be binding on all bidders/offerors responding to this solicitation. Each bidder/offeror submitting a bid/proposal must acknowledge receipt of all addenda by completing and forwarding Attachment H (included in bid/proposal package) with the bid/proposal response; failure to acknowledge addenda may result in the bid/proposal rejection.

If you have any questions regarding this addendum, please contact me at (410) 260-3591 or email me at [valerie.l.mitchell@mdcourts.gov](mailto:valerie.l.mitchell@mdcourts.gov)

Valerie L. Mitchell  
Procurement Officer