

Administrative Office of the Courts

NOTICE OF FUNDING AVAILABILITY

NOFA #: N18000225I

NOFA Issued: January 11, 2017



Department of Family Administration (DFA)

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Special Project Grants

The Maryland Judiciary receives state funds each year to support programs that offer services to increase access to justice and enhance the experience of families and children involved with Maryland's legal system. These funds are awarded as Special Project Grants and managed by the Department of Family Administration.

Grant Purpose

These grants are being offered to enhance the Judiciary's ability to support a fair and efficient process for resolving domestic and juvenile matters. The DFA's Special Projects grant category funds a broad range of program types including, but not limited to: Domestic Violence, Juvenile Justice, Foster Care, Alternative Dispute Resolution, Adult Guardianship and other Domestic Law programs.

Eligible Applicants

- State and Local Governments *within the state of Maryland*
- Non-Profit Organizations
- Institutions of Higher Education

Applicants who were not previously funded by the DFA in this grant category must be invited to apply. CASA grantees applying in this category must review the eligibility limitations contained in the Special Conditions for FY18 Special Project Grants.

Availability and Awards of Funds

The availability of funds is contingent upon the provision of funds in the Maryland Judiciary budget by the Maryland General Assembly for Fiscal Year 2018. Applicants who are awarded funding will receive notice in early June of 2017.

Funding Cycle: July 1, 2017 – June 30, 2018

Special Requirements for NEW Applicants

For applicants who were not funded in this grant category in FY17, a Letter of Intent must be submitted by **February 17, 2017** to DFAGrants@mdcourts.gov. The letters will be reviewed and applicants whose projects are consistent with the priorities of the DFA will be invited to submit a full application.

APPLICATION SUBMISSION INFORMATION

Application Release Date: January 11, 2017

Application Due: March 24, 2017

Documents: Scanned PDF submitted by email only

Email: Subject Line: "SPG, Applicant Name"

(Please submit emails with the Subject Title as described.)

Delivery Address: DFAGrants@mdcourts.gov

Grant Submission Checklist

The following must be submitted as one scanned file:

- Signed Grant Application
 - * *Short Form for Applicants seeking renewal of a project funded in FY17.*
 - * *Long Form for Applicants seeking funding for a new project.*

- Proposed Budget with Justification
- Support Letters* *(minimum of 2)*

If your program works directly with the court, at least one support letter should come from the court.

**Support Letters may be sent directly from the author. If so, they do not need to be included in the application file.*

Additional Terms & Requirements

General Grant Conditions

Special Conditions for the FY18 Special Project Grants

TECHNICAL ASSISTANCE

Web Meeting: February 7th @ 1pm

(RSVP to DFAGrants@mdcourts.gov to obtain link)

This meetings is NOT mandatory and will be recorded for those who are unable to participate at the scheduled time.

Successful Applicant Tools & Tips

- Before submitting your application, read the NOFA, General Conditions, Special Conditions and application instructions in their entirety.
- If needed, seek guidance with department staff prior to the application deadline.
- Whenever possible, provide timely data in your responses that demonstrates the effectiveness of your program.
- Provide a justification for every budgeted line item.
- Review your application packet before submission.

Questions: DFAGrants@mdcourts.gov
410-260-1262

**APPLICATION FORMS
AVAILABLE HERE**