

Law Clerk
2027-2028 Term

Closing Date: Open Until Filled

Office: Circuit Court for Baltimore City, The Honorable Jeffrey M. Geller

Salary: \$63,751 Non-Bar Member

\$70,822 Bar Member

FLSA Status: Exempt

Position Type: Regular/Temporary, Full Time, At-Will

Financial Disclosure: No

Essential Functions: The Law Clerk provides legal support to the Judge. Prepares memoranda, drafts orders and opinions, researches legal issues, prepares cases for docket, reviews case filings, performs a variety of duties related to the court's case management and attends court daily. Performs other duties as assigned.

Education: J.D. from an ABA-accredited law school, to be conferred no later than July 2027.

Skills/Abilities: Excellent legal research and writing skills. Strong knowledge of applicable laws, rules, and court procedures. Proficiency with commonly used computer software, including legal research tools and word processing applications. Excellent organizational skills and the ability to manage time effectively in a fast-paced judicial environment. Ability to draft clear and concise legal memoranda, orders, and other court documents. Ability to interpret and apply relevant policies, procedures, rules, regulations, and laws. Capacity to perform all essential functions of the position with a high degree of professionalism and attention to detail.

Applications should be sent via email to jeffrey.geller@mdcourts.gov or hard copy to:

The Honorable Jeffrey M. Geller
Circuit Court for Baltimore City
Elijah E. Cummings Courthouse
Chambers 561
111 N. Calvert Street
Baltimore, MD 21202

Applications should include a cover letter, resume, unofficial transcript, writing sample, and a list of at least three references. There is no specified application deadline. All applications considered on a rolling basis and until the position is filled. Therefore, applicants are encouraged to apply as soon as possible. The clerkship will commence in August 2027 and all clerks are expected to commit to a full year.

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Please find the Maryland Judiciary's equal employment opportunity policy here: [Policy Prohibiting Discrimination, Harassment, and Retaliation](#).