

IN THE CIRCUIT COURT FOR CECIL COUNTY
ADMINISTRATIVE ORDER ON RESTRICTED OPERATION

WHEREAS, pursuant to the Maryland Constitution, Article IV, Section 18, the Chief Judge of the Court of Appeals, as the administrative head of the Judicial Branch of the State, is granted authority including the closing and operation of courts and non-court judicial facilities; and,

WHEREAS, in instances of emergency conditions, whether natural or otherwise, that significantly affects access to or the operations of one or more courts or other judicial facilities of the State or the ability of the Judiciary to operate effectively, the Chief Judge of the Court of Appeals may be required to determine the extent to which court operations or judicial functions shall continue; and,

WHEREAS, due to the outbreak of the novel coronavirus, COVID-19, and consistent with guidance issued by the Centers for Disease Control, an emergency exists that poses a threat of imminent and potentially lethal harm to vulnerable individuals who may come into contact with a court or judicial facility and personnel; and,

WHEREAS, the rapid escalation of the emergency required additional comprehensive measures to protect the health and safety of Maryland residents and Judiciary personnel; and,

WHEREAS, in furtherance thereof the Chief Judge of the Court of Appeals as administrative head of the Judicial Branch issued a Fifth Administrative Order dated November 12, 2020 outlining renewed restricted operations of statewide judiciary due to the COVID-19 emergency; and,

WHEREAS, pursuant to such Order the Circuit Court for Cecil County shall be restricted to emergency operations consistent with the above mentioned Fifth Administrative Order and effective November 16, 2020 through December 31, 2020, subject to further Order of the Chief Judge of the Court of Appeals, shall operate under Phase III as defined in such Order; and,

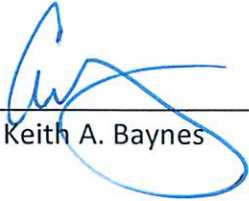
WHEREAS, pursuant to such Administrative Order the Administrative Judge shall designate essential personnel/positions to ensure the efficient and continued emergency operations of the Court,

NOW, THEREFORE, pursuant to the authority conferred by the abovementioned Administrative Order, it is this 17th day of March, 2020 ordered as follows:

1. That all departments within the Circuit Court for Cecil County and the Clerk of Court have essential positions necessary for the efficient and continued emergency operations of the Court.
2. That the number and designation of essential positions shall be staffed by employees pursuant to a schedule and plan developed and approved by the Court Administrator or the Clerk of Court.
3. That employees not staffing essential positions within the Court House or Clerk's Office pursuant to the schedule and plan developed and approved by the Court Administrator or Clerk of Court shall be on-call and/or telework from their residence.
4. That the Administrative Judge, the Court Administrator or the Clerk of Court may alter an employee's job duties, assignments, work schedule, work location, and/or authorize telework.

5. That any employee who reports to work exhibiting symptoms of a flu-like illness or infectious disease, returns to work after travel to an area with widespread sustained transmission, had close contact with a symptomatic individual with a confirmed diagnosis, or otherwise presents a present risk to the health and safety of the workplace of others, may be sent home on administrative leave.
6. That this Order is subject to further Order of this Court.

November 17, 2020



Hon. Keith A. Baynes