

## QUICK TIPS

Drug Court Cell phone: 443-807-8410

Testing Line: 443-406-1400 - Call Daily, Your testing number is year you started Drug Court and the last 4 digits of your social security number. If you are unsure of your testing times, read the handbook or check with your case manager.

Case Manager Phone Numbers: Mr. Hinkle – 410-996-3180; Ms. Petruno – 410-996-3181; Ms. Berry (Monday, Wednesday and Friday) – 410-996-3021

Drug Court Week: Runs from Friday until Thursday at 4 PM

Probation Hours: Probation hours are 9:00 AM until 11:30 AM and 1:30 PM until 5:30 PM on Wednesdays. Ms. Burris can be reached at 410-996-2890.

Paperwork, Sanctions, Etc.: Any information for Court is due no later than 4 PM on the Thursday prior to Court. This includes but is not limited to medical paperwork, essays, community services, etc. We will **not** accept medical notes or excuses from Dr. Hsu or her office.

Day of Court: Do NOT approach ANY drug court staff once you have entered the courtroom. If a staff person, such as the Public Defender needs to speak to you, they will call you out of the Courtroom. If there is a sanction that results from not communicating or turning in documentation, it can be addressed prior to and at the 207 hearing.

Testing at the Jail: You are to test during your scheduled time only. When you arrive at the jail, if you are **unable** to test, for any reason, you are to call the drug court cell phone for further instructions.

No tank tops, short shorts, transparent clothing, inappropriate/offensive logos, hats, hooded sweat shirts are permitted to be worn to the jail for testing. No phones, medication, or any other contraband are permitted in the jail, when testing.

Participants must report immediately after sanction. They cannot report back to the jail after leaving the facility.

Testing at the Courthouse: Only during the hours of 1 PM and 3 PM when the courthouse is open, or if scheduled for case management.

Standard Sanction Requests:

1. One day of jail time for each missed drug test and/or treatment miss
2. Two weeks jail time for leaving or being discharged from a treatment facility, halfway house prior to successful completion.
3. SCRAM for alcohol positives.
4. Unable to Produce for test – Community Service; 2 or more will result in a jail sanction.
5. Not completing community service: A minimum of 1 day jail plus completion of community service hours.

Reporting for Sanctions: If you report late to the jail for a sanction, you will serve an additional 2 days consecutive to your sanction.

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Contraband or Drugs at the Jail: Any person found to have contraband or drugs on their person upon arrival at the jail for testing or sanction, or any person found to have contraband or drugs on their person while serving a sanction, may be subject to termination from the Drug Court Program.

Law Enforcement: Law Enforcement will complete home checks. Please make sure your address is CURRENT.

Drug Court Phases: Phases must be completed within the time frames stated or participant may be subject to termination from the program.

PHASE	MINIMUM TIME	MAXIMUM TIME
1	30 Days (1 month)	120 days (6 months)
2	60 Days (2 months)	180 days (8 months)
3	90 Days (3 months)	270 days (12 months)
4	180 Days (6 months)	510 days (10 months)
TOTAL TIME	1 year (12 months)	3 years (36 months)

Warrant Status: After 90 days on warrant status, Participants will be considered inactive, and eligible for termination. Prior to 90 days, when a participant is picked up or turns themselves in, they will face a sanction that may include 2 days in jail for every 1 day they did not turn themselves in or termination from the program.

Treatment: Until successful completion, the following is the minimum requirement

Phase 1 and 2: 1 group per week plus individual

Phase 3: 2 groups per month plus individual

Phase 4: 1 group per month plus individual

Transportation: If a participant is in need of transportation, Participants are required to call and/or text the Drug Court Cell phone. Transportation is not a reason to miss any Drug Court Requirement.

Contempt of Court: All participants are subjected to instant testing when they appear for a Drug Court hearing. If a participant tests positive, or is unable to provide, on an instant test in Court, they will be held in Contempt and taken to jail forthwith. This time is not credited toward their credit time. Participants held in contempt will be held at CCDC until Monday morning at 8 AM.

Phase Movement: In order to move phases you will need to bring your phase movement sheet, which is in your handbook, to your Case Manager who will verify the signatures and give to the Coordinator for testing verification. Phases will be moved only on the Court record on Drug Court hearing days. **NOTE:** Forms will NOT be signed on Drug Court Hearing days.

**Do NOT incur new charges while you are in the Drug Court Program.**