

THE CIRCUIT COURT FOR HARFORD COUNTY

Third Judicial Circuit of Maryland

20 WEST COURTLAND STREET, BEL AIR, MARYLAND 21014 PHONE: 410.838.4952 | TOLL FREE: 1.800.989.8296

MICHELLE KARCZESKI Clerk of the Circuit Court KIMBERLY L. WAGNER

Chief Deputy

REQUIREMENTS FOR A MARRIAGE LICENSE IN HARFORD COUNTY

If applying in Harford County, the ceremony **must** be performed in Harford County.

The license will **not** be valid in any other county in Maryland.

Required Information for marriage applications: Social Security numbers for both applicants, full names, ages, state/country of birth and current address. If either party has been previously married, the date and place of EACH divorce and/or death of spouse. A copy of the divorce decree is required if divorced within the last 6 months. Valid photo identification for both applicants is required (driver's license, passport, or government issued ID).

Minors 17 years of age must present a <u>certified copy of a court order</u> granting authorization to marry to the Clerk of the Circuit Court no earlier than 15 days after the court order was issued. In addition to the court order, a notarized written consent from each <u>living parent or legal guardian</u> is required. If the 17-year-old <u>does not</u> have the consent of all living parents or guardians, certification from a licensed physician, licensed physician assistant or certified nurse practitioner that is written on his/her letterhead stating that he/she has physically examined the woman and positively determined that she is pregnant or has given birth to a child is required. The certificate must be signed by the licensed physician, licensed physician assistant or certified nurse practitioner.

MINORS UNDER THE AGE OF 17 WILL NOT BE PERMITTED A MARRIAGE LICENSE REGARDLESS OF THE CIRCUMSTANCES (FL 2-301(b)).

Marriage applications are taken between the hours of 8:30 am and 4:15pm, Monday through Friday, no appointment necessary. The Clerk's Office is closed on Saturdays, Sundays, and all legal holidays. All applications are taken at the Licensing Office located across from the courthouse at 7 W. Courtland Street.

Before a license can be issued, <u>one of the contracting parties must appear personally</u> and make an application for a license. The license will be issued at the time of application. There is a two-day waiting period, and the license is valid for 6 months from the effective date. The ceremony may be a Civil Ceremony or ceremony performed outside the Courthouse by a licensed official.

Civil ceremonies are performed by appointment only at the Ceremonial Room located at 7 W. Courtland St. (across from the Courthouse). For a Civil Ceremony, valid photo identification is required (driver's license, passport, or government issued ID) for the marrying parties. The Civil Ceremony guest limit is 12 guests including the marrying couple (all children count, regardless of age.) If the Civil Ceremony will be performed by a Judge, Clerk or Deputy Clerk, the \$25 Civil Ceremony fee must be paid in advance.

Persons who are not residents of Harford County may apply by mail by submitting a sworn Non-Resident Application attested to by a Clerk of Court or other comparable official from where they live. (A Justice of the Peace or Notary Public is not a comparable official.) Non-resident forms are available from any Clerk of the Circuit Court in Maryland.

FEES(NON-REFUNDABLE)

Application/License \$50 Non-Resident Application \$50 Civil Marriage Ceremony \$25

Replacement License \$10 (prior to ceremony) Certified Copy \$5.50 each

Payment can be made by check, cash, money order, Discover, Visa or MasterCard.

Checks will not be accepted for Civil Ceremony.

More information on how to request a certified copy may be obtained by visiting the Clerk's website at www.courts.state.md.us/clerks/harford.