

Calvert County Clerk's Office– Phase III – Appointments

For routine non-emergency filings, please encourage customers to use Drop Box, or Mail rather than coming in to the Courthouse

In-person access to the Clerk's Office is by appointment only and entrance will be limited to the one individual needing services ONLY, except for marriages where the bride and groom both may enter. Please ask if they have an appointment and call the appropriate department first at the extension below to announce their arrival. Notify any walk-ins without an appointment that they must call to make an appointment prior to entering. We will do our best to accommodate them timely, but they may need to wait in their car until an appointment is available. If they want to wait, we will obtain cell phone numbers at the time they set up their appointment and will call them when we are ready for them. If conditions allow, we will also continue to perform some services outside. Please make sure that all customers are wearing masks and have temperature taken.

To make an appointment, the customer should call 410-535-1600 and enter the appropriate extension:

Family matters – Ext.- 2261

Emergency Custody, DV Protective Orders, Child Support, Divorce, Custody, Child Support, paying a fine or fee, case review, requests for copies

Criminal matters – Ext.- 2270 and Ext.-2266

Expungements, posting a bond, paying a fine or fee, case review, requests for copies

Juvenile matters – Ext. -2237

Expungements, paying a fine or fee, case review, requests for copies

Civil matters – Ext. – 2268

Paying a fine or fee, judgments, case review, requests for copies

Guardianships – Ext.- 2373

Guardianships, case review, requests for copies

(Financials/annual accounting information or review will be Ext. 2265)

Jury – Ext. – 2632

Grand or Petit Jury

Land Records – Ext.-2264

Recording a Deed or other Instrument, obtaining a copy of a land document or plat, taking an oath of office for a notary or gubernatorial appointment. To perform research, the Land Records room is limited to 2 persons at a time. Two-hour daily limit.

Licensing – Ext.-2267

Starting a new business or renewing a business license, applying for a marriage license, requesting a civil ceremony, requests for certified copies