

**MARYLAND JUDICIARY HUMAN RESOURCES DIVISION
EMPLOYMENT VERIFICATIONS**

EMPLOYMENT SERVICES (410) 260-1731 Request may be sent to: oes@mdcourts.gov	EMPLOYEE RELATIONS (410) 260-1732 Request may be sent to: er@mdcourts.gov	PAYROLL (410) 260-1735 Request may be sent to: judiciaryvoe@mdcourts.gov
<ul style="list-style-type: none"> • Completes verifications for health benefits. • State Transfer verifications • Employment Verification Letters <ul style="list-style-type: none"> ○ Requested by current Judiciary employee/judge. 	<ul style="list-style-type: none"> • Investigations for Employment <ul style="list-style-type: none"> ○ Must have a signed release by employee/former employee. • Employment References (SBLE, etc.) • Personnel Files • Internal Reference Checks <ul style="list-style-type: none"> ○ Will provide the following for the rolling year: <ul style="list-style-type: none"> ▪ Leave History Report <ul style="list-style-type: none"> • Excludes protected leave categories. ▪ Disciplinary actions ▪ Performance evaluation • Employment Verification Letters <ul style="list-style-type: none"> ○ Requested by employee/judge. 	<ul style="list-style-type: none"> • Employment Verifications from an external agency <ul style="list-style-type: none"> ○ Requires wet signatures. ○ Mortgages, Car Loans, Financial Institutions (etc.) • Public Service Loan Forgiveness forms <ul style="list-style-type: none"> ○ Requires a wet signature; will not accept request for digital verification.