

Conference of Maryland Court Law Library Directors Quarterly Meeting Minutes

March 11, 2019 Start Time: 10:00 AM

Carroll County Circuit Court, 200 Willis Street, Westminster, MD (CCCC)

Law Library Conference Room, Second Floor

DATE APPROVED: April 26, 2019

Introductions

Steve Anderson (MSLL), James Durham (MSLL), Stephanie Levasseur (Baltimore Co.) , Julia Viets (Montgomery Co.), Tonya Baroudi (P. Georges Co.), Mary Jo Lazun (Charles Co.), Joan Bellistri (Anne Arundel Co.), Sandy Brewer (Howard Co.), Florence Barnes (Carroll Co.)

Welcome

Hon. Thomas F. Stansfield, Associate/Library Judge and Susan Leary, Court Administrator, Carroll County Circuit Court, welcomed the group.

New Member

The group welcomed its newest member, Julia Viets, who was appointed Director of the Montgomery County Circuit Court Law Library in February 2019.

MDEC

- Stephanie reported that MDEC is going well there in Baltimore County. They have registered people to use MDEC and have 6 pc's with scanners designated in the Law Library to handle the influx of filing and scanning taking place there. They also have a stand-alone pc designated just for juvenile confidential records, people must sign in, with no phones, they are then able to sit at a secluded desk and the only thing they can view is their file.

- Question was asked if CMCLLD members could have on-going MDEC training sessions perhaps in a "Go to" meeting type setting; Steve will check into this, perhaps invite Tara Glover to our next CMCLLD meeting to discuss.

Civil Justice update

- Mary Jo spoke with Siobhan Madison who asked that we refer library patrons to their services as often as we can

Statistics

- FY '18 Annual Report due soon (Spring 2019)
- Group was asked how keeping Stat's. Group replied: Using Gimlet, LibAnalytics, Paper
- Group discussed format of Stat sheet and should there be any changes to it? Group replied: No, not at this time
- Regarding MDEC stats: Everyone should be counting in both the Category section & MDEC section on Stat sheet, not just one or the other
- Discussed Web hit stats: Anne Arundel, Charles, Howard & MSLL are reporting them monthly; P. Georges and Carroll are not reporting them at all; Baltimore County reports them annually

Set Date(s) for Next Meeting(s)

- Next meeting will be held at the Howard County Circuit Court on June 7, 2019; Agenda to follow
- Prince George's County Circuit Court – September 2019; date to be determined
- Annapolis JCECC – December 2019; date to be determined

Officers for July 2019-June 2021

- Chair: Mary Jo Lazun – Charles County
- Vice-Chair: Sandy Brewer
- Vice-Chair back-up: Flossie Barnes

Lunch

Updates from Law Libraries

Mary Jo Lazun

Charles County

- Library has been completely renovated; plan is that Civil Legal Clinic will be moving there soon
- Had intern there who is finishing up B.S. in Library Science
- Md Judiciary has new print contract with Lexis for Circuit Court Judges Md Code and Treatises – looking into this to see if can be a rider for same pricing for Circuit Court Law Libraries

Steve Anderson

MSLL

- 2019 Bill submitted to re-name COA/COSA to Md Supreme Court/Md Appellate Court
- 2019 Bill (HB 1330) submitted to re-name State Law Library to Thurgood Marshall State Law Library
- Catherine is still working on the Public Library initiative

- Ask a Librarian button on PLL website is gleaning 50% more questions

James Durham

MSLL

- New employee: Reference librarian

Tonya Baroudi

Prince Georges County

- Has new Court Administrator who is supportive of Law Library

Sandy Brewer

Howard County

- Completed training with Catherine & Rena with Public Librarians in Howard County at the Howard County Library Administrative offices
- Making progress with Video conferencing pilot project; will demo. same at next meeting in Howard County (June 2019)
- New Courthouse will house 1st floor law library with a self-help center, anticipating June 2020

Julie Viets

Montgomery County

- She was named new Director replacing Kate Martin who recently retired
- Still in process of hiring Deputy Director
- Has new judge and magistrate

- Holding event with Dave Pantzer, Advice-A-Thon, along with Pro-Bono Committee: Free Legal Answers Night, 5-7 pm, with wings & pizza for participants
- Finding Maryland Law brochure –have grant funds left – can copy more brochures

Florence Barnes

Carroll County

- Recently attended demo of Westlaw Edge
- Gave tour & went over resources of Law Library with the CCPL's new detention center librarian
- Volunteered to participate in the Public Library initiative with Carroll County Public Librarians in 2019

Joanie Bellistri

Anne Arundel County

- Does not have Lexis online now
- Just got someone new for 3 days/week

Review of the Strategic Plan

- Joanie has completed the numbers
- Will review Strategic Plan via conference calls; Mary Jo will schedule these conference calls with us

Ideas for Making Ourselves Relevant

- Expansion of Library Access via Kiosks in Circuit Court libraries without librarians

Regular attendance at meetings for the Conference of Court Administrators

- Mary Jo will look into this and report back

Referrals from Self Help Call Centers to Law Library - - how to make it easy?

- Suggested giving the Call Centers a list of the Law Library contact information if need to refer someone to a specific law library in their area

Best practice: new self-help centers to include a law librarian – Grant funded position?

- Tabled

A Joint project for 2020?

- Tabled

Other ideas?

- Annual Report – Mary Jo will email all of us to submit any cool things we've done with Strategic Plan, e.g., anything done in your library that ties into the Strategic Plan

Adjourned at 2:40 p.m.