

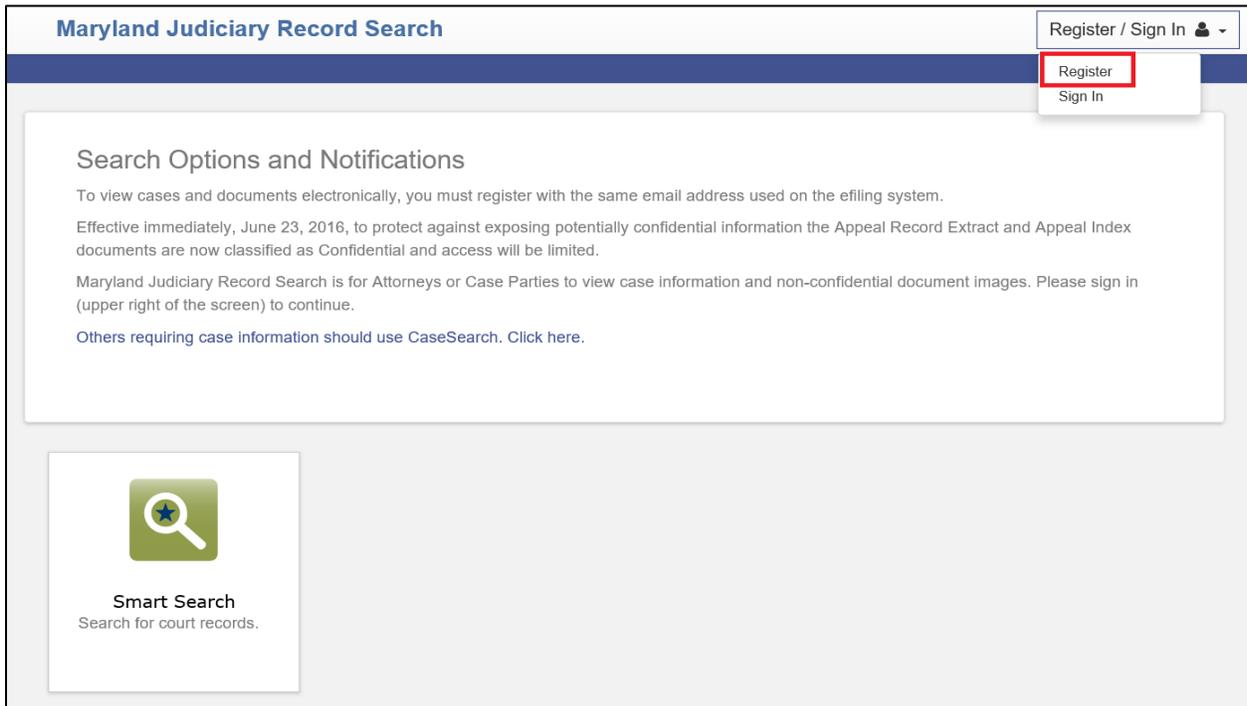
The Maryland Judiciary Record Search Portal provides attorneys and case parties with access to case information and document images, pursuant to [Maryland Rule 20-109](#).

The Maryland Judiciary Record Search Portal can be found here:  
<https://mdecportal.courts.state.md.us/MDODYSEYPORTAL>

All portal users must register using the same email address as the email address used to register for the e-filing system.

Follow all the instructions to completion for access to records and documents.

1. Click the “**Register**” button located at the top right corner of the page.



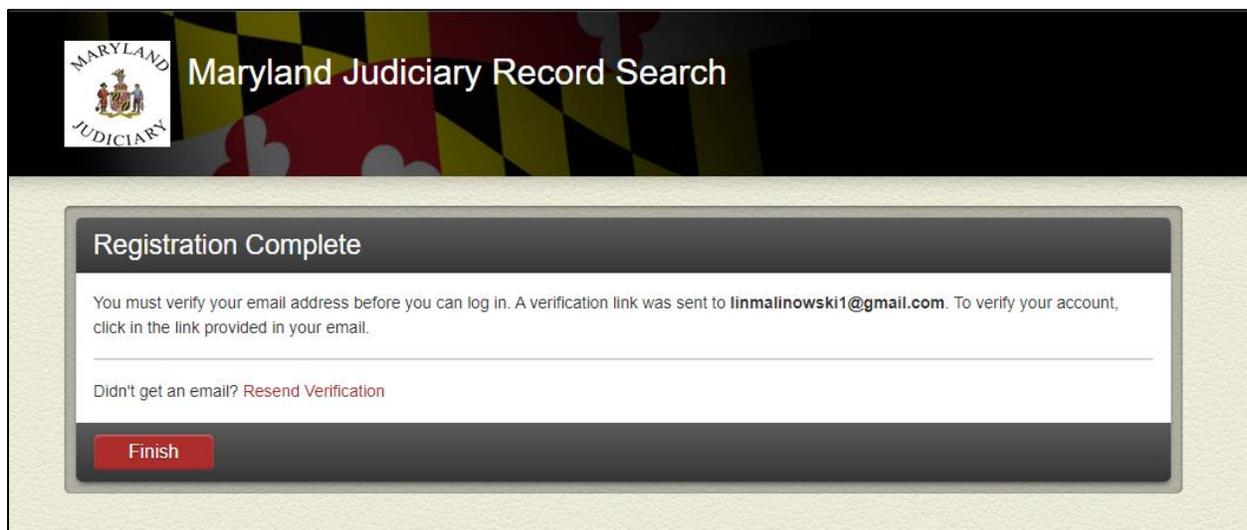
2. Complete the required fields in the Registration Form. **Remember to register with the same e-filing email address to gain access.** **Note:** You do not need to enter a mobile phone number nor select a provider. Click “**Next**”.

**Registration Form**

First Name	Last Name
Email Address	Username
Password	Confirm Password
Mobile Phone (Numbers O...	
Select Service Provider	SMS Correspondence Add...
Select Security Question 1	Answer for Security Questi...
Select Security Question 2	Answer for Security Questi...
Select Security Question 3	Answer for Security Questi...
	
Please retype the characters	

**Next** Cancel

3. A Registration Complete window will appear when the form has been completed. Click **“Finish”**.



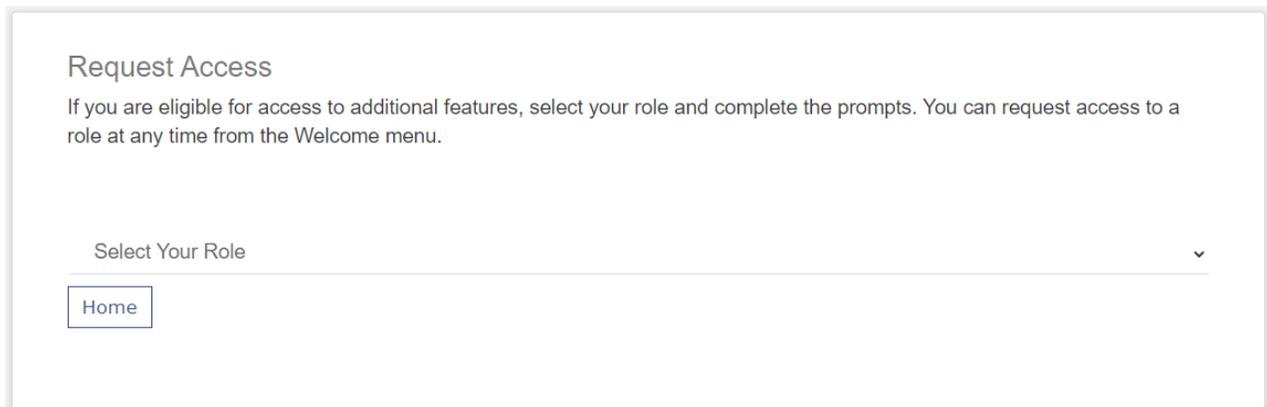
4. An email containing a Tyler Online Portal Account Verification link will be sent from no\_reply@tylerhost.net. Click on the [Maryland Judiciary Record Search](#) link to confirm your new account.

5. Login to your account to complete the process and obtain authorization.
6. Enter your username and password. Click “Sign In”



The screenshot shows the 'Sign In' page for the Maryland Judiciary Record Search. At the top left is the Maryland Judiciary logo. The page title is 'Maryland Judiciary Record Search'. Below the title is a red header with the text 'Sign In'. There are two input fields: 'User name' and 'Password'. Below the 'Password' field are two buttons: 'Sign In' (red) and 'Forgot Password' (orange).

7. A Request Access window will appear.
8. Select your role, i.e., **Attorney or State’s Attorney**. **Note:** If you are an attorney at the Office of the Public Defender you will need to select the “Attorney” role.



The screenshot shows the 'Request Access' window. The title is 'Request Access'. Below the title is a paragraph: 'If you are eligible for access to additional features, select your role and complete the prompts. You can request access to a role at any time from the Welcome menu.' Below this is a dropdown menu labeled 'Select Your Role' with a downward arrow. Below the dropdown is a button labeled 'Home'.

9. Enter your Client Protection Fund number (CPF). If you do not know your CPF number (also known as AIS issued Attorney Number), you can find it in the Client Protection Fund’s attorney listing online at <http://mdcourts.gov/lawyers/attylist.html>.

## Request Access

If you are eligible for access to additional features, select your role and complete the prompts. You can request access to a role at any time from the Welcome menu.

Select Your Role

Attorney

### What's Included

Smart Search Portlet

### Complete the Following

Client Protection Fund #

10. Read the terms and conditions before continuing.
11. Click the “I Agree to the Terms and Conditions” check box to accept.
12. Click the “Email me a copy” check box if you wish to receive electronic notification of the Terms and Conditions.
13. Click “**Submit.**”

### Terms and Conditions

- I agree to the Terms and Conditions
- Email me a copy

I understand that per Rule 20-109, I must be a registered e-filer to be provided remote access to my case files. I must use the same e-mail address to register for this site as I did when I registered to e-file. I will be given basic case information to all cases, based on public access rules. Elevated access to documents in a case will be limited to cases that I am the attorney of record. Secure and/or confidential documents will not be displayed on this site. Any questions should be directed to MDEC@mdcourts.gov

Home

Submit

14. A submitted Request Access window will appear confirming your submission.
15. Click “**Home**” to return to the home page and log in with your email address and password. While you can login at this point, you will not see documents until your access has been configured and approved by Judicial Information Systems Support.

Your access request has been submitted.

You will be notified of any status change via email.

[Home](#)

16. You will receive an email from [noreply@mdcourts.gov](mailto:noreply@mdcourts.gov) indicating “Your Portal Access Request Received.”

**Important: After your access request is processed, you will receive another email to let you know that your access has been approved or denied. Your registration is now complete.**

If you are unable to access records after completing all the registration steps, contact Judicial Information Systems Support at [mdcourts@service-now.com](mailto:mdcourts@service-now.com).