



**ADMINISTRATIVE  
OFFICE OF THE COURTS**

GOVERNMENT RELATIONS & PUBLIC AFFAIRS  
 INFORMATION TECHNOLOGY  
 INTERNAL AFFAIRS  
 JUDICIAL COLLEGE OF MARYLAND  
**OPERATIONS**  
 PROGRAMS

**Amendment #4**

**Request for Proposals**

**K18-0030-25**

**Building Lease**

This Amendment is being issued to amend and clarify certain information contained in the above named RFP. All information contained herein is binding on all Offerors who respond to this RFP. Specific parts of the RFP have been amended. The following changes/additions are listed below; new language has been underlined and language deleted has been marked with a ~~strikeout~~ (ex. ~~language deleted~~)

**9. ADD SECTION 2.2 C Utilities**

Offerors must propose pricing for all utilities from the Judiciary’s date of occupancy until December 31, 2020.

The Contract’s expense stop shall be based on the actual average cost of utilities with calculations starting January 1, 2020 and ending December 31, 2020. The Contractor shall not be responsible for any utilities that exceed the expense stop. The Judiciary will pay all overages.

**10. REVISE ATTACHMENT E – PRICE PROPOSAL FORM**

**Building Lease - K18-0030-25**

<i>Offerors may propose up to 10 base years. Offerors must insert the base year number or option year number below</i>	<b>A</b>	<b>B</b>	<b>C*</b>	<b>D</b>	<b>E</b>	<b>F</b>
	<b>Rent</b>	<b>Landscaping</b>	<b>Snow Removal</b>	<b>Utilities</b>	<b>Janitorial Services</b>	<b>Fully Loaded Rent</b>
Base Year __ Option Year __						



	\$	\$	\$	\$	\$	\$
<b>Total Fully Loaded</b>						
<b>Evaluated Price</b>			\$			

**The AOC has the right to accept or decline any add-on services in columns B, C, D, and E**

\*If snow removal is included in the price of landscaping, please indicate N/A.

\_\_\_\_\_  
 Authorized Individual  
 Name/Date

\_\_\_\_\_  
 Title

(This form is to be filled out by Offerors)

Issued by: Khrystine Bunche, Procurement Officer

December 27, 2017