

# Administrative Office of the Courts

## NOTICE OF FUNDING AVAILABILITY

NOFA #: N20-0002-25I

NOFA Issued: January 11, 2019



### Department of Juvenile and Family Services (DJFS)

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#### Special Project Grants

The Maryland Judiciary receives state funds each year to support programs that offer services to increase access to justice and enhance the experience of families and children involved with Maryland's legal system. These funds are awarded as Special Project Grants and managed by the Department of Juvenile and Family Services.

#### Grant Purpose

These grants are being offered to enhance the courts' ability to support a fair, effective, and efficient process for resolving domestic and juvenile matters. The DJFS's Special Projects grant category funds a broad range of program types including, but not limited to: Domestic Violence, Juvenile Justice, Alternative Dispute Resolution, Adult Guardianship and other Domestic Law programs.

#### Eligible Applicants

- State and Local Governments *within Maryland*
- Non-Profit Organizations
- Institutions of Higher Education

*Applicants who are seeking funding for a new project that was not previously funded by the DJFS in this grant category must submit a Letter of Intent and be invited to apply. CASA grantees applying in this category must review the eligibility limitations contained in the Special Conditions for FY20 Special Project Grants.*

#### Availability and Awards of Funds

The availability of funds is contingent upon the provision of funds in the Maryland Judiciary budget by the Maryland General Assembly for Fiscal Year 2020. Applicants who are awarded funding will receive notice in June of 2019.

**Funding Cycle: July 1, 2019 – June 30, 2020**

#### Special Requirements for NEW Applicants

For applicants who were not funded in this grant category in FY19, a **Letter of Intent must be submitted by February 15, 2019 to [DJFSGrants@mdcourts.gov](mailto:DJFSGrants@mdcourts.gov)**. The letters will be reviewed and applicants whose projects are consistent with the priorities of the DJFS will be invited to submit a full application.

#### APPLICATION SUBMISSION INFORMATION

**Application Due:** March 15, 2019 (11:59pm)

**Documents:** Scanned PDF submitted by email only

**Email - Subject Line:** "SPG, Applicant Name"  
*(Please submit emails with the Subject Line as described.)*

**Delivery Address:** [DJFSGrants@mdcourts.gov](mailto:DJFSGrants@mdcourts.gov)

#### Grant Submission Checklist

- Signed Grant Application
  - \* *Short Form for renewal of an FY19 project.*
  - \* *Long Form for new projects.*

- Proposed Budget with Justification

- Support Letters\* (minimum of 2)

*If your program works directly with the court, at least one support letter should come from the court.*

*\*Support Letters may be sent directly from the author. If so, they do not need to be included in the application submission.*

#### Additional Terms & Requirements

[General Grant Conditions](#)

[Special Conditions for FY20 Special Project Grants](#)

#### TECHNICAL ASSISTANCE

Web Meeting: February 5<sup>th</sup> @ 1pm

*(RSVP to [DJFSGrants@mdcourts.gov](mailto:DJFSGrants@mdcourts.gov) to obtain link)*

*This meetings is NOT mandatory.*

**Questions:** [DJFSGrants@mdcourts.gov](mailto:DJFSGrants@mdcourts.gov)  
**410-260-1262**

**APPLICATION FORMS  
AVAILABLE HERE**